

	<p>Attendees: Andy Peaden (LCC), Alun Rees (LCC), Cllr Jarosz (Chair), Jean Davey (LCC), Jenny Bright (YOS), Julie Staton (LCC), Jim Hopkinson (LCC), John Hazlegreaves (YOS), Jude Roberts (Probation), Lisa Martin (LCC), Neil Moloney (Probation) Phil Edwards (Platform), Rebecca Gilmour (YOS), Tracey Bagley (Court), Stephen Deathe (YOS) Claire Duguid (minutes)</p> <p>Apologies: Melanie Jones (Police), Richard Chillery (NHS)</p>	
		Action
1.	<p><u>Minutes of the last meeting</u></p> <p>Amendment noted that Mark Burns-Williamson will be attending the YOS Partnership meeting on 11 September.</p> <p>Accommodation update – The YOS were originally looking at Marshall House which was an external property and have now been pointed in the direction of Croyden House which is a LCC property. The property has been viewed and the YOS have responded positively however there are question marks around the potential of Croyden House. Andy has spoken to the Asset Management Team and he is hoping that things will start forward. Cllr Jarosz highlighted that this needs looking at urgently.</p> <p>Action: Andy Peaden to feedback at the next YOS Partnership in September.</p> <p>Jean Davy and Rebecca Gilmour had a meeting to discuss Insight. YOS staff are currently being trained to use Insight so they can search the system to check if young people have access to the Youth Service.</p> <p>Tracey Bagley confirmed that Paul Domican attended the Defence Solicitor meeting and spoke to them about the Stainbeck Pilot which was received positively not all solicitors were aware of the pilot.</p> <p>Out of Court disposals - still early days cautions and conditional cautions have replaced reprimands and final warnings. It is still work in progress in terms of police practice and the police getting use to on the street community resolutions. The systems are not fully up and running but the YOS will be in a better position at the next meeting to feedback numbers coming through to the YOS. Tracey Bagley highlighted that a number of cases have come through court where a caution could have been given Rebecca Gilmour confirmed that the Police need to know about these cases and that Tracey Bagley should feed this back to the Police.</p> <p>Action: Rebecca Gilmour to feedback on numbers coming through to the YOS at the next meeting.</p> <p>Custody Green Paper – a response has been submitted but no government response has been given at the moment.</p> <p>Action: Andy Peaden to circulate response submitted to the YOS Partnership.</p>	<p>AP</p> <p>RG</p> <p>AP</p>

	<p>IOM Inspection – the inspection started this week YOS staff have been part of the interview process.</p> <p>Action: Neil Moloney to circulate report once produced.</p>	NM
2.	<p><u>Reports to Partnership</u></p> <p>Finance Finance report previously circulated John Hazlegreaves highlighted that there has been a net saving of £489k no concerns were raised all happy with the presentation of the report. In terms of accommodation still awaiting approval for property relocation. Alun Rees sits on the Asset Management Board and expressed his concern in relation to the hold up. Action: Andy Peaden and Alan Rees to meet and discuss the issue with accommodation and to try and push forward.</p> <p>Performance Performance report previously circulated. Stephen Deathe gave feedback on the case management system stating that sadly things haven't changed. CACI have produced several fixes which when tested have failed therefore we are still at the same points we were several months ago. Issues that have been raised are around admin issues but end users are getting a better product with few issues so this does not affect supervision or safeguarding. Part of the issues is not been able to submit Q4 statutory return, Stephen has met with YJB Management team and they have been invited to Leeds to look at the system as the developers are being told otherwise. There are 14 YOTs that are now unable to report properly from the system. The YJB Head of Information Systems is writing to developers to state they are unhappy. At the end of the month 27 YOTS will have the new system and the YJB do not want the majority of YOTs not to report to the YJB. It was suggested that the YOS Partnership writes to CACI about these issues the same suggestion has been made to other YOTs. The YOS Partnership asked if there were any financial penalties for this but Stephen thinks it will be difficult but they are considering as there are a number of areas that they should have completed and they haven't. Action: Andy Peaden, Stephen Deathe and Cllr Jarosz to meet to endorse the letter.</p> <p>Performance tracker – The report was previously circulated it gives a better picture of what happens day to day Stephen welcomed comments. In relation to FTE it was highlighted that it would be useful to include the number of young people in the City as a benchmark. Action: Stephen Deathe to add in to the next report.</p> <p>The YOS Partnership agreed the data was really helpful and Stephen highlighted that if there are any particular reports that the YOS Partnership would like to see they can be customised.</p> <p><u>YOS Managers Report</u></p> <p>Paper previously circulated Andy Peaden highlighted a couple of areas.</p> <p>The YOS recently received the Investors In Volunteers award in their recent assessment. In a couple of weeks the YOS will be going through the Investors In People award.</p> <p>The new National Standards for Youth Justice came in to effect on 2 April 2013. Action: Andy Peaden highlighted that it would be useful for the YOS Partnership to look at the strategic standard and would welcome feedback.</p>	<p>AP</p> <p>AP,SD. Cllr Jarosz</p> <p>SD</p>

	<p>Andy Peaden to circulate themed standards to YOS Partnership.</p> <p>Tracey Bagley enquired around a national standard for a change in stand down reports in court there seems to be different processes in North Yorkshire.</p> <p>Action: Andy Peaden to look in to and feedback to Tracey Bagley.</p> <p>Appropriate Adults – the High Court ruled that the current treatment of 17 year-olds in police custody, as determined by the Police and Criminal Evidence Act 1984 (PACE), is unlawful and to treat 17 year olds as young people and to provide AA's. The YOS will be providing this service but it will take time to bed in. The big change will come when PACE changes which will be in October as 17 year olds will be required to have an AA which will mean a significant change in demand. In addition the YOS has reached an agreement in relation to the provision of an Appropriate Adult Service to adults thought to be mentally disordered and otherwise vulnerable who are detained in West Yorkshire Police Force custody within Leeds. This will be provided in the form of a six month trial facilitated by the YOS through joint commissioning from West Yorkshire Police and Leeds Adult Social Care to provide suitably trained volunteers to respond and attend as Appropriate Adults for persons detained in any of the police stations within the Leeds area.</p> <p>Referral Orders – there have been internal changes to referral order panels and moving to dedicated specialist staff to deliver this work.</p> <p>Action: Andy Peaden to bring to future YOS Partnership meeting to inform further development needs – could invite volunteer panel member to come to a meeting to give more information on the work that they are involved in.</p>	<p>AP</p> <p>AP</p> <p>AP</p>
3.	<p><u>Transitions</u></p> <p>Jenny Bright from Leeds YOS and Jude Roberts from Probation presented the Young adults transition to probation paper. They highlighted how this will work for 18 year olds moving from YOS to Probation. They highlighted that staff will need training and that processes still need confirming but they are working towards this and would like consistency across West Yorkshire. The process will be evaluated the idea is to commission some research to measure around re-offending ratings.</p> <p>Phil Edwards from Platform expressed an interest to work with Jenny and Jude and feed in to the transitions period.</p> <p>Still work in progress but would like to go live in September. The YOS Partnership approved the model that was delivered.</p> <p><u>Changes to Probation</u></p> <p>Neil Moloney updated the YOS Partnership on the future of Probation some functions will stay in public protection and around 70% will be outsourced. In terms of the transitions work it is advised to carry on as business as usual.</p> <p>The Chair expressed her thanks to Jenny Bright and Jude Roberts for all of their hard work.</p>	
4.	<p><u>Youth Justice Board Costed Plan requirements</u></p> <p>Guidance notes were circulated in the meeting, the YJB have stated that the government grant must be used to develop and commission research in relation to good practice and does not fund ongoing activities or business as usual. The deadline for a response is June. Andy has flagged concern locally there is a National Heads of Service meeting and he is sure it will be discussed. There is a</p>	

	draft proposal and Andy will take advice from Finance in LCC.	
5.	<p><u>Youth Justice Plan</u></p> <p>Draft plan for 2013/14 was previously circulated part of the grant requirements is to produce a plan. There is no set template for the plan only headings. Some additions are still needed the aim is to submit with the costed plan by 30 June. The document is a public document therefore Andy Peaden would like any feedback.</p> <p>Action: Please feedback any comments to Andy Peaden over the next couple of weeks.</p>	AP
6.	<p><u>A.O.B</u></p> <p><u>Youth Service changes</u></p> <p>Jean Davey highlighted to the Partnership Board that there is a big restructure within the Youth Service at the moment. The Youth Service has been talking to staff informally since January. The restructure should take place by October.</p> <p>Action: Jean Davy to feedback to the YOS Partnership when the restructure has taken place. Please be sensitive to employees that are in the middle of this restructure.</p>	
7.	Next YOS Partnership meeting is Wednesday 11 September 10am – 12pm Leeds Civic Hall	