

1 April 2016

Carol Thomas
<mailto:request-324805-94f9cb0b@whatdotheyknow.com>

Dear Carol Thomas

Freedom of Information Request (Ref: RFI2016004)

Thank you for your request received on 29 March 2016 for information relating to the application and assessment for the Wrexham Arts Hub

The Freedom of Information Act 2000 requires that we process your application within 20 working days of the date you requested the information. If we are unable to meet this deadline we will inform you of this and the reasons why.

If the information is already available to you through the Arts Council of Wales' Publication Scheme we will advise you of this. We will inform you whether we hold the information you have requested and if you are able to access it. In some cases where exemptions apply we will not be able to provide you with the information you have requested. If we are unable to provide the information you request we will contact you and inform you of the reasons why.

If we do not have the information you have requested we will inform you of this. If we believe that a third party may have the information you have requested we will transfer your request to the appropriate organisation.

In some cases there may be a charge for the information you have requested. We will keep charges to a minimum and will inform you as soon as possible of any charges that apply.

If you are unhappy with the Arts Council of Wales' decision you can make a complaint via our complaints procedure. If you are not happy with the outcome of your complaint, you may then appeal to the Information Commissioner, and we will provide you with details on how to do this.

Yours sincerely,

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Swyddfeydd Lleol/Local Offices:
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Angela Thomas
Manager – Planning, Performance and Compliance



Cyngor Celfyddydau Cymru
Arts Council of Wales