



HM Revenue & Customs

Sam

By email: request-438046-
9e7674b0@whatdotheyknow.com

Freedom of Information Team
Room 1C/23
100 Parliament Street
London
SW1A 2BQ

Email foi.request@hmrc.gsi.gov.uk

Web www.gov.uk

Date: 16th October 2017
Our ref: FOI2017/01857

Dear Sam

Freedom of Information Act 2000 (FOIA)

Thank you for your request under the FOIA, which was received on 11th October, for the following information:

"Please provide the following answers for the Central Government Department for 2016/17

1. *Total agency spend*
2. *Split the total agency spend by staffing category (categorise as you would)*
(e.g. admin, IT, legal etc.)
3. *Total number of agency workers*
4. *Split the total number of agency workers by staffing group (categorise as you would)*
(e.g. admin, IT, legal etc.)

Does the Central Government Department use a third party to manage the supply of temporary/agency staff? If so, please provide the following details:

1. *Name of third party*
2. *Description of services offered*
3. *Contract start date*
4. *Contract end date*
5. *Annual cost to the department for 2016/17*
6. *Was this service procured through a framework? If so, please state which framework*
7. *Whom within the department was responsible for authorising/signing the contract – please provide their name and job title*

Revenue

1. *What is the Central Government Department's total Departmental Expenditure Limit (DEL) for 2016/17:*

Please provide the total DEL split by the following:

- a. *Resource/Revenue*
- b. *Capital*



2. *Please provide the Government Department's allocation of funding, providing detail on the DEL allocation for all bodies within the overall central government departments, including ALBs for 2016/17"*

To qualify as a valid submission under the FOIA, a request must fulfil the criteria set out in Section 8 of the Act which states the following:

FOIA 8. (1) In this Act any reference to a "request for information" is a reference to such a request which;

- (a) is in writing,
- (b) states the name of the applicant and an address for correspondence, and
- (c) describes the information requested.

(2) For the purposes of subsection (1)(a), a request is to be treated as made in writing where the text of the request—

- (a) is transmitted by electronic means,
- (b) is received in legible form, and
- (c) is capable of being used for subsequent reference.

Your FOI has been classified as invalid as your request does not fulfil the criteria of section 8(1)(b) as it does not contain a full name.

Guidance from the Information Commissioners Office to public authorities in receipt of FOIA requests regarding Section 8 states:

Any variation of the requester's title or first name combined with their surname (e.g. Mr Smith or John Smith) will be sufficient to meet this requirement. However, a first name or surname provided in isolation, or a set of initials, will not.

Full details of the guidance can be found at:

<https://ico.org.uk/media/for-organisations/documents/1164/recognising-a-request-madeunder-the-foia.pdf>

As the request has been deemed as invalid I am not obliged to disclose the requested information at this point.

If you are not happy with this reply you may request a review by emailing foi.review@hmrc.gsi.gov.uk, or by post to HMRC FOI Team, Room 1C/23, 100 Parliament Street London SW1A 2BQ. You must request a review within 2 months of the date of this letter. It would help us carry out our review if you set out the aspects of the reply that concern you and why you are dissatisfied.

If you are not content with the outcome of an internal review, you can complain to the Information Commissioner's Office (ICO). The ICO will not usually consider a case unless you have exhausted the internal review procedure provided by HMRC. You can make a complaint through the ICO's website at: www.ico.org.uk, or by post to: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely

Freedom of Information Team