



WARRINGTON

Borough Council

Professor Steven Broomhead
Chief Executive

Gareth Hopkins
Assistant Director Customer and
Business Transformation

Quattro 4th Floor
Buttermarket Street
Warrington
WA1 2NH

Arooj Jamil
Response by email
request-463026-
31099209@whatdotheyknow.com

14 February 2018
Our ref: FOI CORP 2222

Dear Sir / Madam

Freedom of Information Act Request:

I am writing in response to your letter of 06 February 2018 requesting information about the organisations Learning Management System and E-learning provision.

1. Does your local authority use a Learning Management System and e-learning provision for employee training?

2. If no, are there ongoing plans to purchase a Learning Management System and e-learning provision for employee training in the near future?

The organisation does have e-learning provision for employee training and makes use of an e-learning system.

3. What is the name of the Learning Management System (product name) and which company is it purchased from?

The e-learning system used by the organisation is Learning Pool.

4. Please provide brief information of the current e-learning courses that are used in employee training.

The following courses are currently available for employees to access. Some are mandatory such as Information Security, Data Protection, Basic Safeguarding, Information Governance, Procurement processes (mandatory for those involved in undertaking these processes) and Payment Card Industry Data Security Standard (mandatory for those taking card payment over the phone). Whilst other such as Managing Health and Safety, Dementia Awareness, Personal Resilience, Basic Autism Awareness are non-mandatory.

5. Please provide the development themes of the eLearning courses that are used in employee training (i.e. Compliance, Safeguarding, etc.)

The courses currently provided cover the following themes - Safeguarding, compliance, personal development, health, safety and regulation, financial training.

6. What is the value of the current contract, date of commencement and date of expiry (DD/MM/YY)?

The value of the contract in year 1 is £17,000 (not including VAT). It commenced on the 27 August 2017 and is a two year contract. The value of the year 2 contract is £17,000 (again, excluding VAT).

7. Who is responsible for ensuring the LMS and e-learning provision meets the local authorities training requirements?

The Head of HR & OD is the person responsible for the above.

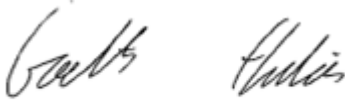
If you are not satisfied with my response to your request for information, you may ask the Council for an internal review of this decision. You should write to Paul Clisby, Legal Services Manager, Warrington Borough Council, Quattro, Buttermarket Street, Warrington, WA1 1BN, giving details of your complaint. You should do this as soon as possible, or, in any case, within two months of your request being refused.

If, following the outcome of the internal review, you remain dissatisfied with the Council's response to your information request, you have the right under section 50 of the Freedom of Information Act 2000 to appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 01625 545745
Fax: 01625 545 510
Email: enquiries@ico.gsi.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'Gareth Hopkins', written in a cursive style.

Gareth Hopkins
Assistant Director – Customer & Business Transformation
Corporate Services Directorate