



13 August 2018

Chris Sharman

**Forwarded by Email:** [request-485114-1ddab971@whatdotheyknow.com](mailto:request-485114-1ddab971@whatdotheyknow.com)

Dear Mr Sharman

**Re: Freedom of Information Request**

Further to your email dated 24 July 2018, I am now in a position to respond to your request for information under the FOIA. Please note that South & City College Birmingham and Bournville College merged on the 2 August 2017. Bournville is now one of the campuses of South and City College Birmingham.

**(A) YOUR REQUEST**

- 1 Does your organisation use a Learning Management System and e-learning provision for employee/staff training?
- 2 If no, are there ongoing plans to purchase a Learning Management System and e-learning provision for employee/ staff training in the near future?
- 3 What is the name of the Learning Management System (product name) and which company is it purchased from?
- 4 Provide brief information of the current e-learning courses that are used in employee training
- 5 Who provides the e-learning courses that are used in employee training?
- 6 Provide the development themes of the e-learning courses that are used in employee training.
- 7 Value of the current contract, date of commencement and date of expiry.
- 8 Who is responsible for ensuring the LMS and e-learning provision meets the local authorities training requirements?
- 9 Can you please provide your current organisational structure for the College.

**(B) THE COLLEGE'S RESPONSE**

**The College does hold this information**

- 1 The College does use a Learning Management System and e-learning provisions.
- 2 This question is not applicable to the College.
- 3 The Learning Management System that the College use is Moodle (Open Source) and Google Classroom (Free to Education).
- 4 The current e-learning courses that are used in employee training are; Teacher training, Health and Safety, Safeguarding, Equality and Diversity, Management Training, IT, EDPR and Specialised CPD.

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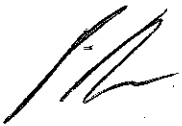
- 5 The College provide the e-learning courses to employees.
- 6 The development themes are the same as those mentioned in response number 4.
- 7 The College does not currently have a contract for the current Virtual Learning Environment as there is not a need for this. The specialist e-learning resources that are not produced by the College are purchased when required.
- 8 The College is not required to meet local authority training requirements
- 9 Please see attached College structure.

#### **YOUR RIGHTS**

If you believe that the College has not dealt with your request in accordance with the FOIA, you have a right to appeal via the College's internal complaints department. Please send a letter detailing your concerns addressed to Deputy Director of Student Engagement, South & City College Birmingham, Hall Green, Birmingham, B28 8ES. If you remain dissatisfied when that procedure is exhausted, you may appeal to the Information Commissioner (<http://www.ico.gov.uk/>).

Please do not hesitate to contact me if I can be of any further help.

Yours sincerely



**Parveen Ghulam**  
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Freedom of Information Officer

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# Senior Leadership & Management Team

