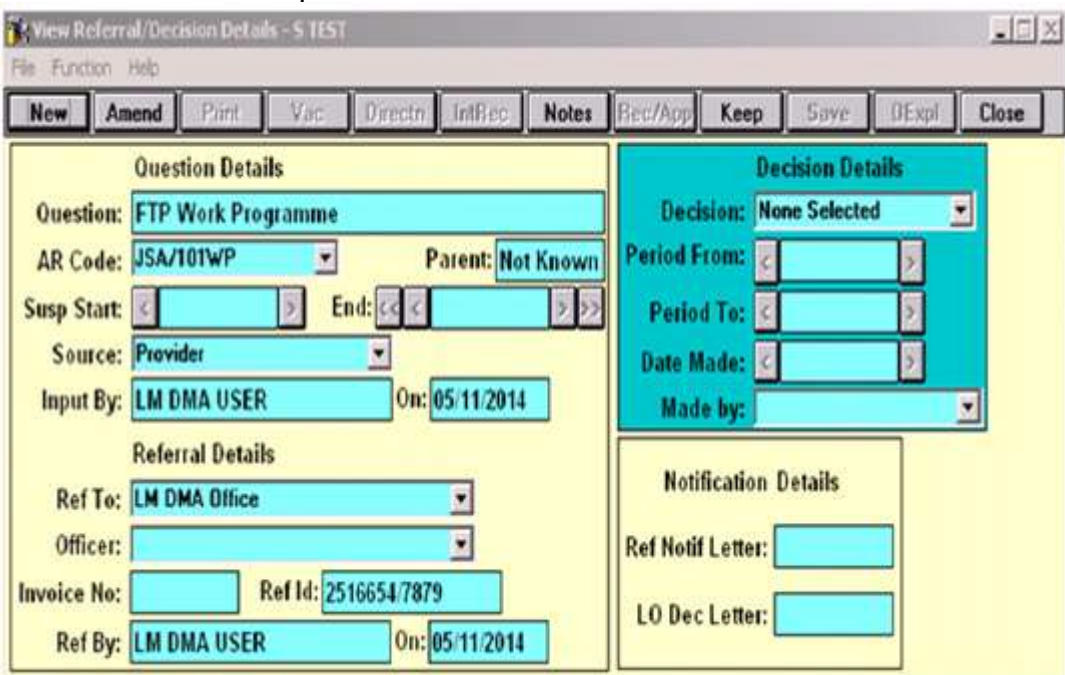


## Work Search Reviews

### Checking LMS for DMA referrals from providers (except SBWA and skills conditionality)

1. You (during advisory interviews or Work Search Reviews (WSRs)) must check the Labour Market System (LMS) records of Jobseeker's Allowance (JSA) claimants on mandatory provision for any Decision Making and Appeals (DMA) referrals made by providers.
2. The following process must be followed:

Step	Action
1	Select the 'DECN' button to open the 'View Referral/Decision Details Name' window.
<b>Note:</b> If the button reads [NoDec], there are no provider DMA referrals and the check is complete.	
2	<p>If a provider Decision Making and Appeals (DMA) referral in the 'View Referral/Decision Details Name' window, you must:</p> <ul style="list-style-type: none"><li>• inform the JSA claimant of the type of doubt referred by the provider and ask if a Labour Market Decision Maker (LMDM) has contacted them to explain their reason(s) for not doing what was asked of them by the provider.</li><li>• if the claimant says they have been contacted and given their reason(s) to the LMDM, tell them if a sanction is applied, JSA can't be paid and explain about Hardship.</li><li>• if the claimant says they have not been contacted, explain that they will be contacted shortly by the LMDM and the importance of giving their reasons to the LMDM and tell them if a sanction is applied, JSA can't be paid and explain about Hardship</li></ul>



**Note:** This check isn't required for claimants on Sector Based Work Academies (SBWA) and skills conditionality provision because DMA referrals from these providers aren't sent direct to LMDM Admin Teams.