

From: Dagmar Zeuner <Dagmar.Zeuner@merton.gov.uk>

Sent: 03 February 2020 21:21

To: Mike Robinson <Mike.Robinson@merton.gov.uk>; [REDACTED]

Subject: RE: WILSON WELLBEING STEERING GROUP: IMPORTANT INFO!

Importance: High

Looks good

Many thx to [REDACTED] and you for keeping this going.

Bw d

Sent with BlackBerry Work (www.blackberry.com)

From: Mike Robinson <Mike.Robinson@merton.gov.uk>

Sent: 3 Feb 2020 21:07

To: Dagmar Zeuner <Dagmar.Zeuner@merton.gov.uk>; [REDACTED]

Subject: FW: WILSON WELLBEING STEERING GROUP: IMPORTANT INFO!

Dagmar, [REDACTED]

To bring you up to date on WilsonWellbeing. Note this is not a private communication within the Steering Group

Mike Robinson

Interim Consultant in Public Health

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From: [REDACTED]

Sent: 03 February 2020 08:21

To: [REDACTED]

Cc: Mike Robinson <Mike.Robinson@merton.gov.uk>

Subject: WILSON WELLBEING STEERING GROUP: IMPORTANT INFO!
Importance: High

Dear All

I hope this finds you well.

Please note the following:

1. **February meeting:** Just to confirm the decision made at the last meeting that the February meeting (19th) will be a Communications Task and Finish Group and so **will not be** a full general business meeting. Everyone is welcome to attend the Comms meeting if they would like to where the focus will be on comms strategy development and agreeing specific activities and elements to market and support the work of the Steering Group, the wellbeing space and develop the depth and breadth of community knowledge and interaction. Please come along if you would like to be part of the Comms conversation. I will send out a reminder/papers nearer the time;

2. **March meeting:** The March meeting (18th) will be the next full general business meeting;

3. **Ways of Working document:** At the January meeting, a small change was made to the draft Ways of Working document to ensure that the quorate arrangements are practical. This now reads "The Group will be quorate for decision-making when at least 50% of the current voting membership are present, excluding the meeting Chair". This provides greater flexibility if membership numbers fluctuate. This document was agreed, subject to this change, and so a copy is attached for you. It will also be posted on the Steering Group section of the MVSC website.

4. **Steering Group Chair:** I am delighted to confirm that, at the January meeting, [REDACTED] was appointed Chair of the Wellbeing Steering Group. I know you will join me in congratulating and thanking [REDACTED] (if you haven't already!) - her experience, local knowledge and connections will be invaluable. [REDACTED]'s appointment is initially until October 2020, in line with the term of all member appointments to the Steering Group.

5. **MVSC website:** The Wellbeing Steering Group now has its own section under the Wilson Health and Wellbeing Campus section on the MVSC website (found via the Merton Voluntary Sector tab on the homepage). This is where the agreed Steering Group Notes of Meetings and other documents can be made available to the public. The link to the Steering Group section is here: <https://www.mvsc.co.uk/wellbeing-steering-group>
Do let those you know in the community know about this information so that we can start to make people more aware of the work of the Steering Group. Future plans for a dedicated website will be discussed at the Comms Task and Finish Group meeting on 19th Feb as above.



6. **Agreed papers for the website:** The draft Notes of the December meeting were agreed at the last meeting and will be posted on the MVSC website as described above, along with the final Ways of Working document.

7. **Draft Notes of the January meeting:** These will be sent out to you for information in due course, final content to be agreed at the March meeting.

Think that is all and I hope all of the above is clear.

I look forward to seeing those of you would like to attend at the February Comms T&F meeting. Otherwise, see you in March. In the meantime, please don't hesitate to get in touch if you have any questions.

■

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]