

# **Your Guide to Working as a Trained Passenger Assistant**



*Transport* **Training**

# General Information

All Passenger Assistants working on Essex County Council (ECC) contracts are employed by the Operator.

To become a Trained Passenger Assistant (TPA) it is necessary to undergo an enhanced CRB (Criminal Records Bureau) check through ECC and have passed a training course provided by ECC.

## CRB Checks

These must be renewed every 3-years. Be aware of the expiry date as you may need to remind your employer.

## Trained Passenger Assistant Course (Blue Badge)

The course gives an overview of the following topics:

- Child Protection
- Child Abuse
- Student Behaviour
- Bullying
- Understanding Disabilities
- Emergency First Aid/Life Saving Skills
- Moving and Handling Awareness
- Risk Assessment and Minimising Risk
- Assisting Wheelchair Users
- Securing Wheelchairs for Transportation
- Accident and Breakdown Procedures
- Vehicle Evacuation
- Passenger Safety
- Reporting Procedures

Blue Badge training must be renewed every 3 years. Make a note of the date you need to attend and remind your employer to book you on a course.

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