

MINUTES OF ACCESS & ASSESSMENT EXTENDED BRANCH LEADERSHIP TEAM

BUDGET MEETING

DATE: THURSDAY 23RD OCTOBER 2008, ROOM 3 TREASURY BUILDING

Present:

Rick O'Brien	Head of Service Access & Assessment (Chair)
Breda Dutton	Principal Manager Homecare
Anne Bailey	Principal Manager Homecare Re-ablement
Pete Gosling	Principal Manager Older People
Phil Gilroy	Principal Manager Specialist Services
Dave Carroll	Service Manager OT
Chris Taylor	Service Manager MH
Sheila Finnigan-Jones	Service Manager LD
Steve Passey	Service Manager OP
Ruth Page	(Minutes) Secretary

Visitors:

Paula Neate	Reform Unit Manager
Trish Iddon	Brokerage

Note: Not for wider circulation until further notice.

	Action
<p>RO'B outlined the aims of the meeting which were to identify additional proposals to manage increasing costs of community care budget. 2 critical areas were Domiciliary Care and Learning Disabilities.</p> <p>Following discussion the following actions were agreed:</p> <p>LD</p> <ul style="list-style-type: none"> • RO'B to agree LD Panels outcomes • Further discussion to take place re funding with Children and Young People's Department. • Increase LD Review Team resources by 2 staff <p>Domiciliary Care</p> <ul style="list-style-type: none"> • Authorisation by Service Manager for <u>all</u> spending • 4 week delay in commissioning care from independent sector • Hospital Discharge to be priority • Residential respite Care from independent sector– stopped • Unscheduled reviews – agreement for time limited period then referral to HART - no long-term commitment • Additional Team Manager to be assigned to check re-start packages – PN to look at activity. • Focus on delays re complaint involving high-cost packages – RO'b to hear appeals. • Respite Care suspended – SP to authorise any exceptions • Increase Review Team resources by 3 staff • Mark Jones to gate-keep and authorise decisions from Access/Review Teams • Steve Passey to gate-keep and authorise decisions from Long-Term Teams • Dave Carroll to gate-keep and authorise decisions from Hospital Team • Set £320 pw limit on care packages provide residential care as alternative. TI to identify high cost packages. PN to look at ILF funding issues. • Time reduction for double handling calls/hoisting – PN to investigate insurance issues raised by independent providers • Meal provision – RO'B to write to providers re request for information – 24 hours to respond or suspension of account. Extra Admin resources to handle response. TI to draft letter. • Track reduction in spend on a weekly basis. • Provide information of numbers of Dementia cases for PCT funding. • RO'B to extend request for savings initiatives to all staff. 	