

From: [Myhill Matthew](#)
To: [Keane Kate](#)
Subject: FW: FOI Tanning
Date: 17 December 2013 12:45:03

Hi Kate,

Just to confirm, following our conversation a moment ago, that I have reminded my Executive Director in person this morning (and I sent another copy on Saturday) that this needs approval.

I will let you know as soon as I hear back from them.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor,
197 Blackfriars Road, SE1 8NJ | 

-----Original Message-----

From: Myhill Matthew
Sent: 04 December 2013 23:10
To: Hextall Eva
Subject: FOI Tanning

Hi Eva,

Just to let you know that the Tanning FOI response has been forwarded to my Managing Director to view and I shall unfortunately be off tomorrow (Thursday) on a training course all day.

Hopefully, when I return, this will be agreed...fingers crossed!

Sorry for the further delay,

Mat

From: [Keane Kate](#)
To: [Hextall Eva](#); [Myhill Matthew](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Date: 18 December 2013 14:53:54

Many thanks Mat for chasing this and getting it through sign off.

Eva – that would be great as Leon’s last day before Christmas is Friday so it would be good to get it to him for sign off.

Thanks
 Kate

From: Hextall Eva
Sent: 18 December 2013 14:51
To: Myhill Matthew; Keane Kate
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-

Matthew

Thanks for sending the reply through. I’ll draft it now and send through the sign off process.

Kate, hopefully you should have this for Leon’s approval by Friday.

Eva

-----Original Message-----

From: Myhill Matthew
Sent: 18 December 2013 14:38
To: Keane Kate
Cc: Hextall Eva; FOI
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Importance: High

Hi Kate,

The FOI response has now been approved by EOS and should be ready to go.

Please accept my apologies for the late response - if you have any questions, please do let me know.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations |
 Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ |

-----Original Message-----

From: McGregor Mandy (ST)
Sent: 18 December 2013 14:29

To: Myhill Matthew
 Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
 Importance: High

Hi Mat

This is ok to go back to the FOI team.

Thanks

Mandy

-----Original Message-----

From: McGregor Mandy (ST)
 Sent: 18 December 2013 12:25
 To: Myhill Matthew
 Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
 Importance: High

Hi Mat

I have started the FOI / customer service tasks for the day.

I sent this one to Siwan for approval but I didn't get any comments back. I will follow up. Sorry I didn't copy you in. You will see that I suggested that the FOI team draft the response as it isn't really one for EOS to draft.

Mandy

-----Original Message-----

From: Myhill Matthew
 Sent: 04 December 2013 23:10
 To: McGregor Mandy (ST)
 Cc: Dell Alan (ST); Asamani Foster
 Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
 Importance: High

Hi Mandy,

Please can I ask for a huge favour?

In my absence tomorrow (Thursday - I am offsite on a Sharepoint training course) please could I ask for your comments on our response to this customer's FOI request?

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of TfL's responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, TfL has in some circumstances been approached and used its contacts with various bus operators to help facilitate this at the expense of the police. The Police are responsible for this arrangement and all buses hired are fully funded

by the MPS.

If you are happy with it, please could I ask you to pass it to Siwan or Steve to sign off?

I hope this is okay - please accept my apologies for not bringing this to your attention sooner and we can always catch up on Friday if need be.

Kind regards,

Mat

Active Correspondence Officer - EOS

From: Asamani Foster
Sent: 03 December 2013 16:09
To: Myhill Matthew
Cc: Dell Alan (ST)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of TfL's responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, TfL has in some circumstances been approached and used its contacts with various bus operators to help facilitate this at the expense of the police. The Police are responsible for this arrangement and all buses hired are fully funded by the MPS.

-----Original Message-----

From: Brian Tanning [<mailto:xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxx.xxx>]
Sent: 29 October 2013 18:36
To: FOI
Subject: Freedom of Information request - Use of buses by Metropolitan Police

Dear Transport for London,

Please provide any internal documentation outlining the policy regarding, or identifying people who act as contact points for, any arrangements to provide buses at short notice for the use of the Metropolitan Police.

Please provide any correspondence with the Metropolitan Police whereby such arrangements (including any standing arrangement) have been negotiated.

Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [CSEP Information Request](#)
To: [Hextall Eva](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning
Date: 07 November 2013 13:50:00

Hi Eva,

I passed this FOI on to my colleagues on 30 October and will check with them today to see where we are.

They did speak to me earlier this week about it, but I will see if I can find out the latest.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ | **Telephone** [REDACTED]
[REDACTED]

From: Hextall Eva
Sent: 07 November 2013 13:26
To: CSEP Information Request
Subject: RE: Sensitive FOI-1358-1314 Tanning

Hi Matthew

Can you please let me know where you are with this request?

Thanks,
Eva

From: Hextall Eva
Sent: 30 October 2013 14:46
To: CSEP Information Request
Subject: Sensitive FOI-1358-1314 Tanning

Matthew

TfL Ref: FOI-1358-1314

We have received the below request for the disclosure of information.

In accordance with the requirements of the Freedom of Information (FOI) Act and TfL's information access policy, TfL must provide a full and comprehensive response to the request within 20 working days, after which the applicant can make a complaint to the Information Commissioner's Office about TfL's non compliance with the legislation.

Please treat this request as a priority and provide the FOI Case Management

Team with your contribution to answer this request no later than close of business
6 Nov.

If you are unable to meet this deadline please inform us as soon as possible so we can advise as appropriate.

The Information you provide

FOI applies to recorded information. Please inform us promptly if substantial parts of the response require the creation of new information or the provision of an explanation, advice or opinion that was not already recorded at the time of the request.

Withholding Information

If you believe that part or all of the requested information is unsuitable for disclosure to the public, please inform us immediately as an [FOI exemption / EIR exception] may be applicable to some or all of the requested information. Please note that we will usually need to review the information held before issuing a refusal notice.

Please consider whether any third parties need to be told that information which they have provided is to be disclosed.

If you believe it will take over 18 working hours to locate, retrieve and/or collate the information requested please advise us immediately as a cost limit exemption may apply under the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004.

Please note that names of TfL staff acting in the capacity of their job roles will be disclosed as a matter of routine when contained within correspondence and email chains. If there is an issue with disclosure of any individuals name please contact the FOI Case Management Team to discuss further.

Advice on TfL's FOI obligations can be found on Source at <http://source.tfl/foi>

Kind Regards

Eva Hextall | FOI Officer
 Information Governance | General Counsel | Transport for London
 Windsor House, 42-50 Victoria Street, London, SW1H 0TL
 T: 020 30547940 | Ext: 87940 | E: xxxxxxxxxx@xxx.xxx.xx

-----Original Message-----

From: Brian Tanning [<mailto:xxxxxxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxx.xxx>]

Sent: 29 October 2013 18:36

To: FOI

Subject: Freedom of Information request - Use of buses by Metropolitan Police

Dear Transport for London,

Please provide any internal documentation outlining the policy regarding, or identifying people who

act as contact points for, any arrangements to provide buses at short notice for the use of the Metropolitan Police.

Please provide any correspondence with the Metropolitan Police whereby such arrangements (including any standing arrangement) have been negotiated.

Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [Dell Alan \(ST\)](#)
To: [Myhill Matthew](#)
Subject: Out of Office: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Date: 04 December 2013 23:09:36

I am out of the office until Friday 6th December if your enquiry is urgent please contact the CentreComm NDM on 0845 2510160 option 3 or e mail xxx@xxx.xxx.xx

Regards

Alan Dell

From: [Myhill Matthew](#)
To: [Asamani Foster](#)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Date: 07 November 2013 13:52:00
Importance: High

Hi Foster,

When you have a spare moment, please can I ask you for the latest regarding this FOI query please?

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED] |

From: CSEP Information Request
Sent: 30 October 2013 15:15
To: Asamani Foster
Cc: McGregor Mandy (ST)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Importance: High

Hi Foster,

Please could I ask for your thoughts on this FOI, regarding TfL and MPS arrangements for providing buses at short notice?

Mandy – I have copied you in so you have a heads up with this one.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ | [REDACTED]
[REDACTED]

From: Hextall Eva
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Subject: Sensitive FOI-1358-1314 Tanning

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Eva Hextall | FOI Officer
Information Governance | General Counsel | Transport for London
Windsor House, 42-50 Victoria Street, London, SW1H 0TL

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Please provide any correspondence with the Metropolitan Police whereby such arrangements (including any standing arrangement) have been negotiated.

Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [Asamani Foster](#)
To: [Myhill Matthew](#)
Cc: [Dell Alan \(ST\)](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Date: 03 December 2013 16:09:53

There is no internal written procedure for procuring buses for the MPS to carry prisoners. This is not one of TfL's responsibilities.; It is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, TfL has in some circumstances been approached and used its contacts with various bus operators to help facilitate this at the expense of the police. The Police are responsible for this arrangement and all buses hired are fully funded by the MPS.

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Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [Keane Kate](#)
To: [Hextall Eva](#)
Subject: RE: Sensitive FOI-1358-1314 Overdue
Date: 19 December 2013 10:47:29

Hi Eva

This is fine to go.

Thanks
Kate

Dear Mr Tanning

TfL Ref: FOI-1358-1314

Thank you for your email which we received on 30 October 2013 asking for policy documentation about the use of buses by the Metropolitan Police Service (MPS). Please accept my apologies for the delay in responding.

Your request has been considered in accordance with the requirements of the Freedom of Information (FOI) Act and our information access policy.

Unfortunately we do not hold the information you have requested.

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of our responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, we have in some circumstances been approached and used our contacts with various bus operators to help facilitate this at the expense of the police. The police are responsible for this arrangement and all buses hired are fully funded by the MPS. Their contact details can be found at <http://www.met.police.uk/foi/>.

Please see the attached information sheet for details of your right to appeal.

Yours sincerely

Eva Hextall
FOI Case Officer

FOI Case Management Team
General Counsel
Transport for London

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Yours faithfully,

Brian Tanning

From: [Hextall Eva](#)
To: [Myhill Matthew](#); [Keane Kate](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Date: 18 December 2013 14:51:04

Matthew

Thanks for sending the reply through. I'll draft it now and send through the sign off process.

Kate, hopefully you should have this for Leon's approval by Friday.

Eva

-----Original Message-----

From: Myhill Matthew
Sent: 18 December 2013 14:38
To: Keane Kate
Cc: Hextall Eva; FOI
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Importance: High

Hi Kate,


The FOI response has now been approved by EOS and should be ready to go.

Please accept my apologies for the late response - if you have any questions, please do let me know.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations |
Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ |


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From: McGregor Mandy (ST)
Sent: 18 December 2013 14:29
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Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Importance: High

Hi Mat

This is ok to go back to the FOI team.

Thanks

Mandy

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From: McGregor Mandy (ST)

Sent: 18 December 2013 12:25

To: Myhill Matthew

Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-

Importance: High

Hi Mat

I have started the FOI / customer service tasks for the day.

I sent this one to Siwan for approval but I didn't get any comments back. I will follow up. Sorry I didn't copy you in. You will see that I suggested that the FOI team draft the response as it isn't really one for EOS to draft.

Mandy

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From: Myhill Matthew

Sent: 04 December 2013 23:10

To: McGregor Mandy (ST)

Cc: Dell Alan (ST); Asamani Foster

Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-

Importance: High

Hi Mandy,

Please can I ask for a huge favour?

In my absence tomorrow (Thursday - I am offsite on a Sharepoint training course) please could I ask for your comments on our response to this customer's FOI request?

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of TfL's responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, TfL has in some circumstances been approached and used its contacts with various bus operators to help facilitate this at the expense of the police. The Police are responsible for this arrangement and all buses hired are fully funded by the MPS.

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Yours faithfully,

Brian Tanning

From: [Hextall Eva](#)
To: [COSA \(Chief of Staff Approvals\)](#)
Cc: [Keane Kate](#)
Subject: Sensitive FOI-1358-1314 Overdue
Date: 19 December 2013 10:23:03

Kate

Here's the CSEP draft for Leon's approval.

It has been approved by the press office.

Eva

Dear Mr Tanning

TfL Ref: FOI-1358-1314

Thank you for your email which we received on 30 October 2013 asking for policy documentation about the use of buses by the Metropolitan Police Service (MPS). Please accept my apologies for the delay in responding.

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 FOI Case Officer

FOI Case Management Team
General Counsel
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Yours faithfully,

Brian Tanning

From: [Myhill Matthew](#)
To: [McGregor Mandy \(ST\)](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Date: 18 December 2013 14:29:00

Thank you Mandy

-----Original Message-----

From: McGregor Mandy (ST)
Sent: 18 December 2013 14:29
To: Myhill Matthew
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Importance: High

Hi Mat

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Thanks

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Importance: High

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I sent this one to Siwan for approval but I didn't get any comments back. I will follow up. Sorry I didn't copy you in. You will see that I suggested that the FOI team draft the response as it isn't really one for EOS to draft.

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From: [Myhill Matthew](#)
To: [McGregor Mandy \(ST\)](#)
Subject: Urgent - Old cases for review or sign off please
Date: 14 December 2013 15:01:00
Attachments: [FW Sensitive FOI-1358-1314 Tanning Due - 061113 -Urgent-.msg](#)
[FW VIP Draft Request MGLA290813-5246 c \[REDACTED\]](#)
[FW FOI \[REDACTED\] n due 2911.msg](#)
[FW Cycle lane enforcement.msg](#)
Importance: High

Hi Mandy,

Please find attached some cases which I need your assistance with please.

If you have already replied, then please accept my apologies, but I am hoping to answer these queries as some are quite old.

Thank you,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ | **Telephone** [REDACTED]
[REDACTED]

From: [Myhill Matthew](#)
To: [Keane Kate](#)
Subject: FW: FOI Tanning
Date: 17 December 2013 12:45:00

Hi Kate,

Just to confirm, following our conversation a moment ago, that I have reminded my Executive Director in person this morning (and I sent another copy on Saturday) that this needs approval.

I will let you know as soon as I hear back from them.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor,
197 Blackfriars Road, SE1 8NJ 

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Sent: 04 December 2013 23:10
To: Hextall Eva
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Hi Eva,

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Hopefully, when I return, this will be agreed...fingers crossed!

Sorry for the further delay,

Mat

From: [Myhill Matthew](#)
To: [McGregor Mandy \(ST\)](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Date: 18 December 2013 12:26:00

Thank you Mandy - I'm very grateful.

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From: McGregor Mandy (ST)
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Active Correspondence Officer - EOS

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 Sent: 03 December 2013 16:09
 To: Myhill Matthew

From: [Myhill Matthew](#)
To: [Dell Alan \(ST\)](#)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Date: 27 November 2013 15:32:00

Hi Alan,

Please can I ask if you have a couple of lines ready about TfL hiring buses for use by the police for transporting suspects?

The FOI is unfortunately now overdue.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ | [REDACTED]
 [REDACTED]

From: Hextall Eva
Sent: 27 November 2013 11:05
To: Myhill Matthew
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Matthew

Thanks for the update. Has there been any progress with this request since your email?

Please note the deadline for responding to the requester is today.

Regards,
 Eva

From: Myhill Matthew
Sent: 22 November 2013 18:07
To: Hextall Eva
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Hi Eva,

I understand that this one is getting quite urgent now, so I am sorry for the time it has taken to get a response together.

Just to let you know that I am waiting for some lines from Alan (they were due yesterday), and once I receive these, I will pass them on.

I am unfortunately at a report writing course all Monday, but will be happy to talk on Tuesday morning 08:30-10:00 (I am then off for a TfL Style Course for the rest of the day) if you need to speak to me.

Please accept my apologies for these delays and I hope to get back to you soon,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL)| 9th Floor, 197 Blackfriars Road, SE1 8NJ | Telephone [REDACTED]
[REDACTED]

From: Myhill Matthew
Sent: 22 November 2013 18:00
To: Dell Alan (ST)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Hi Alan,

Thank you for your help earlier in the week with this query.

Just a friendly reminder that, if I recall correctly, you were going to send something through clarifying how we contracted the buses? A swift turnaround would be greatly appreciated.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL)| 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Asamani Foster
Sent: 20 November 2013 15:37
To: Myhill Matthew
Cc: Dell Alan (ST)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Mat

Have sent off to Alan Dell for his attention. Is this request the same as the previous one which was answered?

Foster

From: Myhill Matthew
Sent: 19 November 2013 15:10
To: Asamani Foster
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Importance: High

Hi Foster,

Please can I ask you for an update on this FOI please?

Many thanks,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Myhill Matthew
Sent: 07 November 2013 13:52
To: Asamani Foster
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Importance: High

Hi Foster,

When you have a spare moment, please can I ask you for the latest regarding this FOI query please?

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: CSEP Information Request
Sent: 30 October 2013 15:15
To: Asamani Foster
Cc: McGregor Mandy (ST)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Importance: High

Hi Foster,

Please could I ask for your thoughts on this FOI, regarding TfL and MPS arrangements for providing buses at short notice?

Mandy – I have copied you in so you have a heads up with this one.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Hextall Eva
Sent: 30 October 2013 14:46

To: CSEP Information Request
Subject: Sensitive FOI-1358-1314 Tanning

Matthew

TfL Ref: FOI-1358-1314

We have received the below request for the disclosure of information.

In accordance with the requirements of the Freedom of Information (FOI) Act and TfL's information access policy, TfL must provide a full and comprehensive response to the request within 20 working days, after which the applicant can make a complaint to the Information Commissioner's Office about TfL's non compliance with the legislation.

Please treat this request as a priority and provide the FOI Case Management Team with your contribution to answer this request no later than close of business **6 Nov.**

If you are unable to meet this deadline please inform us as soon as possible so we can advise as appropriate.

The Information you provide

FOI applies to recorded information. Please inform us promptly if substantial parts of the response require the creation of new information or the provision of an explanation, advice or opinion that was not already recorded at the time of the request.

Withholding Information

If you believe that part or all of the requested information is unsuitable for disclosure to the public, please inform us immediately as an [FOI exemption / EIR exception] may be applicable to some or all of the requested information. Please note that we will usually need to review the information held before issuing a refusal notice.


Please consider whether any third parties need to be told that information which they have provided is to be disclosed.

If you believe it will take over 18 working hours to locate, retrieve and/or collate the information requested please advise us immediately as a cost limit exemption may apply under the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004.

Please note that names of TfL staff acting in the capacity of their job roles will be disclosed as a matter of routine when contained within correspondence and email chains. If there is an issue with disclosure of any individuals name please contact the FOI Case Management Team to discuss further.

Advice on TfL's FOI obligations can be found on Source at <http://source.tfl/foi>

Kind Regards

Eva Hextall | FOI Officer
Information Governance | General Counsel | Transport for London
Windsor House, 42-50 Victoria Street, London, SW1H 0TL


-----Original Message-----

From: Brian Tanning [<mailto:xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx>]

Sent: 29 October 2013 18:36

To: FOI

Subject: Freedom of Information request - Use of buses by Metropolitan Police

Dear Transport for London,

Please provide any internal documentation outlining the policy regarding, or identifying people who act as contact points for, any arrangements to provide buses at short notice for the use of the Metropolitan Police.

Please provide any correspondence with the Metropolitan Police whereby such arrangements (including any standing arrangement) have been negotiated.

Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [Myhill Matthew](#)
To: [Hextall Eva](#)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Date: 17 December 2013 14:55:12

Hi Eva,

I am sorry about this taking so long.

I sent a copy of the tidied draft on 5 December to my Directors for approval, then again on 14 December, and I spoke to my Executive Director in person this morning, and they said that they will try and look at this soon.

I will let you know as soon as they get back to us.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ | T [REDACTED]
[REDACTED]

From: Hextall Eva
Sent: 17 December 2013 14:51
To: Myhill Matthew
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Matthew

Can you please let me know where you are with this request?

I am very keen to have the draft ready by the end of this week as I'm away for 2 weeks from the 23rd.

Thanks,
Eva

From: Myhill Matthew
Sent: 03 December 2013 16:34
To: Hextall Eva
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Hi Eva,

Huzzah – I have received the suggested lines!

I just need to tidy these and get them approved. Fingers crossed, I should get this done tomorrow.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Hextall Eva
Sent: 27 November 2013 11:05
To: Myhill Matthew
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Matthew

Thanks for the update. Has there been any progress with this request since your email?

Please note the deadline for responding to the requester is today.

Regards,
 Eva

From: Myhill Matthew
Sent: 22 November 2013 18:07
To: Hextall Eva
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Hi Eva,

I understand that this one is getting quite urgent now, so I am sorry for the time it has taken to get a response together.

Just to let you know that I am waiting for some lines from Alan (they were due yesterday), and once I receive these, I will pass them on.

I am unfortunately at a report writing course all Monday, but will be happy to talk on Tuesday morning 08:30-10:00 (I am then off for a TfL Style Course for the rest of the day) if you need to speak to me.

Please accept my apologies for these delays and I hope to get back to you soon,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Myhill Matthew
Sent: 22 November 2013 18:00
To: Dell Alan (ST)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Hi Alan,

Thank you for your help earlier in the week with this query.

Just a friendly reminder that, if I recall correctly, you were going to send something through clarifying how we contracted the buses? A swift turnaround would be greatly appreciated.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Asamani Foster
Sent: 20 November 2013 15:37
To: Myhill Matthew
Cc: Dell Alan (ST)
Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Mat

Have sent off to Alan Dell for his attention. Is this request the same as the previous one which was answered?

Foster

From: Myhill Matthew
Sent: 19 November 2013 15:10
To: Asamani Foster
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Importance: High

Hi Foster,

Please can I ask you for an update on this FOI please?

Many thanks,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Myhill Matthew
Sent: 07 November 2013 13:52
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Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13
Importance: High

Hi Foster,

When you have a spare moment, please can I ask you for the latest regarding this FOI query please?

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: CSEP Information Request

Sent: 30 October 2013 15:15

To: Asamani Foster

Cc: McGregor Mandy (ST)

Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

Importance: High

Hi Foster,

Please could I ask for your thoughts on this FOI, regarding TfL and MPS arrangements for providing buses at short notice?

Mandy – I have copied you in so you have a heads up with this one.

Kind regards,

Mat

Matthew Myhill

Correspondence Officer | EOS - Enforcement and On-Street Operations | Transport for London (TfL) | 9th Floor, 197 Blackfriars Road, SE1 8NJ [REDACTED]
[REDACTED]

From: Hextall Eva

Sent: 30 October 2013 14:46

To: CSEP Information Request

Subject: Sensitive FOI-1358-1314 Tanning

Matthew

TfL Ref: FOI-1358-1314

We have received the below request for the disclosure of information.

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compliance with the legislation.

Please treat this request as a priority and provide the FOI Case Management Team with your contribution to answer this request no later than close of business **6 Nov.**

If you are unable to meet this deadline please inform us as soon as possible so we can advise as appropriate.

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Kind Regards

Eva Hextall | FOI Officer
Information Governance | General Counsel | Transport for London
Windsor House, 42-50 Victoria Street, London, SW1H 0TL

-----Original Message-----

From: Brian Tanning [<mailto:xx@xxxxxxxxxxxxxxxx.xxx>]

Sent: 29 October 2013 18:36

To: FOI

Subject: Freedom of Information request - Use of buses by Metropolitan Police

Dear Transport for London,

Please provide any internal documentation outlining the policy regarding, or identifying people who act as contact points for, any arrangements to provide buses at short notice for the use of the Metropolitan Police.

Please provide any correspondence with the Metropolitan Police whereby such arrangements (including any standing arrangement) have been negotiated.

Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [Quagraine Sylvia](#)
To: [Hextall Eva](#)
Cc: [Harrison-Cook Victoria](#); [Morley Vicky](#)
Subject: RE: Sensitive FOI-1358-1314 Overdue
Date: 19 December 2013 09:33:00

Hi Eva,

Many thanks for this. The response is fine with us.

Thanks,

Sylvia

From: Hextall Eva
Sent: 19 December 2013 09:19
To: Morley Vicky; Quagraine Sylvia
Cc: Harrison-Cook Victoria
Subject: Sensitive FOI-1358-1314 Overdue

Vicky/Sylvia

Sensitive draft for approval.

Please note Leon Daniels would like to review this draft by COP tomorrow before he goes on leave.

Thanks,
Eva

Dear Mr Tanning

TfL Ref: FOI-1358-1314

Thank you for your email which we received on 30 October 2013 asking for policy documentation about the use of buses by the Metropolitan Police Service (MPS). Please accept my apologies for the delay in responding.

Your request has been considered in accordance with the requirements of the Freedom of Information (FOI) Act and our information access policy.

Unfortunately we do not hold the information you have requested.

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of our responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, we have in some circumstances been approached and used our contacts with various bus operators to help facilitate this at the expense of the police. The police are responsible for this arrangement and all buses hired are fully funded by the MPS. Their contact details can be found at <http://www.met.police.uk/foi/>.

Please see the attached information sheet for details of your right to appeal.

Yours sincerely

Eva Hextall
FOI Case Officer

FOI Case Management Team
General Counsel
Transport for London

-----Original Message-----

From: Brian Tanning [<mailto:xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx>]

Sent: 29 October 2013 18:36

To: FOI

Subject: Freedom of Information request - Use of buses by Metropolitan Police

Dear Transport for London,

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Please provide any correspondence with the Metropolitan Police whereby such arrangements (including any standing arrangement) have been negotiated.

Please provide any correspondence, or any record of communications, whereby the immediate (or near term) use of such arrangement was requested, proposed or discussed.

Yours faithfully,

Brian Tanning

From: [Hill Lee](#)
To: [Guild Simon](#)
Cc: [Hextall Eva](#)
Subject: FW: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning
Date: 19 December 2013 09:16:07
Importance: High

Hi Simon,

Sensitive draft for approval.

Eva – I think you should send this on to Press Office now to give them a bit more time to prepare lines/add context if and where necessary. That will hopefully give us a better chance of getting the draft over to Leon by Friday.

Thanks

Lee

From: Hextall Eva
Sent: 18 December 2013 15:04
To: FOI
Subject: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning
Importance: High

Lee

Sensitive draft for approval [V:\FOI Request Case Files\2013-2014\FOI-1358-1314 Tanning\SIGN OFF PROCESS CORRESPONDENCE\2013-12-18 SENSITIVE Draft.msg](#)

Kate would like to send it to Leon by Fri this week before he goes on leave.

Eva

From: [McGregor Mandy \(ST\)](#)
To: [Hayward Siwan](#)
Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
Date: 05 December 2013 10:19:00
Importance: High

Siwan

We have received an FOI request about arrangements to provide police with buses for prisoners.

I think the response below from Alan Dell covers it. are you ok for FOI team to draft a response on this basis?

Thanks

Mandy

-----Original Message-----

From: Myhill Matthew
 Sent: 04 December 2013 23:10
 To: McGregor Mandy (ST)
 Cc: Dell Alan (ST); Asamani Foster
 Subject: FW: Sensitive FOI-1358-1314 Tanning Due - 06/11/13 -Urgent-
 Importance: High

Hi Mandy,

Please can I ask for a huge favour?

In my absence tomorrow (Thursday - I am offsite on a Sharepoint training course) please could I ask for your comments on our response to this customer's FOI request?

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of TfL's responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, TfL has in some circumstances been approached and used its contacts with various bus operators to help facilitate this at the expense of the police. The Police are responsible for this arrangement and all buses hired are fully funded by the MPS.

If you are happy with it, please could I ask you to pass it to Siwan or Steve to sign off?

I hope this is okay - please accept my apologies for not bringing this to your attention sooner and we can always catch up on Friday if need be.

Kind regards,

Mat

Active Correspondence Officer - EOS

From: Asamani Foster
 Sent: 03 December 2013 16:09
 To: Myhill Matthew
 Cc: Dell Alan (ST)
 Subject: RE: Sensitive FOI-1358-1314 Tanning Due - 06/11/13

There is no internal written procedure for procuring buses for the Metropolitan Police Service (MPS) to carry prisoners. This is not one of TfL's responsibilities; it is part of the MPS planning process for policing demonstrations to make contingency arrangements for carrying prisoners. However, as partners working together with the MPS, TfL has in some circumstances been approached and used its contacts with various bus

From: [Bevins Richard](#)
To: [Hextall Eva](#)
Cc: [Guild Simon](#)
Subject: RE: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning
Date: 19 December 2013 10:21:01

This isn't a very full reply but it's OK to go to Kate.

Thanks

Richard

From: Hextall Eva
Sent: 19 December 2013 09:35
To: Bevins Richard
Cc: Guild Simon
Subject: RE: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning

Thanks Simon.

Richard – the press office has also approved it just now without making any changes.

From: Guild Simon
Sent: 19 December 2013 09:27
To: Bevins Richard
Cc: Hextall Eva
Subject: FW: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning
Importance: High

Richard

Sensitive response for review please.

Thanks
Simon

From: Hill Lee
Sent: 19 December 2013 09:16
To: Guild Simon
Cc: Hextall Eva
Subject: FW: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning
Importance: High

Hi Simon,

Sensitive draft for approval.

Eva – I think you should send this on to Press Office now to give them a bit more time to prepare lines/add context if and where necessary. That will hopefully give us a better chance of getting the draft over to Leon by Friday.

Thanks

Lee

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Sent: 18 December 2013 15:04
To: FOI
Subject: SENSITIVE Draft OVERDUE - FOI-1358-1314 Tanning
Importance: High

Lee

Sensitive draft for approval [V:\FOI Request Case Files\2013-2014\FOI-1358-1314 Tanning\SIGN OFF PROCESS CORRESPONDENCE\2013-12-18 SENSITIVE Draft.msg](#)

Kate would like to send it to Leon by Fri this week before he goes on leave.

Eva