

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Ref: FOIA Reference 2018/068

Date: 15th February 2018

Tel: 01782 676474
Email Leah.Carlisle@uhn.nhs.uk

Mike Gater
request-461660-40eed9ee@whatdotheyknow.com

Dear Mr Gater

I am writing in response to your email dated 1st February 2018 requesting information under the Freedom of Information Act (2000) regarding usage of Non-medical Non-clinical Ancillary Temporary Agency Staff.

I can neither confirm nor deny whether the information you have requested is held by the Trust in its entirety. This is because the information requested in questions 1 and 2 is not held centrally, but may be recorded in individual departmental records. In order to confirm whether this information is held we would therefore have to individually access all departmental records within the Trust and extract the information where it is present. We therefore estimate that complying with your request is exempt under section 12 of the FOI Act: *cost of compliance is excessive*. The section 12 exemption applies when it is estimated a request will take in excess of 18 hours to complete. We estimate that accessing and reviewing all departmental records and then extracting relevant information would take longer than the 18 hours allowed for.

Under section 16 of the FOI Act we are required to provide requestors with advice and assistance where possible. We would therefore like to advise you that if your request is shortened to just question 3 we are able to comply within the 18 hour time frame. In order to avoid delay to your response we have provided this below.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Please could you provide the following information for calendar year January 2017 to December 2017?

1. Non-medical Non-clinical Ancillary temporary staff Job roles/titles supplied by Agencies

(By “Non-medical Non-clinical Ancillary Temporary Agency Staff” I am particularly referring to the use of temporary Porters, Cleaners, Catering Staff, Drivers, Laundry Operatives, Storekeepers, Housekeepers and such like.)

A1 Section 12 exemption as detailed above.

Q2 Total spend on this labour pool split into categories organised by job title

A2 Section 12 exemption as detailed above.

Q3 Agencies engaged to supply said labour pool and the associated spend with each Agency individually detailed

A3 Please see below:

- Adecco
- Badenoch & Clark
- Blue Arrow
- Forrest Recruitment
- GSA Techsource
- Hays
- Max20
- Meridian
- Parity

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,

L Carlisle

Leah Carlisle
Deputy Head of Quality, Safety & Compliance