

**Dale Keeble**

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**From:** Paul Wilkinson  
**Sent:** 04 January 2013 10:36  
**To:** [REDACTED] Development Management Engineer; Bradly Heffer  
**Cc:** Vincent Pearce; Dale Keeble; [REDACTED] Principal Area Transportation Co-ordinator; [REDACTED]  
 [REDACTED] Cycling Officer; [REDACTED] Senior External Funding Officer  
**Subject:** RE: University travel plan - ECC-027570-12

I signed the spend release form on the 17<sup>th</sup> December and sent it back to finance and planning to be progressed.

Two points in [REDACTED]'s ([REDACTED]) email 27/12 that need clarification :

The University have not as yet been advised by CBC of a delivery date for the project. – CBC are not in the position to inform the University as ECC have not advised CBC of a delivery date.

With regards to [REDACTED]'s last point, a work place tax levy would be implemented by CBC and we have been advised by Paul Wilkinson that this is not on CBC agenda.

This statement may well be true as work place parking levy is not on the CBC agenda – but I do not remember being asked by someone at ECC whether it was on our agenda or not.

Out of courtesy I would appreciate being contacted if I am going to named in an email, and receive a copy of the email.

Happy New Year

Paul Wilkinson  
 Transportation Policy Manager  
 Strategic Policy and Regeneration  
 Colchester Borough Council  
 Rowan House  
 33 Sheepen Road  
 Colchester  
 Essex  
 CO3 3WG

email [REDACTED]

Tel : [REDACTED]  
 Mob : [REDACTED]  
 Fax : [REDACTED]

“Textphone users dial 18001 followed by the full number that you wish to call”

---

**From:** [REDACTED] Development Management Engineer [mailto:[REDACTED]@essex.gov.uk]  
**Sent:** 04 January 2013 09:53  
**To:** Bradly Heffer  
**Cc:** Vincent Pearce; Dale Keeble; Paul Wilkinson; [REDACTED] Principal Area Transportation Co-ordinator;  
 [REDACTED] Cycling Officer; [REDACTED] Senior External Funding Officer  
**Subject:** RE: University travel plan - ECC-027570-12

Hi Brad and Happy New Year to you too!

We're still waiting to receive the money from you guys and therefore clearly can't/won't

04/01/2013

be able to progress the scheme until we have. If I remember correctly Paul Wilkinson was organising a spend release form on behalf of Dale.

Thanks.

[REDACTED]

[REDACTED]

**Strategic Development Engineer  
Sustainable Environment & Enterprise**

Essex County Council | telephone [REDACTED] | extension: [REDACTED] | mobile [REDACTED] | email: [REDACTED]

---

**From:** Bradly Heffer [mailto:[REDACTED]]

**Sent:** 03 January 2013 16:52

**To:** [REDACTED] Development Management Engineer

**Cc:** Vincent Pearce; Dale Keeble

**Subject:** FW: University travel plan - ECC-027570-12

Hi [REDACTED] and happy New Year!

Please see the attached email stream. As I understand the situation the s106 money was released to ECC at the end of last year. Could you (or a colleague) advise on the programme for the provision of the cyclepath in order that I can advise Councillor Young?

Thanks very much.

**Brad Heffer**  
Principal Planning Officer  
Environmental and Protective Services  
Colchester Borough Council  
33 Sheepen Road  
Colchester CO3 3WG

Telephone number 01206 506940

Fax No. 01206 282598

---

**From:** Julie Young

**Sent:** 03 January 2013 16:40

**To:** Vincent Pearce; Bradly Heffer

**Subject:** FW: University travel plan - ECC-027570-12

Please see below. Can we try to progress the cycle path or is this down to ECC to get on with it or not as the case may be.

Julie

---

**From:** Member Enquiries [mailto:[REDACTED]@essex.gov.uk]

**Sent:** 27 December 2012 15:49

**To:** Julie Young

**Cc:** [REDACTED] Sustainable Travel Planning Manager

**Subject:** RE: University travel plan - ECC-027570-12

**ECC-027570-12**

Dear Cllr Young

04/01/2013

Thank you for your email received on 12 December 2012 regarding [REDACTED]'s queries around the University of Essex's Travel Plan.

The University's Travel Plan is currently being updated and is just waiting for the analysis of the last Travel Survey before this can be included in the final document. The analysis will be ready in the New Year and once the Travel Plan is complete this will be made available online via the University's website.

All soft measures will be detailed in the Travel Plan and once this is complete as well as being made available online as above, will also be submitted to Colchester Borough Council (CBC) as part of the planning requirements before occupation of the Multi Decked Car Park. The University's total car parking figure is already available in the Transport Statement on the planning file and is accessible by the public. The Knowledge Gateway development remains in development and planning, therefore we are not able to provide information around any mitigating arrangements that are to be put in place as this is currently unknown.

The University's travel plan is monitored by the University's Transport Policy Coordinator and is accredited by Essex County Council (ECC) each year. This accreditation scheme has recognised the good work and initiatives available to the University's staff, students and visitors. ECC carry out quarterly monitoring visits to ensure that the Travel Plan is on track, the University also carries out regular surveys of staff and students to ascertain how they travel to the campus. Results from this survey influence development of the Travel Plan.

[REDACTED]'s comments regarding imposing restrictions on how staff and students get to campus is not only a Travel Plan consideration but also a recruitment and retention issue. Currently, due to the new car park being built, the University has restricted students who live in specific locations to ease the demand for parking, this has been a temporary measure, the impact of which is being monitored and will continue to be until the restriction is lifted when the extra parking capacity is in place.

The University has no control over the implementation of the cycle path along the B1028, but has fulfilled the requirement to pay CBC £250k and this was made in September 2012. The University have not as yet been advised by CBC of a delivery date for the project.

With regards to [REDACTED]'s last point, a work place tax levy would be implemented by CBC and we have been advised by Paul Wilkinson that this is not on CBC agenda.

Thank you for contacting us and I trust the above information is useful to share with [REDACTED].

## **ESH Customer Services & Member Enquiries**

Business Services & Strategy  
Environment, Sustainability & Highways

Essex County Council | Telephone: 08457 430 430 | Email: [REDACTED]@essex.gov.uk

**From:** [REDACTED] Cycling Officer

**Sent:** 12 December 2012 13:37

**To:** Julie Young

**Cc:** [REDACTED]; [REDACTED] Sustainable Travel Planning Manager; Member Enquiries

**Subject:** RE: University travel plan

Dear Cllr Young

I am unable to answer this query, but hopefully Members Inquiries have picked this up and [REDACTED] is preparing a response in liaison with the University?

Regards

[REDACTED]  
Cycling Officer  
Strategy & Engagement Team  
Highways & Transportation  
Phone (01245) [REDACTED] Ednet: [REDACTED] Mobile: [REDACTED]

---

**From:** Julie Young [[mailto:\[REDACTED\]](#)] 1  
**Sent:** 11 December 2012 21:52  
**To:** [REDACTED] Cycling Officer  
**Subject:** FW: University travel plan

Please can you respond re below  
Julie

---

**From:** [REDACTED] [[mailto:\[REDACTED\]](#)] 1  
**Sent:** 11 December 2012 09:59  
**To:** Julie Young  
**Cc:** [REDACTED]; [REDACTED]; Paul Wilkinson; [REDACTED]; [REDACTED]; [REDACTED] ecc  
**Subject:** University travel plan

Dear Julie

A short while ago you said you would keep me informed of progress over the reshaping of the university travel plan.

Seeing that the car park is now largely built, I am wondering what is happening, and when we can expect the new travel plan to be made public.

I will be interested to see the uni's figures for total car parking for the uni and the Knowledge Gateway site, as well as any mitigating arrangements that it is putting in place, such as higher parking fees and/or practical and "soft" measures to bus, bike, walk or car-share.

It is vital that council officers monitor the plan on a six-monthly basis: the old plan was allowed to lapse, and the result was pressure for, and eventual approval of, the new car park.

I also wonder if the university will be imposing restrictions on new employees with regard to how they get to work, and the distance they plan to travel by car between home and work. Fees for students should also be set at a level where driving is a disincentive when compared with buses and cycling.

I recognise that the university has paid £250,000 towards a cycle path, but the car park and cycle path should have been tied together for opening at the same date.

I can see the funding being lost if the cycle path scheme is delayed; the mechanism is murky anyway: Nightingale's threat to renegotiate the s106 over the Knowledge Gateway is worrying, to

say the least.

Finally, the demand for road use by university employees has a direct and increasing effect on the public purse through road maintenance/pollution/collisions/forcing others to use their cars instead of walk and cycle.

Traffic counts will let us know if car use is increasing (ideally it should be decreasing). The question is, does Essex have the courage to do what Nottingham has done?

<http://www.bbc.co.uk/news/uk-england-nottinghamshire-17573366>

Regards




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**Dale Keeble**

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**From:** [REDACTED] Development Management Engineer [REDACTED]@essex.gov.uk]  
**Sent:** 04 January 2013 09:53  
**To:** Bradly Heffer  
**Cc:** Vincent Pearce; Dale Keeble; Paul Wilkinson; [REDACTED] Principal Area Transportation Co-ordinator; [REDACTED] Cycling Officer; [REDACTED] Senior External Funding Officer  
**Subject:** RE: University travel plan - ECC-027570-12

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Thanks.

[REDACTED]

[REDACTED]  
**Strategic Development Engineer**  
**Sustainable Environment & Enterprise**  
 Essex County Council | [REDACTED] | [REDACTED] | mobile [REDACTED] | email [REDACTED]

---

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Thanks very much.

**Brad Heffer**  
**Principal Planning Officer**  
**Environmental and Protective Services**  
**Colchester Borough Council**  
**33 Sheepen Road**  
**Colchester CO3 3WG**

**Telephone number 01206 506940**  
**Fax No. 01206 282598**

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**From:** Member Enquiries [mailto:██████████@essex.gov.uk]

**Sent:** 27 December 2012 15:49

**To:** Julie Young

**Cc:** ██████████ Sustainable Travel Planning Manager

**Subject:** RE: University travel plan - ECC-027570-12

**ECC-027570-12**

Dear Cllr Young

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Business Services & Strategy  
Environment, Sustainability & Highways

Essex County Council | Telephone: [REDACTED] | Email: [REDACTED]

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Regards

[REDACTED]  
 Cycling Officer  
 Strategy & Engagement Team  
 Highways & Transportation  
 Phone (01245) [REDACTED] Ednet: [REDACTED] Mobile: [REDACTED]

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**Cc:** [REDACTED]; [REDACTED]; Paul Wilkinson; [REDACTED]; [REDACTED]; [REDACTED] ecc  
**Subject:** University travel plan

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<http://www.bbc.co.uk/news/uk-england-nottinghamshire-17573366>

Regards




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## Dale Keeble

---

**From:** Graham Coleman  
**Sent:** 06 December 2012 15:03  
**To:** [REDACTED] Senior External Funding Officer'  
**Cc:** Dale Keeble  
**Subject:** RE: University of Essex, Wivenhoe Park, Colchester, CO4 3SQ - 120151

Hi [REDACTED],

You will have seen the e-mail thread where I have requested that the CBC release process is followed for authorisation purposes.

Once this is completed the payment will be made.

Dependent on timing, we could make a separate payment or alternatively pay it over as part of the monthly precept.

As a result we already hold the bank details, but it would be useful if you could provide a suitable reference or code to ease identification when the payment is received by ECC.

Many thanks,  
Graham.

Graham Coleman,  
Capital Accountant,  
Resource Management,  
Colchester Borough Council,  
Rowan House,  
33, Sheepen Road,  
Colchester,  
Essex.  
CO3 3WG.

Tel: [REDACTED]

Fax: [REDACTED]

E-mail: [REDACTED]

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---

**From:** [REDACTED] Senior External Funding Officer [mailto:[REDACTED]@essex.gov.uk]  
**Sent:** 06 December 2012 13:07  
**To:** Graham Coleman  
**Subject:** FW: University of Essex, Wivenhoe Park, Colchester, CO4 3SQ - 120151

Hi Graham,

Do you need anything from us to facilitate the transfer, eg bank account details?

Thanks

Regards

07/12/2012

**Senior Infrastructure Funding Officer**  
**Sustainable Environment and Enterprise**

Essex County Council | telephone [REDACTED] extension [REDACTED] mobile [REDACTED] email:  
 [REDACTED] [\[REDACTED\]@essex.gov.uk](mailto:[REDACTED]@essex.gov.uk)



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**From:** Dale Keeble [REDACTED] [1](#)  
**Sent:** 06 December 2012 11:41  
**To:** Graham Coleman; Bradly Heffer; Vincent Pearce  
**Cc:** [REDACTED] Development Management Engineer; [REDACTED] Senior External Funding Officer  
**Subject:** University of Essex, Wivenhoe Park, Colchester, CO4 3SQ - 120151  
**Importance:** High

Graham

University of Essex, Wivenhoe Park, Colchester, CO4 3SQ  
 Construction of multi-deck car park above existing surface level car  
 park; creation of new access to car park from Boundary Road to include taxi drop-off/pick-  
 up area and relocation of existing compactor.

"the Contribution" means the sum of £250,000 towards the cost of the Works

"the Works" shall mean the construction of a shared cycle and footway between the  
 Wivenhoe Fire Station and Boundary Road, Wivenhoe Park, alongside the B1027  
 Road

Could you please arrange for the £250,000 above to be transferred to Essex County  
 Council asap.

Regards

*Dale Keeble*

Dale Keeble  
 Planning Contributions Officer  
 Environmental & Protective Services  
 Colchester Borough Council  
 33 Sheepen Road, Colchester, CO3 3WG  
 Telephone: [REDACTED] Fax [REDACTED]  
 E-mail: [REDACTED]

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07/12/2012