

# Change Implementation

## IMPLEMENTATION UPDATE

Project Name:		Universal Jobmatch					
Go-Live Date:		19 November 2012				Project Number:	J2414
Update Number:		IU 044	Issue Date:	18.01.2013	Version Number:		
Senior Responsible Owner (SRO):			Myrtle Lloyd				
Business: DWP							
Pensions	Benefits	Work Services Directorate	Contact Centre Services	FIS	OED	NINO	Contracted Customer Services Directorate
			✓				
Audience: Contact Centre Services							
<ul style="list-style-type: none"><li>• Employer Direct (NET)</li><li>• Jobseekers Direct</li><li>• DWP Helpdesk</li></ul>							

	Update	For action/information	Timing
1	<b>Employer Initiatives</b>	Information Only – to inform CCS staff employer initiatives are now included	Immediate
2	<b>Approved EDon Users – using UJ for the first time</b>	Information	Immediate

### Update:

- 1. Employer Initiatives** – The Employer Initiatives drop down menu has been populated and is now available for you to update the accounts of those employers who have expressed an interest in any of the initiatives listed.

To do this you will need to:

- Open the employer account
- Locate 'Employer Initiatives' and select the [Associate/manage employer initiative with this company](#) link
- Select the appropriate initiative(s) from the drop down menu
- Record any notes specific to this company in the box provided
- Select 'add' below the notes box
- Select the 'back button' situated beneath the 'Associate an Employer Initiative' title to return to the employer account main screen

- 2. Approved EDon Users – using UJ for the first time** – It has been identified that the UJ Learning Product 1 (slide 15) and Learning Product 3 (slide 7) contain incorrect information at bullet points 3 where it states:-

- Recruiters will be able to log into UJ using their UJ Employer Reference Number

This should be replaced with if you are an approved EDon user

- Recruiters will be able to log into UJ with your existing Government Gateway ID

**To Note:** The Learning Products cannot be updated at this time. Instead a note will be included on the front page of the Learning Products website to include this update

**If you have any queries about this communication, please contact your Local Change Team as follows:**

<b>Contact Us</b>	<b>OPD Change Team</b>		
	<b>Team Project Lead</b>		
	<b>Telephone</b>		