

Employer Postcode / Region Validation Errors

There are invalid Postcode associations in Universal Jobmatch and these particularly impact employers.

Postcodes, cities and regions may not match what the person inputting the information expects e.g. employers in Stockton-on-Tees would expect to be in "Tyne Tees" and not "Yorkshire", those in Hawes the exact opposite.

To Note: There is a fix due on 11/12/12 but in the meantime there is a workaround.

There are 21,682 Postcodes attributed to an inappropriate "Region".

22 "City" locations are involved.

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|-------------------------|----------------------|
| 1. Bagillt | 12. Ryton |
| 2. Barnet | 13. Shepperton |
| 3. Bordon | 14. St. Ives |
| 4. Bures Saint Mary | 15. St. Neots |
| 5. Gatwick | 16. Stockton-on-Tees |
| 6. Hampton | 17. Sunbury |
| 7. Hawes | 18. Surbiton |
| 8. Ilford | 19. Tidworth |
| 9. Kingston upon Thames | 20. Todmorden |
| 10. Mitcham | 21. Woodford Green |
| 11. New Malden | 22. Worcester Park |

The attached spreadsheet contains the associated regions required to allow the account to activate.

To note: the spreadsheet is in alphabetical order by 'postcode'. To find the location quickly, filters have been included at the top of column a, b and c.

IU 029 Postcode doc.xls

Agents who receive a call from an employer who is stuck in their UJ account should advise them some postcodes are associated with the incorrect region.

The employer is required to input the region associated with that postcode, until the fix is implemented **e.g.** Employer inputs postcode TS18 3PG and selects the region Tyne Tees in the drop down menu, the employer will not be able to move on until they select Yorkshire (see spreadsheet).

If the staff member or member of the helpdesk team is acting on behalf of the employer, responding to an e-mail or call, they can check the spreadsheet and correct the details in the employers account.

If the employer account is suspended due to this issue alone it can then be un-suspended. If the staff member is not authorised to take this action it should be passed to the site super-user or to the helpdesk team via the '[Service Desk Contact Us](#)' form for action.