

MI and Geographies

Screen one is the starting position.

Number of new jobseeker accounts | Reports | Adviser - Mozilla Firefox

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Number of new jobseeker accounts

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Date filter:	Daily	Date:	05/12/2012	View Report
Jobseeker:	All Jobseekers	Jobseeker filter:	[Insert Filter Here]	
Jobseeker sub listing(s):	All Jobseekers	Geography:	All Geographies	
Geography filter:	[Insert Filter Here]	Geography sub listing(s):	All Geographies	
Equality and diversity:	All Equalities and Diversities	Equality and diversity sub listing(s):	All Equalities and Diversities	
Ok to continue:	<Select a Value>			

Starting screen

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Date filter: Daily Date: 05/12/2012 View Report

Jobseeker: All Jobseekers Jobseeker filter: [Insert Filter Here]

Jobseeker sub listing(s): All Jobseekers Geography: Town

Geography filter: [Insert Filter Here] Geography sub listing(s): All Geographies

Equality and diversity: All Equalities and Diversities Equality and diversity sub listing(s): Country

Ok to continue: <Select a Value> District

Local Authority Unit

Local Authority Ward

Town

Select the level you need in the **Geography** field using the dropdown.

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Date filter:	Daily	Date:	05/12/2012	View Report
Jobseeker:	All Jobseekers	Jobseeker filter:	[Insert Filter Here]	
Jobseeker sub listing(s):	All Jobseekers	Geography:	Town	
Geography filter:	Sutton	Geography sub listing(s):		
Equality and diversity:	All Equalities and Diversities	Equality and diversity sub listing(s):	All Equalities and Diversities	
Ok to continue:	<Select a Value>			

Type into the **Geography filter** the descriptor of the place in this case “Sutton”

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Date filter: Daily Date: 05/12/2012 View Report

Jobseeker: All Jobseekers Jobseeker filter: [Insert Filter Here]

Jobseeker sub listing(s): All Jobseekers Geography: Town

Geography filter: Sutton Geography sub listing(s):

Equality and diversity: All Equalities and Diversities Equality and diversity sub listing(s):

Ok to continue: <Select a Value>

- ☐ (Select All)
- ☐ Carshalton (Sutton)
- ☐ Morden (Sutton)
- ☐ Sutton (Sutton)
- ☐ Sutton Coldfield (Birmingham)
- ☐ Sutton in Ashfield (Nottingham)
- ☐ Wallington (Sutton)

In the **Geography sub listing (s)** select the relevant place or places.

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Date filter:	Daily	Date:	05/12/2012	View Report
Jobseeker:	All Jobseekers	Jobseeker filter:	[Insert Filter Here]	
Jobseeker sub listing(s):	All Jobseekers	Geography:	Town	
Geography filter:	Sutton	Geography sub listing(s):	Sutton in Ashfield (Nottinghamshire)	
Equality and diversity:	All Equalities and Diversities	Equality and diversity sub listing(s):	All Equalities and Diversities	
Ok to continue:	Yes			

In the **OK to continue (s)** select **Yes**