

Please answer all the questions below, completing the text boxes where appropriate

## My job aims

**What jobs are you looking for?**  
Please write in your preferred jobs

**Have you done this type of work before?**

☐ Yes ☐ Not sure ☐ No

**If yes, how long ago did you do this type of work?**

**Have you got the skills, experience and qualifications needed for this kind of job?**

☐ Yes ☐ Not sure ☐ No

**Does the type of job you are looking for pay the wage that you want to get?**

☐ Yes ☐ Not sure ☐ No

**Is the job you want to do available in the area you are looking for work?**

☐ Yes ☐ Not sure ☐ No

**Do you know what types of job there are in the area you are looking for work?**

☐ Yes ☐ Not sure ☐ No

## Finding and getting a job

**What have you done / do you intend to do, to look for this kind of work?**

Please be as specific as possible

**Do you have internet access?**

☐ Yes, at home ☐ Yes, elsewhere ☐ No

**Do you know of any local employers where the kind of work you are looking for is available?**

☐ Yes ☐ Not sure ☐ No

**If so, who are they?**

**Do you have a good quality, up to date CV?**

☐ Yes ☐ Not sure ☐ No

**Are you confident completing application forms?**

☐ Yes ☐ Not sure ☐ No

## Finding and getting a job continued

Are you confident in job interviews?

☐ Yes

☐ Not sure

☐ No

Are you registered with any recruitment agencies or online jobsearch websites?

☐ Yes

☐ Not sure

☐ No

If so, which ones?

## Ready for work?

I need to think about what sort of job I might be able to do

☐ Yes

☐ Not sure

☐ No

I want to work but my circumstances are difficult and I need some help to sort things out

☐ Yes

☐ Not sure

☐ No

I would like to talk to someone about getting a job

☐ Yes

☐ Not sure

☐ No

I want to talk over the financial side of working

☐ Yes

☐ Not sure

☐ No

## I need help and advice with tick all that apply

housing / accommodation

☐

coping with drug / alcohol problems

☐

debt problems

☐

travel restrictions

☐

childcare / caring

☐

benefits for working people

☐

health / disability

☐

organising my life better

☐

domestic difficulty

☐

anything else

☐

criminal record

☐

Now you've answered all of those questions, pick the one below that most closely resembles you

I'm optimistic about my chances of getting and keeping the job I want.

☐

I'm a bit out of practice but I think I could work, with the right sort of help finding jobs.

☐

I'm not sure I could find a job and I'm not sure I could keep it or even afford to work.

☐

There is no way I'd find it possible to have a job. I need help with lots of things before that can happen.

☐

Thank you for completing this questionnaire  
Please pass this to your Personal Adviser at the start of your discussion.