

Ref: FOI/CCN/AC YR 18-19/DATE 23-11-2018 – A.H - Resp

23rd November 2018

Address

Via email: request-533592-7da7c3a6@whatdotheyknow.com

Dear Abdul,

Freedom of Information Request

Thank you for your request for information from City College Norwich which was received on the 19th November 2018.

I deal with Freedom of Information requests on behalf of the Transforming Education in Norfolk (TEN) Group and your request has been referred to me. Norfolk Educational Services Limited (NES) undertakes certain administrative and operational functions on behalf of the TEN Group. Both NES and City College Norwich are members of the TEN Group

You have asked for the following information and the response is given immediately below each question:

- 1. How many trade union reps are there working at the college?
- 2. How much time do reps get for their union duties?
- 3. How many full time union reps are there?

The answers to questions 1-3 is available via the City College Norwich website and can be viewed via the following link:

<https://www.ccn.ac.uk/assets/Uploads/pagedownloads/Trade-Union-Time-Reporting-Sheet-2017.18.pdf>

- 4. Can you give me a copy of your handbook or any other documents you have in relation to the duties performed by union reps?

City College Norwich does not have a handbook in respect to the above question.

I hope that the above responses answer your questions. If you have any queries in relation to the information provided, please contact me.

If you are in any way dissatisfied with the handling of your request you may ask for a review. You can do this by writing to me at the address immediately below within two months of the date of this letter. It would help us with the review if you could explain which aspects of this reply concern you and why you are dissatisfied.

Professional Services Team
Norfolk Educational Services Ltd

City College Norwich
Ipswich Road
Norwich
NR2 2LJ

If you are not content with the outcome of an internal review, you have the subsequent right of appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Yours sincerely

Pete Beacock
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