

NHS Fife
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Hayfield Road
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Fife KY2 5AH
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www.nhsfife.org



B Allan

Date 6 March 2019
Our Ref SF/CL/FOI 5173

Enquiries to Christine Law
Extension 27998
Direct Line 01592 647998
Email Fife-uhb.foirequestfife@nhs.net

Dear Mr Allan

FREEDOM OF INFORMATION REQUEST 5173
Uniforms

Thank you for your Freedom of Information Request which we received on 14 February 2019.

Can you confirm/supply:

Q1 Current Uniform Order Form/Slip (for Staff Members to present to Sewing Room to issue uniform). – for nursing/nursing support staff.

A1 See Attached example of a uniform request form.

Q2 The categories of staff issued with “outer garments” such as Cardigans, Fleece and Jackets – any category of staff that are issued outer garments from the sewing room and the criteria for staff to be issued these items.

A2 NHS Fife Staff Dress Code and Uniform Policy includes the statement:

Additional items such as cardigans, fleeces and shower proof jackets are available to staff who are regularly required to work between hospital sites or buildings.

Q3 The criteria for being issued an outer garment - any category of staff that are issued outer garments from the sewing room and the criteria for staff to be issued these items.

A3 See above answer.

Q4 Any minutes from 2018/19 relating to a Uniform Committee or any other body responsible for uniform - any category of staff that are issued outer garments from the sewing room and the criteria for staff to be issued these items.

A4 No meetings were held between 2018/19 therefore no minutes produced.



Chair Tricia Marwick
Chief Executive Paul Hawkins
Fife NHS Board is the common name of Fife Health Board

I hope this information is helpful to you. Please do not hesitate to contact me on 01592 643355 ext 28977 or email fife-uhb.foirequestfife@nhs.net if we can be of further assistance.

If, however, you are unhappy with any aspect of how we have dealt with your request you can ask us to review the handling of your request. Please write to me specifying the reasons why you are seeking a review within 40 working days of the date of this correspondence. I shall arrange for a review to be carried out and a report made to the Chief Executive of NHS Fife who will respond to your request for a review.

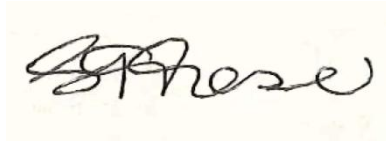
You also have the right to apply to the Scottish Information Commissioner after the immediate response from us or after our response to your request for a review but you have to do so within 6 months of our reply.

Contact details are below:

Office of the Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife KY16 9DS
<http://www.itspublicknowledge.info/>

Please acknowledge receipt of this email.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Fraser', on a light-colored rectangular background.

Susan Fraser
Interim FOI Lead Officer, NHS Fife

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NURSES UNIFORMS

Please issue the following uniforms for my Department

NAME	Designation	F/T	P/T	Bank	START DATE

Present allocation is: Please circle requirement

5 Tunic + 5 Trouser for F/T staff

3 Tunic + 2 Trouser for P/T staff

Bank staff will not be provided with the new style of uniform at present.

Authorised by

Directorate Nurse

Date

Please return to the member of staff who requires the uniform, who must take it to the Sewing Room where the uniforms will be issued.