

### Information for Interviewer

William has asked you to explain a recent sanction decision.

You have checked the journal and the reason for the sanction was that he failed to comply with a work search requirement without good reason – in a previous week he had not taken all reasonable steps to look for work.

### System held information

The system holds a first medium level sanction of 28 days.

Consider how you will explain the sanction decision to him, and what further action you may need to take.