



Information Rights

bbc.co.uk/foi bbc.co.uk/privacy

Civics

request-741609-dc01955f@whatdotheyknow.com

26 April 2021

Dear Civics,

Freedom of Information request – RFI2021-0515

Thank you for your request under the Freedom of Information Act ('the Act') dated 26 March 2021, however the BBC does not consider this to be a valid request under section 8 of the Act as a full name/surname has not been provided.

For a request to be valid it must state the following:

- name
- address for correspondence
- clearly describe the information requested
- legible
- in writing

For more information and guidance about how to submit a request, please visit:

<https://ico.org.uk/your-data-matters/official-information/>

Appeal Rights

If you are not satisfied that we have complied with the Act in responding to your request, you have the right to an internal review by a BBC senior manager or legal adviser. Please contact us at the address above, explaining what you would like us to review and including your reference number. A request for an internal review must be made within 40 working days of receiving the BBC's response to your original request.

If you are not satisfied with the internal review, you can appeal to the Information Commissioner. The contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 0303 123 1113 or see <https://ico.org.uk/>.

Yours sincerely,

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