

EXECUTIVE SUMMARY PREPARED FOR BOARD OF TRUSTEES

amgueddfa
cymru
national
museum
wales

June 2009

Purpose

To update the Board on progress and achievements in March, April and May and the tasks and targets for June-August 2009.

1. Developing our museum spaces and bringing the visitor experience to life

Masterplanning

At the National Museum Cardiff, the application for listed building consent and planning approval for the redevelopment of the Upper West Wing has been submitted and tender documentation is currently being prepared.

Visitor Services & Site Operations

Research work has been completed and the storylines have been drafted for the installation of “Cofio'r Cau/ The End of the Line” exhibition which opens in June 09 at the National Slate Museum.

Café space at the National Waterfront Museum has been re-structured with more flexible seating, sofas and a children's play area. Initial reactions from the public have been very favourable. Further, informal advice from Planning Officers relating to the application for signage on the front elevation of the National Waterfront Museum suggest that other methods of highlighting the purpose of the building would be more in keeping with the high quality of the Museum's architectural design. The title of the Museum has been added to all directional signage in the environs of the building and roadside signage has also been upgraded.

Development of St Fagans: National History Museum

Progress continues to develop and work is currently under way to implement the consultation strategy for St Fagans, specifically the aspect involving staff's engagement with the public.

With the support of CyMAL, we submitted a bid to SCIF in May 2009 for a total of £2m to support capital development works that will re-invigorate our history museums in the context of our emerging Agenda for History. A successful bid would inject a significant amount of funding (£1.85m) into the St Fagans project, allowing us to make immediate improvements to infrastructure, interpretation and orientation at the site. Programmes of refurbishment and development at the National Slate Museum (£50k) and National Wool Museum (£30k) would be accelerated, and basic infrastructure improved at the National Roman Legion Museum (£30k). In addition it will catalyse an evolving partnership initiative with Wrexham County Borough Museum (£40k). Our bid will be considered in September, with funding being released during 2009/10 and 2010/11.

Learning & Access and Programming

At National Museum Cardiff the Sisley programme for schools and families proved very popular, with 1126 children and adults taking part in the family art activities in the gallery during Easter holidays. Teachers have used the web-published resource pack, to support their teaching and as a tool to encourage their pupils to visit the gallery with their families. At a Sisley study day University of the 3rd Age (U3A) group leaders were briefed on forthcoming exhibitions; this has already resulted in an increase in group bookings from members.

To celebrate Adult Learners week, a special adult learners event was arranged in collaboration with the Cardiff Learning Festival group, with activities and displays throughout the day from the Open University, Cardiff University, UWIC and Ty Celyn adult education centre.

At St Fagans, The *urdd.com* exhibition was launched on 7 May at Oriel 1.

Members of the archaeology department worked with Reading University to record the structural remains of the roundhouse and to develop a programme of excavation and sampling. Survey work will continue to the end of June.

Tasks and targets for June-August

- Open “Cofio’r Cau /The End of the Line” exhibition at National Slate Museum, and deliver a series of events, walking tours, educational activities and a community-based commemorative concert, leading up to the 40th anniversary of closure on 22/8/09
- Agree initial budget for ‘Calan Gaeaf’ (Halloween) event at St Fagans by June and begin the process of booking participants.
- Draw up proposals for summer event 2010 at St Fagans
- Obtain quotations for work to swap Frontiers Gallery with the shop at the National Waterfront Museum
- Investigate a scheme for directional road signage to the National Waterfront Museum from the north and west of Swansea
- Continue external consultation on the Coity Pits project at the Big Pit.
- Prepare and install interpretation panels for the Roman Garden at National Roman Legion Museum
- Support Beacons funding application with Cardiff University and other potential partners for ‘Capricorn Rising’ project to create a 3D digital reconstruction of the Roman Fortress at National Roman Legion Museum
- Launch the *Pop* exhibition at Oriel 1 at St Fagans
- Develop a Learning Strategy for St Fagans
- Develop ideas for an Art learning space in the West Wing to include functional analysis and basic costings.
- Establish tasks and targets for curatorial, programmes and learning staff who will be preparing displays for the West Wing and Centre Block Art Galleries at National Museum Cardiff
- Contribute and respond to the work of the Defining Priority Audiences Task & Finish Group to develop the consultation strategy further

2. Sustaining prosperous, well used collections

Conservation, Curation & Acquisitions

At the National Waterfront Museum, staff are locating and assessing possible accessions of contemporary industrial material from Llandarcy refinery and the Hoover Company.

Condition reports have been compiled and the trial conservation of a section of the glazed tiling in the Grade II* Pit Head Baths (Wales Favourite National Treasure) at Big Pit National Coal Museum is being planned. Further, the Harry Rodgers collection of mining artefacts has been acquired for the National Coal Collection.

On 27 April, the latest findings by the Curatorial Department at the National Roman Legion Museum were presented to the Caerleon Research Committee. These findings have resulted in a new archaeological model for the Fortress being developed which will have a great deal of influence on future interpretation.

Amgueddfa Cymru received a replica (one of six) made by the National Library of Wales of the Pennal Letter sent by Owain Glyn Dŵr to Charles VI, King of France. The replica is on goatskin parchment, with a cast of Glyn Dŵr's Great Seal attached. The project was organized by CyMAL, who obtained permission from the Centre Historique des Archives Nationales in Paris; the National Library of Wales was commissioned to make the copies. The replicas were presented to recipients at Tŷ Hywel, the Assembly building in Cardiff Bay, on 31 March 2009.

At St Fagans, new interpretive signage has been researched and written for 21 of the historic buildings. The new signs include timelines and more information about the people associated with the buildings. Further work on the museum publication 'Saving St Teilo's', documenting the recording, dismantling, research and re-erection of the church, was completed. The book was very successfully launched following a communion service involving parishioners from Pontardulais and received media attention.

Amgueddfa Cymru has acquired two Romano-British coin hoards found at Sully in the Vale of Glamorgan. They were reported to the Portable Antiquities Scheme and subsequently declared Treasure in October 2008. They comprise, in total, over 5,900 coins of the late third and early fourth centuries AD, buried on separate occasions, about three metres apart, around 318-20. Together they form the largest deposit of Roman (or any) coins found in Wales for well over a century. They provide a fine cross-section of the currency of Roman Wales, reflecting the complex politics of the time and the monetary history of this part of the Roman Empire. Following conservation, cataloguing and study, the hoards and their associated pottery containers have the potential to form a spectacular museum exhibit.

Tasks and targets for June-August

- Complete the paddock in front of Hendre Wen barn, St Fagans and graze, putting the building in a more authentic agricultural context
- Initiate installation of the on-farm corn mill at Llwyn-yr-eos, St Fagans
- Finalise selection of artefacts and photographs relating to Hoover and Llandarcy at the National Waterfront Museum
- Undertake trial conservation of a section of glazed tiling in the Grade II* Pit Head Baths (Wales Favourite National Treasure) at Big Pit National Coal Museum
- Install at National Wool Museum the first piece of work created by Julia Griffiths Jones, a contemporary textile artist during the summer. This will be the introductory piece, prior to installing five other pieces around the museum that will form a creative trail around the museum - in contrast to the more process lead 'Woolly tale'

- Provide materials for Amgueddfa Cymru's presence at the National Eisteddfod
- Produce and evaluate experimental podcast trails around historic buildings at St Fagans linked to the Cerdd 09 theme
- Prepare *Pop Peth* exhibition for Oriel 1
- Complete the object preparations and interpretation to allow opening of the Lady Plymouth bedroom in St. Fagans Castle
- Begin condition assessing all the newly accessioned objects from Llwynypia medical collection and Gwent police collection

3. Helping our visitors to make sense of the world

Learning & Access and Programming

Hindu Goddess Durga and her family of gods were produced for Oriel 1, **St Fagans**, by two artists from India, Dibyendu Dey and Purnendu Dey during April 2009. Accompanying activities and workshops included daily interactive talks to over 1,000 participants, family workshops, an art skill sharing day and an eye painting ceremony. The completed work was launched on 4 April with members of the Puja Committee Wales and will run until September 2009. The project was funded by the Arts Council of Wales, the Wales Puja Committee and the Principality (Building Society).

In partnership with Cardiff Transition Project, skill sharing opportunities were devised for adults at Tŷ Gwyrdd, St Fagans, and sponsored by NIACE Dysgu Cymru.

At **St Fagans** the Urdd message of Peace and Goodwill was broadcasted from Oriel 1 on 18 May with pupils from Ysgol Plasmawr and Fitzalan High School, who respectively wrote the music and words for a new song. (The message was broadcast for the first time on the BBC World Service in 1924 and today appears in thirty-four different languages on the internet and reaches all corners of the world).

The Roman Feast event was held at **National Roman Legion Museum** on May Bank Holiday and attracted 560 visitors who were treated to a Triclinium performance as a Roman feast was acted out. There was also an opportunity to join in with the Roman version of Ready, Steady, Cook. Further, Adult learner week at the National Roman Legion Museum provided a series of activities for the public, from a Roman cheese and wine evening to an appreciation of film entitled Museum Movie Magic.

The School Eisteddfod concert at **National Wool Museum** was attended by three local schools and feedback from parents was excellent. The week of events at National Wool Museum for school children leading up to the Urdd's Peace and Goodwill Message Day event was well subscribed and culminated in an evening of talks from local charities. Wedi 3 filmed the school workshops and Geraint Lloyd of Radio Cymru broadcast live from the evening event.

A short film of the Penyardarren locomotive on steaming day was trialled in the **National Waterfront Museum** galleries and, following visitor evaluation, was slightly edited. Another film of an actor as Richard Trevithick has been shot and edited and is being subtitled and further films are in preparation.

The 'Climate Change–What's Occurring' exhibition circulating from Cathays Park was mounted successfully at National Waterfront Museum

An exhibition entitled 'Locws – Art across the city' was displayed in the Main Hall at National Waterfront Museum which introduced the project and directed visitors to installations around Swansea. Exhibition ran from 18 April - 31 May.

At **National Museum Cardiff**, the 'Peregrines on the Clock Tower' project in partnership with RSPB Cymru was launched on 1st April. A display for the Main Hall and new web cameras were in place to monitor the birds, while a series of events has been developed to run alongside the project until 31st August 2009. The initiative has been promoted by RSPB as an example of best practice.

Post Graduate and design students from UWIC worked with the Learning team to develop and deliver a program of workshops for 13 year olds from two Cardiff secondary schools. The focus for their work was the Applied Art and Biodiversity & Systematic Biology collections, with curatorial staff from both departments contributing to the project.

The artwork, made by young offenders at Parc Prison in Bridgend went on display in the Outreach Collection's, *Treasures That Travel* space on 1st June, followed by a private view on the 4th June.

At **Big Pit**, training was provided to volunteer walk leaders for the Heather and Heritage trails project and individuals who were involved in the 1984/85 Miners Strike were interviewed for podcast on the People's Collection website. Adult Learners' Week was celebrated with a poetry workshop and a project initiated with the Six Bells Communities First Officer to commemorate the Six Bells Mining Disaster.

At the **National Slate Museum**, a week of art workshops with artist with Luned Rhys Parry, was heavily over-subscribed, with a waiting list of 20 schools and staff have been working with volunteer local guides who will lead guided walks around the quarry over the summer. The museum's intergenerational digital stories on the closure of the quarry will feature as part of the forthcoming exhibition.

Mainstreaming the Welsh Language

At the **National Wool Museum**, 23 tutors attended two half day training sessions for tutors of Welsh to Adults. They were introduced to the web-published materials and DVD, which features interviews with the museum staff and its knitting club. The tutors also took part in the village trail, trying out the materials for learners of all levels.

The **National Waterfront Museum** launched its *Canu Gyda Babi* sessions, a monthly music-themed toddlers group for Welsh speakers/ learners. Accompanying adults receive two song sheets per session to encourage practice at home. The Museum's schools initiative with Athrawon Bro to create sessions featuring their well known characters have been fully booked. As a consequence, other sessions are now being devised to help cater for this young Welsh-learning audience at the Waterfront Museum

Publishing

Oriel 1 was used to launch three DVD animations, (*School Daze*, *Rhyd-y-car Back to the Future* and *Gwalia Stores*) by primary and secondary school students, including pupils from schools in Community First Areas,. The projects, arranged in partnership with Cinetig Animation Company, were sponsored by the Arts Council of Wales and First Light Movies. The animation focusing on Maestir School, *School Daze*, was nominated for a First Lights Award (the 'Children's BAFTA').

The '*Gwau Geiriau*' pack for adults learning Welsh for use at the National Wool Museum was presented to Welsh tutors in March, when they had an opportunity to trial the pack, including the village trail. The pack will officially be launched June 2009

Tasks and targets for June-August

- Arrange Wales Biodiversity Week at y Tŷ Gwyrdd, St Fagans
- Host the Urdd Jambori at St Fagans with approximately 4,000 Urdd members on 9 and 10 July
- Celebrate The Festival of Archaeology at St Fagans, National Museum Cardiff and the National Roman Legion Museum which will run from the 18th July to the 2nd August
- Provide activities for families developing an awareness of sustainability at Tŷ Gwyrdd, St Fagans
- National Waterfront Museum to host the Swansea Metropolitan University degree shows for:

- Digital Media Department Students degree shows 'Subject to Change' (30 May – 5 June, followed by 24 July – 8 August)
- Architectural Glass Department degree show (6 – 28 June)
- Automotive Design Department degree show (6 – 28 June)
- Organise installation of 'Small Schools Science Exhibition' at National Waterfront Museum. (4 – 19 July)
- Install Stevens Glass Show at National Waterfront Museum (4 July – 31 August).
- Design and install large object display in Main Hall at National Waterfront Museum – a 1920s Mobile Shop (4 July – 18 Oct)
- Install 'Ghosts in Armour – installation 1' at National Waterfront Museum (1 of 3) 18th July – 13 September
- The 'Hard Rain' exhibition will be shown outside the National Waterfront Museum. This hard-hitting display of images, reflecting the effects mankind has had on our world, is being organised and funded through a partnership with various Swansea venues and organisations. (6 June – late august). The museum will host education workshops
- Big Pit to produce first draft of Children in Mines Book
- Install Roman Rhythm exhibition at National Roman Legion Museum as part of Music '09
- Deliver Military Spectacular and Romans in Residence events at National Roman Legion Museum through July – August
- Deliver 'I Predict a Riot' presentation at the National Roman Legion Museum on June 18
- Launch 'Gwau Geiriau' pack for adults learning Welsh at the National Wool Museum, in June 2009

Publishing

- Continue with editing, translation and production of 'From fleece to fabric'
- Editing and translation of Museums' Financial Report 2008/09. Put design and print out to tender
- Begin gathering content for the annual review publication
- Begin editorial work on the 'Archaeology highlights' book, prepare specification and arrange tender for design, production and print
- Continue development of the comprehensive Housestyle Guidelines, and begin development of the Welsh-language version
- Update copy and images for reprint of the National Slate Museum visitor guidebook
- Implement marketing plan for 'Saving St Teilo's' and 'Achub Eglwys Sant Teilo'

4. Listening to and learning from our audience and partners

Meetings held with members of Llanberis and Llanddeiniolen Community Councils and input received fed into “Cofio'r Cau/The End of the Line” project planning process at the National Slate Museum.

The National Waterfront Museum hosted a conference on new research in maritime history in partnership with the British Commission for Maritime History which was attended by approximately 30 people from the UK and the USA; a wide range of papers were presented

The National Waterfront Museum also hosted and facilitated workshops for twenty VSO Global Exchange young adults. Ten people from the UK and ten from Zambia spent the day learning about the Waterfront Museum, our outreach projects, the story of the regeneration of the Lower Swansea Valley and the Swansea City centre, a workshop on comparing Zambian and Welsh Heritage using the galleries, and a tour of Swansea Museum and their floating exhibits.

A reminiscence day held at a Day Centre in Cardiff attracted over 20 people, who worked with handling objects from the Outreach Collection and Big Pit. This has led to invitations to visit other Day Care centres. Comments included, “the objects stimulated quite a bit of discussion from service users who have memory loss”, and, “it was refreshing to be shown a different way of working”.

‘Climate Change: what's occurring?’ went on display at the National Waterfront Museum in Swansea and Big Pit, together with support materials for families. The display has been produced using the questions and misconceptions of the public, in relation to climate change.

Alun Ffred Jones, the Minister for Heritage, visited St Fagans in early May along with Jonathan Jones from Visit Wales and Linda Tomos from Cymal to discuss with Michael Houlihan the re-development of the site. It was a very positive meeting and the Minister was keen to see the development as part of a national history strategy.

Tasks and targets for June-August

- Implement the volunteer programme for the Gardens at St Fagans and continue to work with disadvantaged and community groups via charities such as Hafal, Gateway and BTCV
- At St Fagans continue to work in partnership with UWIC (Bristol) and EAW in developing 3D architectural and landscape survey techniques
- Continue to gather memories of Urdd experiences at Oriel 1 exhibition
- Evaluation and consultation with visitors and users on experimental archaeology, to feed into St Fagans History project
- Continue the next stage of the evaluation of *Origins*
- Continue the evaluation of the *Darwin* exhibition
- Develop plans for launching the Annual Report and for holding a public meeting in North Wales
- Continue planning the programme of consultation at the National Eisteddfod

5. Communicating – expanding our local and global reach

Marketing, Consumer Press & PR

The Marketing and Press & PR Plan for 2009-10 has been finalised, and a new Head of Marketing has been appointed. The Free Entry Campaign marketing/advertising campaign has been tendered.

There was successful press and media coverage and stakeholder launches were held for the Saving St Teilo book launch and the Urdd Display at St Fagans as well as the Diane Arbus Exhibition, the Parc Prison project and Transfiguration schools' art project at National Museum Cardiff.

A range of hard copy marketing materials have been produced and distributed for the summer season: What's On, (July-September), Meet the family leaflets; individual site leaflets; Diane Arbus / No Such Thing as Society flyer (National Museum Cardiff) and Through My Eyes Exhibition (Big Pit).

We have continued work with the Welsh Assembly Government Communications team and other partners to publicize the Turner to Cezanne US Tour as well as the Smithsonian event.

The charismatic Ghost Slug, a species new to science that was first discovered in a Cardiff garden in 2007, has been named by the International Institute for Species Exploration as one of the top ten new species described last year across the world. The International Institute for Species Exploration announces an annual list of the Top 10 New Species around the World for the preceding calendar year. A 'surprising find in such a well-collected and densely populated area' the Ghost Slug, or *Selenochlamys ysbryda*, was chosen from amongst thousands of contenders. It is the only species from Europe on the list and the Museum generated a lot of positive publicity in the media surrounding this.

The Three Millionth visitor to Big Pit arrived on the 15th of May and was one of the pupils of Ty Newydd Primary School, Greenfield, Newbridge. The school was presented with an inscribed Miners Lamp and each child was given a 'mini miners lamp' key ring.

Learning and Access

Learning staff developed a display and a range of activities for the Urdd Eisteddfod which took place in Cardiff Bay during the last week of May. The display and activities focused on the people behind our collections at all of our museums and promoted each venue as an exciting day out for families. Approximately 3,195 people visited the stand during the week, including key politicians such as Rhodri Morgan and Alun Ffred Jones.

In total, 497 outreach collection loan boxes (1,491 objects) were loaned to 46 schools and community groups throughout Wales during the Spring term.

Pupils from Penllwyn primary school visited the Really Welsh Company farm to receive their certificates for being the best participating school in the Spring Bulbs for Schools project. They spent the day daffodil picking and interviewed 'Professor Plant' (author of the project blog). In total over 2,000 pupils took part in the Spring Bulbs investigation and each one received a certificate, sunflower seeds and a report of the findings from 2006-2009.

Amgueddfa Cymru worked with the Education Business Partnership to deliver climate change workshops at three secondary schools in Rhondda Cynon Taf. Over 90 pupils attended at each school and the feedback was excellent.

Environmental and Geology workshops were delivered to over 500 children in seven primary schools in Wrexham as part of the Wrexham Science Festival. Each workshop was fully booked and the feedback was very positive from teachers and the festival organizers.

Darwin and Evolution workshops for secondary science students from six Communities First schools were organized as part of the Ecsite 2009/Hands-on Science event at the University of Glamorgan.

The Sustainability workshops at National Wool Museum for primary schools, as part of their Sustainability Week, formed part of the Urdd Peace and Goodwill Message Day series of events

Digital Developments and Rhagor

A new website design and home pages have been launched for each museum, as well as a new International web page for Amgueddfa Cymru

An interactive Research Register has been published on Rhagor, summarising all 162 research projects currently underway throughout Amgueddfa Cymru.

The Miners Strike edition of 'Glo' has been published online.

Partnerships

All Amgueddfa Cymru contributors to the Smithsonian 09 Folk Life Festival attended a Welsh Assembly Government liaison and pre-planning meeting relating to the Festival at Llandrindod Wells. First Minister Rhodri Morgan and Culture Minister Alun Ffred Jones attended a Smithsonian profile raising photo shoot at the National Slate Museum on 1 May 09.

For the third year running the National Wool Museum has been present at Wonderwool Wales at the Royal Welsh Showground. In order to achieve a greater presence, a foot pedal loom was taken to the event and this in operation, together with regular demonstrations of hand processes by staff from Esgair Moel, ensured that the stall was one of the main attractions of the event.

The revision and updating of the management plan for the Blaenafon World Heritage Site is ongoing with partners. It is envisaged that the plan will be re-launched in the autumn.

The Learning Department has secured a £6900 grant from the Prince's Foundation for Children and the Arts, to work with 400 children from seven primary schools serving Communities First areas in Cardiff. The award will cover training for teachers, artist-led workshops with children, two visits by each pupil and a display of their artwork at the National Museum Cardiff. Pupils will be invited to bring their families to the Museum to see their exhibition.

The National Roman Legion Museum is partnering a Beacons of Public Engagement funding application being prepared with Cardiff University to produce a 3D digital version of the Fortress that will be used to engage with wider audiences. Learning Officers at National Museum Cardiff are collaborating with Cardiff University's archaeology Department on an application for an engagement project involving schools, while Big Pit is participating in an initiative being proposed by the University's Earth Sciences department.

External Liaison

The National Waterfront Museum hosted a training event run by the UK Visitor Studies Group, called *Back to Basics: Revisiting the Essentials of Visitor Studies and Evaluation*. Staff from St

Fagans and the National Waterfront Museum contributed to the session, which was led by the Public Consultation Co-ordinator.

The Museum contributed to the development of the Welsh Assembly Government's *Living in Wales* survey, and was asked to advise the Department for the Economy and Transport on consultation methodology.

A representative for Amgueddfa Cymru attended a meeting of The Federation of Museums and Art Galleries of Wales ('What Next for the Fed?') held at Llandrindod Wells and attended a Committee meeting held in Newtown.

International Relationships

The Director General spent five days in Chongqing, China, in mid-May. The principal focus of the visit, which was made possible by a British Council grant, was to enter into a Memorandum of Understanding with the Three Gorges Museum. This formally cemented the Letter of Intent which the Director General and the Director of the Three Gorges Museum had signed in November 2008. It was also an opportunity to map out a practical framework for co-operation over the coming years that, subject to funding, will enable the exchange of exhibitions and staff. The Director General also met with the senior team of the Cultural Bureau in Chongqing, part of the Department of Foreign Affairs, to explore the possibilities of us taking an exhibition on the Dazu rock carvings. Dazu is a World Heritage site and the rock carvings are particularly fine, illustrating aspects of Buddhism, Confucianism and Taoism. The exhibition would include original examples of the carvings. A delegation from the Cultural Bureau will be visiting Wales, to explore this and other projects, at the end of June.

The Director General, in his capacity as Chair of ICOM UK, attended the annual General Assembly and Advisory Committee meeting of the International Committee of Museums in Paris. This is a gathering of Chairs, from across the world, of both the national committees and the specialist international committees to determine policy and direction for the organisation over the coming year.

Tasks and targets for June-August

- Deliver museum-wide input at the Smithsonian FolkLife Festival, June/early July
- At St Fagans deliver Women's Oral and Photographic Pack as part of People's Collections
- BTCV group with learning disabilities to work in Castle nursery, St Fagans
- Advertise the National Waterfront Museum on the Swansea Bay Land Train which runs in the summer between Black Pill and Mumbles
- Deliver Press & PR campaign for the Big Pit STRIKE programme
- Complete the revision and updating of the management plan for the Blaenafon World Heritage Site with partners in preparation for re-launch in the autumn
- Deliver Military & Civilian Life event in partnership with Newport Museum, including a joint training day for staff at the National Roman Legion Museum
- Arrange a community programme of activities at the archaeological excavations at Llanmaes in the Vale of Glamorgan
- Deliver Military & Civilian Life event in partnership with Newport Museum, including a joint training day for staff. (National Roman Legion Museum
- Revise and deliver Women's Oral and Photographic Pack for People's Collection project
- Develop image banks of interpretation at our museums, for use by schools and to appear on the People's Collection
- Participate in Sustainability Initiative at National Botanic Garden
- Co-ordinate visits to Amgueddfa Cymru by British Museum international curatorial trainees.
- Continue to work with the BBC and with Amgueddfa Cymru staff on ideas for possible input into *Histories of the World*
- Continue to work with Oriel y Parc on gallery changeover

- Take down *Turner to Cezanne* exhibition from Columbia Museum of Art and install at Oklahoma City Museum of Art
- Sharing Treasures: Deliver '*A World Untouched: Eric Gill and David Jones at Capel y Ffin*' at Abergavenny. The exhibition will be opened by the Minister on 8th July. Take down the '*Dinosaurs in your Garden*' exhibition at Wrexham and install at Llandudno Museum. Continue to work with Chepstow and Rhyl Museums on future projects
- ArtShare Wales: continue to work on Brendan Burns residency at Oriel y Parc and deliver Artist Object Project at Brecknock Museum & Gallery
- Continue discussions and negotiations with Sharjah Museums over the future of the *Flight* exhibition
- Publicise and launch Dinorwig '69 exhibition at National Slate Museum
- Launch Gweu Geiriau Adult Welsh Learners pack at National Wool Museum
- Publicise Military Spectacular at National Roman Legion Museum
- Implement Summer Free Entry marketing and advertising campaign
- Deliver effective presence at National Eisteddfod (Bala)
- Publicise finalise launch of Pop Peth music exhibition at St Fagans
- Live Webcam from Military Spectacular
- Add audio interviews to Miners Strike page
- Complete and publish Emigration online exhibition
- Update research register to include current 09/10 research projects
- Assist with developing content for alpha testing phase of Peoples Collection

6. Becoming an organisation that learns and that builds on its successes

The National Waterfront Museum was awarded Investment in People status.

Big Pit is awaiting approval of a new National Apprenticeship Scheme for colliery mechanics and electricians being developed by industry bodies. Leads are being followed as regards funding of training costs but we have had no success in sourcing funding for the employment costs of the two planned apprentices to date.

'AfriCan', an Africa day was hosted at the National Waterfront Museum. This partnership project between African service providers and community groups, City and County of Swansea Diversity team, South Wales Police and the National Waterfront Museum, was attended by 90 invited school children and community representatives.

Ownership

Work continues on the development of the public engagement and consultation pages on the Amgueddfa Cymru website, with the inclusion of case studies to demonstrate past activity.

The intranet resources to support staff in conducting consultation activity have been enhanced. These include a Public Engagement and Consultation planning template.

Skills-sharing opportunities have been held to enable other staff to develop their plans for consultation, building on the experiences learned through the visitor mapping in the *Origins* gallery at National Museum Cardiff.

Tasks and targets for June-August

- St Fagans to continue to develop working links and exchanges with the Cardiff and Caerphilly Councils Horticultural Apprenticeship schemes
- Organise the Welsh Launch of Refugee Week at the National Waterfront Museum using a £5,000 grant from the Refugee Council of Wales (13th June). Follows successful events in previous years
- HR to continue to work on the 3 year Action Plan which forms part of the Disability Scheme
- HR to continue the work of the Volunteering Strategy and offer volunteering opportunities as part of the pilot implementation phase
- Monitor the situation as regards development of a new National Apprenticeship Scheme for colliery mechanics and electricians and try to source funding for the employment costs for the two planned apprentices at Big Pit
- Prepare for the next Investors in people review at Big Pit
- Retain Sandford Award for excellence in heritage education at all our sites
- Prepare for the West Wales School of the Arts Graduate Fashion Show to be delivered in June 2009 at the National Wool Museum
- Develop training on working with Communities First areas for museum learning staff
- The Internal Evaluation Review Group will now meet in July to develop an Evaluation toolkit in line with the draft Vision Map, after it has been considered by the Board of Trustees in June, and taking into account the outcomes from the Evaluation Action Plan 08/09
- Continue to develop the web pages relating to consultation.
- Develop the framework for supporting staff working with defined priority audiences
- Continue to enable skills-sharing opportunities for staff to learn about effective methods of public engagement and consultation

7. Re-aligning our resources to deliver all these key developments

Planning

The draft Operational Plan for 2009/10 has been approved by the Minister and has been published on the Amgueddfa Cymru website. The Vision Map for 2009/10-2011/12 has been drafted and the Board of Trustees will consider this at the evening session before the Board meeting on June 18 2009.

Sustainability

Work continues in implementing the action plans to achieve energy-saving measures at all sites as highlighted in recent Carbon Trust reports.

National Slate Museum continues its liaison with Dulas Engineering who have completed trials to the water input pipe for a trial power generation scheme which has shown a potential steady output of 50kw.

The Museum has now received confirmation of its accreditation to Green Dragon Level 3 for sustainability under the Arena Network scheme.

Telecommunications and ICT

The External Information policy is available on the Intranet together with details of how to obtain a "Secure II" encryption key. All workstations and laptops obtained by departments have been configured and installed. ICT are now focussing on equipment refresh. Plans for extending Office 2007 are underway.

The wireless network has been re-established throughout Cathays Park and now works in all the major public areas including the Main Hall. Commercial access has been available since March and, following a successful soft launch, plans for a public launch are on track for early June.

A backup strategy review is underway to ensure system and data backups are configured correctly to make effective use of the available resources. Work on reducing the number of duplicate files is underway prior to migrating information to new and faster network storage.

Fundraising/ Development

West Wing funding bids have been submitted to UK Trusts & Foundations.

An event was held in Bodelwyddan Castle to raise awareness of the final stages in the development of the National Museum of Art. The event was generously sponsored by Development Board member Peter Neumark. The President and Professor John Last (Chairman of the Development Plan) spoke and Oliver Fairclough gave a presentation on the development. The theme was to make supporters in North Wales aware of the development plans of Amgueddfa Cymru, including the refurbishment of the west wing galleries so that the first floor can be designated as the country's National Museum of Art and the development work at St Fagans. Follow-up letters have been sent to all who attended and to those who were unable to attend.

A Patrons evening was held and hosted by staff from Biosyb, around the Darwin exhibition and ongoing work in the department. The increased Patron's membership subscription rates have now been introduced.

Enterprises

The museum shops have had a good start to the new financial year with sales over the Easter period up by 24% year on year and sales continued to be buoyant at our larger sites during May. Our contract caterer Digby Trout reported year on year turnover increases at National Museum Cardiff which benefited from good public sales and a number of corporate bookings. Business was also brisk at St Fagans where two weddings took place. The shops have been restocked for the peak trading season with items under £5 being promoted, together with some new ranges to freshen up the offer.

Following the strategy day in February, a rolling three year development plan was drawn up and signed off by the Enterprise Board. This will now be progressed by the management team; priorities for 2009/10 include the implementation of corporate hire marketing plans, development of a strategy to maximise trading opportunities during school holidays and a full review of the retail offer at National Museum Cardiff. As part of this work a review meeting was held with all the staff of the National Museum Cardiff shop and a number of initiatives and ideas were agreed to develop the business. These have been formulated into an action plan and are being progressed.

The works to the café at the National Waterfront Museum have been completed with the fixed bench seating being removed and replaced with more traditional café furniture. Positive comments have been received from visitors and there has been some evidence of a growth in regular users. Digby Trout have proposed some alterations to the menu and these will be tested during the school summer holidays.

The Public Consultation Co-ordinator has begun working closely with the Board of Trustees as the Board's Secretary. This will enable close ties to be established between Trustees and the public's engagement with the Museum.

Tasks and targets for June-August

- St Fagans to work to retain and build on the achievement of the 'Green Dragon' environmental management system standards
- Investigate the integration of National Waterfront Museum shop staff with Gallery assistants to maximise staff deployment throughout the museum
- Complete adjustments to National Waterfront Museum building management system in line with Carbon Trust recommendations
- Make wireless access available to the public
- Launch remote access to the Intranet
- Continue equipment refresh of workstations
- Continue upgrade of telephone handsets at Cathays Park
- Continue Office 2007 upgrades
- Audit mobile telephones following transfer of responsibility
- Submit remaining West Wing funding bids to UK Trusts & Foundations
- Submit bids to meet the shortfall in funds for the Clore Duffield learning spaces
- Submit bid for funds to undertake Phase 2 of the NRLM garden
- Follow up fundraising events with attendees
- Finalise Fundraising Strategy for St Fagans Re-development Project
- Produce and test prototype interactive donations boxes being developed jointly with the University of Glamorgan and Techniquet at National Museum Cardiff and National Roman Legion Museum

- Submit application to Biffa (Landfill Communities Fund) for the continuation of Exploring our Woodland
- Ensure that the money from Cardiff CC is received for Earthscape – work with Environment Agency on getting their third party donation to Cardiff CC on time
- Hold Patrons event in June at St Fagans, formally introducing Bethan Lewis and visiting Oriel Un
- Continue to progress development of the “on-line shop” with the new media team
- Continue to address the action plan agreed for the NMC shop
- Complete product development work for seasonal goods; Christmas cards and calendar
- Undertake benchmarking work with National Museums Scotland & Liverpool
- Carefully monitor and support Enterprises staff involved with corporate hire & filming following the departure of the Business Development Manager
- Continue to develop links between the Trustees and the public’s participation in consultation

8. Financial Report

Management Accounts to 31 March 2009

In keeping with the report presented to the June Board of Trustees meeting last year, it is felt more appropriate to provide Board members with the Management Accounts for the previous financial year, rather than figures relating to the first one or two months of the current year. Accordingly, attached as Annex B is the Financial Position Report to 31 March 2009 that was presented to the Performance Review Committee at its meeting on 14 May, together with a brief front sheet which highlighted one of two key areas, in particular the maximisation of carry-over at the end of the financial year.

Statutory Accounts for the year ended 31 March 2009

Production of the three sets of Statutory Accounts is running reasonably to schedule, with the Accounts for National Waterfront Museum Swansea Limited having been completed and agreed with the auditors and will be available for approval and signing by that company's Board at its meeting on 16 June. The trading subsidiary accounts are at their final stages after the audit visit and will be presented for approval to the Enterprises Board on 2 July. Draft consolidated Museum accounts will be available for the Wales Audit Office when they commence their audit on 1 June and the final accounts will be presented for approval to a joint meeting of the Performance Review and Audit Committees on 9 July.

Budgets 2010/11 onwards

No further news has been received from the Assembly regarding our Grant-in-Aid allocations for next year and indeed no further information is anticipated until the autumn.

Financial Memorandum and Management Statement

We have finally received a new draft version of the Financial Memorandum and Management Statement, some three years after it was originally anticipated. Work on reviewing this new version will commence once the year-end accounts have been finalised and agreed.

Tasks and targets June-August

- Complete the three sets of Statutory Accounts to timetable
- Commence the review of the new draft Financial Memorandum and Management Statement

9. External Audit

PricewaterhouseCoopers (Swansea office) completed their audit of the National Waterfront Museum Limited accounts and no issues arose. KTS Owens Thomas completed their visit for the audit of the Trading Subsidiary accounts and, whilst some final follow-up work is to be completed, no issues have arisen to date. The Wales Audit Office are due to commence their work on 1 June. Their additional assurance work this year (on all Assembly Government Sponsored Bodies) is in relation to information governance. This work is being informed by a survey conducted across the staff of all such bodies and we are currently awaiting the responses which are fed directly back to the Wales Audit Office.

Tasks and targets June-August

- Manage and aid the Wales Audit Office during their year-end audit work
- Finalise any outstanding issues from the KTS Owens Thomas audit on the Trading Subsidiary

10. Internal Audit

A satisfactory Annual Report was presented by the internal auditors to the Audit Committee on 14 May and at that same meeting the strategy for the audit work for the next three years, based upon the audit needs assessment, was agreed. Within that strategy, the detailed audit plan for 2009/10 was also agreed.

Tasks and targets June-August

- RSM Bentley Jennison will commence their 2009/10 audit, though, due to the timing of their visit, it is anticipated that only one report will be presented to the July Audit Committee meeting

11. Risk Management

The Risk Management Group met on 23 April and the work conducted at that meeting was reported to both the Performance Review and Audit Committee meetings on 14 May. The meeting marked the last Risk Management Group meeting to be chaired by Tony Lloyd and Mark Rainey, our Head of Finance, has taken over as chair of the group.

Tasks and targets June-August

- We are planning to undertake a review of the membership of the Risk Management Group to ensure that all key personnel continue to play a significant role within the group whilst refreshing the membership

12. Recommendations

It is recommended that this Report is noted.

Michael Houlihan
Director General

June 2009

Annex A - CUMULATIVE VISITOR FIGURES

AMGUEDDFA CYMRU - NATIONAL MUSEUM WALES

CUMULATIVE VISITOR FIGURES April - May 2009

PLUS VARIANCE FROM 2008 and 2000

Museum	2009 Actual	2009 Target	2008	2000	Variance from Target		Increase/Decrease on 2008		Increase/Decrease on 2000	
					No.	%	No.	%	No.	%
Cardiff	72,435	61,000	62,416	49,575	11,435	18.7	10,019	16.1	22,860	46.1
St Fagans	150,748	152,000	115,899	73,422	-1,252	-0.8	34,849	30.1	77,326	105.3
Roman	11,321	13,000	11,820	11,613	-1,679	-12.9	-499	-4.2	-292	-2.5
Wool	5,512	3,500	4,308	1,641	2,012	57.5	1,204	27.9	3,871	235.9
Slate	27,392	25,000	23,624	9,460	2,392	9.6	3,768	15.9	17,932	189.6
Big Pit	37,800	34,000	34,830	21,944	3,800	11.2	2,970	8.5	15,856	72.3
Waterfront	45,729	26,000	22,516		19,729	75.9	23,213	103.1		
TOTAL	350,937	314,500	275,413	167,655	36,437	11.59	75,524	27.42	137,553	82.0

Annex B - FINANCIAL POSITION REPORT AS AT 31 March 2009

AMGUEDDFA CYMRU – NATIONAL MUSEUM WALES

PERFORMANCE REVIEW COMMITTEE

THURSDAY 14 MAY 2009

MANAGEMENT ACCOUNTS TO 31 MARCH 2009

The Committee will find attached our standard Financial Position Report to 31 March 2009, which contains all the key financial analysis for the year covering our revenue budget, our specimen budget, our capital budget and our private funds.

Reflecting our budgetary control procedures, there have been no significant overspends against any of the budgets and, as the Committee will be well aware, we have been endeavouring to maximise our revenue carry-forward into 2009/10 in order to combat the forthcoming budget difficulties.

Our cash carryover on the revenue budget remained just within Assembly limits as we were able to retain profits from 2008/09 within the Enterprises bank account (until they are gift aided later in 2009/10) and also via the fact that there was a significant VAT debtor of £328k at the financial year end. Note 11 on page 2 of the Financial Position Report provides further details relating to the carryover but, in particular, the Committee will note that the planned contingency carryover of £490k was achieved. With the additional carryover, we have been able to cover all costs associated with the voluntary redundancy scheme within the budget for 2009/10, despite the fact that the redundant employees will not be leaving until a few months into the new year.

Once again, the benefit to the Museum of recovering departmental budget underspends as the year progresses and retaining them within a central corporate contingency account, has provided considerable dividends for our overall financial management.

JON SHEPPARD
Director of Finance
29 April 2009

1. REVENUE BUDGET

Cash Revised Budget £' 000		Note	Cash Actual to 31-Mar £' 000	Cash Variance 31-Mar £' 000
Income				
752	Cash B/Fwd	1	748	(4)
22,626	Assembly Grant	2	22,619	(7)
498	Trading Subsidiary Contribution	3	168	(330)
80	US Tour Monies	4	104	24
707	Dept Self Generated Income	5	725	18
464	Contribution from CCS	6	472	8
99	Specimen/Private Funds Transfer	7	48	(51)
25,226	Total Income		24,884	(342)
Expenditure				
(18,974)	Salary Costs	8	(18,596)	378
(5,939)	Operating Costs	9	(5,380)	559
(80)	Transfer to CMP	10	(104)	(24)
(233)	Contingency		0	233
(25,226)	Total Expenditure		(24,080)	1,146
0	Net Income/(Expenditure)	11	804	804

Note 1 : Cash B/Fwd - There was a cash carryforward from 2007/08 of £752,000. The slight shortfall was due to the non receipt of grant income due to expenditure being deemed ineligible.

Note 2 : Assembly Grant – All grant in aid amounting to £22.501m was drawn down by year end and the cash contained within Assembly carryover limits. A small amount of other grant (for the Peoples Collection project) amounting to £7k was not claimed, as the expenditure was not made.

Note 3 : Trading Subsidiary contribution - We budgeted for a contribution from NMGW Enterprises Ltd of £498,000 (which consists of £175,000 overhead recharges and £323,000 profit). Recharges received amounted to £168,000, slightly below budget due to a difference between estimated and actual interest receipts. Draft trading accounts to the end of March indicate a provisional profit of £341,000. The profit will be gift aided to the Museum during 2009/10.

Note 4 : US Tour Monies – This is the first instalment of monies from the Davies Sisters US Tour. This money was received in US Dollars, of which £97,000 has since been converted into sterling, with the balance of c£7,000 held in a US Dollar Account with LloydsTSB. We had budgeted to receive £80,000 assuming an exchange rate of \$2 to £1. With the exchange rate currently nearer \$1.4 to £1 this money is priced in our accounts at £104,000.

Note 5 : Dept Self Generated income - Actual income to 31 March was £725,000 and was slightly above target. The majority of this income is grant funding for which there will matching expenditure (i.e. which must be spent for the purpose the money was given) as opposed to income which simply underwrites general revenue spend.

Note 6 : Contribution from CCS - The £472,000 contribution from the City and County of Swansea is specific to the running costs of the Waterfront museum. Contribution received at 31 March was slightly in excess of budget due to the difference between the estimated and actual inflation increase.

Note 7 : Specimen/ Private Funds Transfer – The planned SPG transfer of £48,000 (to cover the cost of the Historic Buildings Unit staff costs) was transferred at 31 March. The planned Private Funds transfer of

£51,000 (to cover the cost of the Development dept operating costs and donations to NWMS) was not required to be actioned. It was agreed in September that £30,000 operating costs of the Development dept would be met from the revenue budget, which proved sufficient, and an additional £15,000 did not need to be transferred from private funds. Likewise the NMWS budget was in surplus as at 31 Mar and therefore the transfer from its private funds was not needed this financial year.

Note 8 : Staff costs - Actual staff costs were £18,596,000 against a revised budget of £18,974,000 giving an underspend on the face of the accounts of £378,000 of which £289,000 can be carried into the contingency account, some of which was already being anticipated (an amount of £371,000 has already been clawed back to contingency for the period April to December). Salary savings of £89,000 against NWMS are ringfenced and are therefore not clawed back to contingency but carried forward for spend at NWMS.

Note 9 : Operating costs - Actual operating costs, to 31 March, were £5,380,000 against a budget of £5,939,000. The difference, in the main, being attributable to BioSyB (£163,000 of budgeted research income received in advance of spend), NMWS (£80,000 of ringfenced carryforward) and other planned carried forward commitments of £180,000 with the balance being clawed back to contingency for carryforward, some of which was already being anticipated.

Note 10 : Transfer to CMP – This is the transfer of monies received from the US Tour to fund Capital Master Plan projects ie Outsize Picture Store.

Note 11 : Carryforward – To the underspend of £804,000 needs to be added deferred transfers from private funds of £86,000 and provisional trading subsidiary profit of £341,000 which gives a total carryforward of £1.231m. An amount of £490,000 has been earmarked to underwrite the revenue budget in both 2009/10 and 2010/11, an amount of £163,000 needs to be earmarked for NWMS and an amount of £341,000 is earmarked for commitments (including BioSyB research funding). This has left a carryover of £237,000 available for general allocation. Part of this will be used to help fund the balance of the cost of the voluntary redundancy scheme which would leave an amount of £126,000 currently unallocated.

2. SPECIMEN BUDGET

Cash Revised Budget £' 000		Note	Cash Actual to 31-Mar £' 000	Cash Variance 31-Mar £' 000
	Income			
598	Cash B/Fwd	1	598	0
1,075	Assembly Grant in Aid	2	1,075	0
<u>253</u>	Other	3	<u>253</u>	<u>0</u>
<u>1,926</u>	Total Income		<u>1,926</u>	<u>0</u>
	Expenditure			
(1,057)	Department	4	(1,020)	(37)
(849)	Special Purchases	5	(109)	(740)
<u>(20)</u>	Unallocated		<u>0</u>	<u>(20)</u>
<u>(1,926)</u>	Total Expenditure		<u>(1,129)</u>	<u>(797)</u>
<u>0</u>	Net Income/(Expenditure)	6	<u>797</u>	<u>(797)</u>

Note 1 : Cash B/Fwd - There was a cash carryforward from 2008/09 of £598,000.

Note 2 : Assembly Grant in Aid – All grant in aid amounting to £1.075m was drawn down by year end and the cash contained within Assembly carryover limits.

Note 3 : Other income – This is additional in year income from the Art Fund and Derek Williams Trust as a contribution towards specific purchases. All this income was received.

Note 4 : Department budgets - Departmental spend as at 31 March was £1.02m.

Note 5 : Special Purchases budget - Special Purchases spend was £109,000 against a budget allocation of £849,000. This includes unspent Centenary Fund Partnership cumulative funds of £728,000.

Major items of spend include:

Dept	Description	Cost (£)
A&N	Langstone Tankard	16,000
Art	The House of Fairy Tales	5,500
Art	A Celebration of St Davids Day	48,000
Art	'The Balcony' 2007 by Betty Woodman *1	29,170
Art	'Raethro Pink' by James Turrell *2	117,320
Art	'The Hour of Prayer' by Eija-Liisa Ahtila *3	94,000
A&N	Llanvaches coin hoard	16,000
Art	Purchase of paintings and silver from Nannau, Merioneth	57,510

*1 Supported by a contribution from the DW Trust of £15,000 and Art Fund of £10,000

*2 Supported by a contribution from the DW Trust of £75,000 and Art Fund of £30,000

*3 Supported by a contribution from the DW Trust of £34,000 and Art Fund of £60,000

Note 6 : Carryforward – There is a carryforward of £797,000 of which £728,000 is earmarked for the Centenary Fund.

3. CAPITAL MASTERPLAN BUDGET

Cash Revised Budget £' 000		Note	Cash Actual to 31-Mar £' 000
	Income		
74	Cash B/Fwd	1	74
925	Assembly Grant in Aid	2	925
600	Other Assembly Grant	3	600
31	Transfers from Specimens	4	31
45	Transfers from Private Funds	5	0
<u>223</u>	Other (e.g. Development fundraising)	6	<u>82</u>
<u>1,898</u>	Total Income		<u>1,712</u>
	Expenditure	7	
(1,201)	Main Programme & EMW		(1,212)
(142)	NMC Upper West Wing		(142)
(123)	NMC East Wing & Centre Block		(123)
(70)	NGA Feasibility Study		(69)
(20)	NRLM Garden Project		(20)
(90)	NMC Outsize Picture Store		(90)
(6)	NMC Learning Spaces		(6)
(114)	Residual Projects		(102)
<u>(1,766)</u>	Total Expenditure		<u>(1,764)</u>
<u>132</u>	Net Income/(Expenditure)	8	<u>(52)</u>

The above table represents a snap shot of the overall Capital Master Plan budget for this year. In practice the nature of the capital budget is such that there is a planned 3 year rolling budget (which is kept under constant revision depending on priorities). This has been updated to reflect changes to the NMC Upper West Wing Project (which now has a budget of £4.1m) and inclusion of Invest to Save energy projects and the Learning Spaces project.

Note 1 : Cash B/Fwd - There was a cash carryforward from 2008/09 of £74,000.

Note 2 : Assembly Grant in Aid – All grant in aid amounting to £925,000 was drawn down by year end and the cash contained within Assembly carryover limits.

Note 3 : Other Assembly Grant – The Museum has received additional funding from the Assembly to help finance the NMC Upper West Wing project and Energy Invest to Save projects of £1m and £250,000 respectively which will be drawn down over two financial years (£600,000 has been received as at 31 March).

Note 4 : Transfers from Specimens – This is the final allocation from the specimen budget for the collections care and access project. This transfer was actioned as at 31 March.

Note 5 : Transfer from Private Funds – This is the approved allocation from private funds to finance the capital masterplan, the cash transfer of which has been deferred until 2009/10. Also the position with regard to current private fund values (given there has been a significant decrease in investment valuations) is being carefully monitored to ensure there are sufficient fund balances still available to meet funding commitments.

Note 6 : Other income – In the main this is income received via the fundraising efforts of the Development dept (some of this income was received last year and will be transferred when the expenditure has been incurred). The cash transfer has been deferred until 2009/10. It also includes HLF grant income for the Big Pit Education Block project.

Note 7 : Expenditure - Planned expenditure this year equates to £1.766m (revised in line with current project planning) of which £1.764m was spent as at 31 March.

Note 8 : Net Income/(Expenditure) – This is a deficit carryforward of £52,000 brought about by timing differences between expenditure and the receipt of income (in the main due to deferring the transfer of private funds until 2009/10).

4. PRIVATE FUNDS

Cash Revised Budget £' 000		Note	Cash Actual to 31-Mar £' 000
2,358	Opening Balance		2,358
940	Total Income	1	450
(416)	Total Expenditure/Transfers	2	(114)
*	Investment Revaluation	3	(495)
<u>524</u>	In Year Movement		<u>(159)</u>
<u>2,882</u>	Closing Balance	4	<u>2,199</u>

Note 1 : Income – This mainly includes budgeted income for the Development dept of £875,000 of which £358,000 was received at 31 March. Incorporated within the Development dept budgeted income is the coin box donations budget of £70,000 of which £68,000 was received at 31 March (£73,000 in March 08).

Note 2 : Expenditure/Transfers – As at 31 March there was actual expenditure/transfers of £114,000. The balance will be transferred during 2009/10.

Note 3 : Investment revaluation - The value of investments (valued at the end of March by Gerrard Ltd) shows a decrease from 1 April 08 of £495,000 (a slight improvement from February month end of £14,000).

Note 4 : Balances - Total fund balances are £2.2m, consisting of £1.5m in investments and £0.7m in cash. The funds can be split between Specific (£745,000), Departmental (£1,234,000) and General (£220,000).

Mark Rainey
Head of Finance
28 April 2009