



Ministry
of Defence

Air Command Secretariat
Spitfire Block
Headquarters Air Command
Royal Air Force
High Wycombe
Buckinghamshire
HP14 4U

Ref: FOI2019/06543

George Allan [by e-mail]
request-580833-5f31138b@whatdotheyknow.com

30 July 2019

Dear Mr Allan

Thank you for your email of 1 July 2019 following on from the department's response to your Freedom of Information request in which you requested the following information:

"Dear RAF Air Cadets,

Please can you provide me with the following statistics:

- 1. How many transfer requests, (pers form 1-04) were submitted to all WHQs in the past 12 months?*
- 2. How many of these were subsequently approved, and the staff member transferred?*
- 3. How many of these were rejected at WHQ level?*
- 4. How many of these were rejected at RHQ level?*
- 5. How many of these were rejected by HQAC?*
- 6. What is the policy regarding CIs wanting to transfer to another squadron, and for what reasons can they be told this is not allowed?"*

In your e-mail of 1 July you requested the following information:

"May I please however get a response to item 6 "What is the policy regarding CIs wanting to transfer to another suadron, and for what reasons can they be told this is not allowed?"

I don't think this item has been covered by your response."

I am treating your correspondence as a request for informal resolution. On receipt of your e-mail, further investigation has been undertaken and information relating to the policy regarding transfer of personnel between units of the RAF Air Cadets (RAFAC) has been located.

Please find attached, the Air Cadet Personnel Regulations, Personnel Instruction 110, at Annex A.

Under Section 16 (advice and guidance), it may be helpful for you to know that there is no specific direction on the reasons why Wing Commanding Officers may accept or decline applications to transfer between units. However, the receiving Wing Commanding Officer is directed to write to the adult volunteer concerned setting out their reasons.

If you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-

mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Air Command Secretariat

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Annex A - Air Cadet Personnel Regulations. Personnel Instruction No 110: Transfer of personnel between Units of the RAFAC.