

28 October 2010 – From Director of Finance and Performance, South West Strategic Health Authority to all Directors of Finance (including PCTs) in the South West:

Dear Colleague

Following NHS South West Directors of Finance meeting on Tuesday, 26 November 2010 it was mentioned that John Neilson, Managing Director of NHS Shared Business Services is proposing to host a visit to India at the end of November 2010, similar to the event Bill attended in April of this year.

I have attached a draft programme and a recent feature in September's issue of Healthcare Finance which includes an assessment by Bill of his visit to NHS SBS Pune, which you may find of interest.

Previous attendees have also included:

- XXXX
- XXXX
- XXXX

The objective of this visit is to demonstrate the capability and quality of service achieved through the blended onshore offshore delivery model and also the standards of data security at each NHS SBS facility. It is also an opportunity to understand more about NHS SBS joint venture shareholder Steria, its capability in India and the way it supports a number of blue chip UK corporates across a range of business support services.

NHS SBS will fund travel and accommodation, visa application and vaccinations where required and take care of all logistical arrangements.

Therefore, expressions of interest in attending this visit should be emailed to XXXX@southwest.nhs.uk by cop Monday, 1 November 2010 to determine two nominations from the South West region.

ENDS

10 February 2011: From Director of Finance and Performance, South West Strategic Health Authority to PCT Directors of Finance and Designates:

Dear All

As part of the regional review of Family Health Services I have asked Steve Wallwork at Torbay Care Trust to establish and Chair a Steering Group to oversee the evaluation process, provide feedback and recommendations to Primary Care Trust Boards.

It is important that the Steering Group has a clear mandate from the outset in order to be effective. Please see attached the Terms of Reference for the Steering Group

along with details of its constituent members.

NHS Shared Business Services have allocated resources to the South West region to focus on the review process for the next eight weeks and we need to capitalise on this. The first meeting is arranged for 18 February 2011, so please be as supportive as you can and inform Steve of any comments or observations as you see fit ahead of this date.

The South West Strategic Health Authority will consider the updated Business Case at the NHS South West Primary Care Trust Directors of Finance meeting on Wednesday, 30 March 2011 and therefore this project has some urgency.

ENDS

13 April 2011 - From Director of Finance and Performance, South West Strategic Health Authority to PCT Chief Executives:

Dear colleague

Following the NHS South West Chairs and Chief Executives meeting on Thursday, 7 April 2011 I attach an itinerary for a proposed visit to NHS Shared Business Services offshore operations in India from Monday 6 June to Friday 10 June 2011.

The visit will include a tour of the Family Health Services (FHS) operation and an introduction to the FHS teams running the East Midlands regional service.

This is an opportunity for Primary Care Trust Chief Executives from the South West region to gain assurance around NHS SBS offshore arrangements as part of the due diligence process and discuss with XXXX, the similarities of the proposed approach in the South West.

Previous attendees have also included:

- XXXX
- XXXX
- XXXX

From the South West:

- Bill Shields, Director of Finance and Performance, South West Strategic Health Authority (Please find attached a recent feature in September's issue of Healthcare Finance which includes an assessment by Bill of his visit to NHS Shared Business Services Pune from 5 to 9 April 2010, which you may find of interest)
- Mark Orchard, Director of Finance, NHS Bournemouth and Poole
- Steve Wallwork, Director of Finance, Torbay Care Trust

NHS Shared Business Services will fund travel and accommodation, visa application and vaccinations where required, and take care of all logistical arrangements.

Therefore expressions of interest in attending should be emailed to XXXX@southwest.nhs.uk by close of play on Monday, 18 April 2011 to determine 2 to 3 nominations from the South West region.

ENDS

25 May 2011 – From South West Strategic Health Authority Finance Directorate to PCT Directors of Finance:

Dear Colleague

As discussed at NHS South West PCT Directors of Finance business meeting yesterday please find attached letter from Jeff James to PCT Chief Executives dated 13 May 2011 requesting a response.

30 June 2011 – From Director of Finance and Performance, South West Strategic Health Authority to PCT Cluster Directors of Finance:

Dear All

Please find attached FHS summary briefing which Jeff has kindly agreed to share following the PCT Cluster DoF meeting today.

03 August 2011 – From Director of Finance and Performance, South West Strategic Health Authority to PCT Cluster Directors of Finance:

Dear All

Following the NHS South West PCT Cluster Directors of Finance meeting yesterday, please find attached letter from the Department of Health fully supporting the FHS proposal in the South West.

ENDS