

Our ref: FOI/2324/424

Name: Rob Keasley
By email to: request-1130799-2f66b555@whatdotheyknow.com

28 May 2024

Freedom of Information Team

Legal & Governance
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Dear Rob,

A response to your request for information received on 15 May is provided below. The questions asked are in *italics* followed by our responses in **bold**.

I am carrying out research into the academic misconduct / integrity support provision of higher education institutions. Please respond to the following questions about your provision for students.

1). *In the academic year 2022-2023:*

A) How many students (institution wide) were enrolled at your institution?

B) How many academic misconduct referrals were there? (Where it is known that a student had more than one referral, please count them only once).

C) How many academic misconduct cases were substantiated? (Where it is known that a student had more than one offence, please count them only once).

2). *In terms of your centralised academic success/learning enhancement services (available to all students at your institution):*

Which of these descriptions best match your provision?

A) A service which is embedded within other student support services (such as international student support and disability services or 'one-stop shop').

B) Stand-alone provision, separate from other student support services.

C) Another method. Please specify.

3). *Regarding your academic integrity / misconduct support and training for students:*

Is this offered

A) In pre-arrival information?

B) During course induction following arrival?

C) Provided by individual programmes of study? If yes, approximately when do these take place in the academic year?

D) Only to students who have had an academic misconduct case proven / substantiated?

Please indicate all that apply.

4). *Is there specialist academic integrity / misconduct support provided for:*

A) Students completing longer form academic assignments (e.g. Final Year dissertations and extended projects)?

B) Students with a declared disability?

C) Students studying in English as an additional language?

D) International students?

Please indicate all that apply.

5). In the academic year 2022—23, how many group level academic integrity training sessions were available?

6). Is service evaluation data recorded on how many 1-1 support sessions given to students relate to issues of academic misconduct / integrity?

7). About your institution's use of Turnitin.

A) Is Turnitin used as a pedagogical tool as part of academic integrity / misconduct training for students?

B) Do students have access to Turnitin similarity reports before final submission of work?

8). Please provide us with any examples of best practice or relevant information you would like to share on the delivery of academic misconduct / integrity support for your students.

We can confirm that the University holds the information; however, it is withheld because it falls under the exemption provided by Section 12 of the Freedom of Information Act (FOIA) relating to “requests where the cost of compliance exceeds the appropriate limit”.

Section 12(1) FOIA provides that an authority is not obliged to respond to a request for information if it is estimated that the cost of following that request would exceed the “appropriate limit”. The “appropriate limit” for universities set by the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulation 2004 is 18 hours and considers the activities involved in deciding whether the requested information is held, finding, retrieving, and extracting the information from the record holding it.

Academic misconduct is managed at departmental level via Boards of Studies. This means issues are managed by designated staff such as Heads of Department, and Deans of Academic Schools and Institutes. The information is not centrally collated. All academic departments across the University will need to examine their individual records to find any information which potentially falls within the scope of your request. This particularly Because we will need to approach 32 departments, we are confident this would take more than 18 hours. This acts as our Refusal Notice.

Section 16 of FOIA places an obligation on the University to provide you with advice and help. Due to the way academic misconduct is managed, it would not be possible to provide answers to question 1 within the fee regulations unless you name specific departments. We may be able to answer the remaining questions if you wish to submit a new request.

If you are unhappy with the way we have handled your request, you have a right under Section 50 of the Freedom of Information Act to ask the University to review it. You must do so within 40 working days of the date of this response. Your request should include our reference number and explain the reason for requesting a review. Email foi@liverpool.ac.uk or write to the Freedom of Information Reviewer, Legal & Governance, University of Liverpool, Foundation Building, 765 Brownlow Hill, Liverpool L69 7ZX. We will respond to your request for an internal review within 20 working days of receipt.

Following an internal review, if you are still dissatisfied with the handling of your request, you have a right to appeal to the Information Commissioner. Information on how to do this is available at <http://ico.org.uk/complaints>. There is no charge for making an appeal.

Yours sincerely

Kirsty Rothwell

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Freedom of Information Officer / Data Protection Co-ordinator