

HYWEL DDA LOCAL HEALTH BOARD

CHARITABLE FUNDS

ANNUAL REPORT

2009 - 10

FOREWORD

The Corporate Trustee presents the Charitable Funds Annual Report together with the Audited Financial Statements for the year ended 31 March 2010.

The Charities Annual Report and Accounts for the year ended 31 March 2010 have been prepared by the Corporate Trustee in accordance with Part VI of the Charities Act 1993 and the Charities (Accounts & Reports) Regulations 2005.

On 1 October 2009, the Hywel Dda NHS Trust merged with Carmarthen Local Health Board, Ceredigion Local Health Board, and Pembrokeshire Local Health Board to form Hywel Dda Local Health Board. The Welsh Assembly created the Hywel Dda Local Health Board on 1 June 2009 by issue of the Welsh Statutory Instrument 2009 No 778 (W.66). Statutory Instrument 2009 No1558 (W.153) transferred the trusteeship to Hywel Dda Local Health Board.

The Hywel Dda Local Health Board is the Corporate Trustee of the three charities that were registered under the trusteeship of the three predecessor trusts, the three registered charities being Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust General Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund. This Annual Report and Accounts, reports on the activities of these three charities for 2009-10.

The Hywel Dda Local Health Board is currently undertaking a consolidation of the three registered charities to a single registration.

A BIG THANK YOU

On behalf of the staff and patients who have benefited from improved services due to donations and legacies received, the Corporate Trustee would like to thank all patients and relatives and staff who have made charitable donations. Without you we would not have accomplished what we have within the year and future plans would not be achievable.

REFERENCE AND ADMINISTRATIVE DETAILS

- a. The full name of the charities are:

Carmarthenshire NHS Trust General Charitable Fund

There are eleven special purpose subsidiary charities within the Carmarthenshire NHS Trust General Charitable Fund:

- Hydrotherapy Pool General Charity Fund
- Prince Philip Hospital General Charitable Fund
- Bryntirion Hospital General Charity Fund
- Mynydd Mawr Hospital General Charity Fund
- Community Services General Charity
- Trust Services General Charity Fund
- Amman Valley Hospital General Charity Fund
- Prince Philip Hospital MRI Scanner Charitable Fund
- Llandovery Cottage Hospital Charity
- West Wales General Hospital Charity
- Carmarthen and District General Charity Fund

In addition, there is an official investment pool, which is registered as The Carmarthenshire NHS Trust (Expendable Funds) Common Investment Fund.

Ceredigion and Mid Wales NHS Trust General Fund

There are five special purpose subsidiary charities within the Ceredigion and Mid Wales NHS Trust General Fund:

- Aberaeron Hospital Fund
- Ceredigion Community Fund
- Tregaron Hospital Fund
- Bronglais Hospitals Fund
- Cardigan Hospital Fund

In addition, there is an official investment pool, which is registered as The Ceredigion and Mid Wales Trust (Expendable Funds) Common Investment Fund.

Pembrokeshire and Derwen NHS Trust Charitable Fund

There are seven special purpose subsidiary charities:

- Withybush General Hospital Trust Fund
- South Pembrokeshire Hospital Trust Fund
- Tenby Cottage Hospital Trust Fund
- Pembrokeshire Community Health Services Trust Fund
- St. David's Hospital Patients Equipment
- Y Delyn Day Hospital
- Cardiology Equipment.

In addition, there is an official investment pool, which is registered as The Pembrokeshire and Derwen NHS Trust (Expendable Funds) Common Investment Fund.

b. The registration numbers of the charities are:

- 1049213 – Carmarthenshire NHS Trust General Charitable Fund, entered onto the Central Register of Charities on the 12th March 1997.
- 1052231 – Ceredigion and Mid Wales NHS Trust General Fund entered onto the Central Register of Charities on the 20th August 1996.
- 1049198 – Pembrokeshire and Derwen NHS Trust Charitable Fund, entered onto the Central Register of Charities on the 14th September 1995.

c. The principal address of the charities is:

Hywel Dda Local Health Board
Unit 5
Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

d. The Charities has a single corporate trustee: Hywel Dda Local Health Board. The members of the Health Board at the date this report was approved were:

Mr Chris Martin	–	Chairman
Mrs Janet Hawes	–	Vice Chairman
Mr Elfion Griffiths	–	Independent Board Member
Mr Don Thomas	–	Independent Board Member
Professor Melanie Jasper	–	Independent Board Member
Mr Neil Sandford	–	Independent Board Member
Mrs Jane Jeffs	–	Independent Board Member
Mrs Margaret Rees-Hughes	–	Independent Board Member
Mrs Julie James	–	Independent Board Member
Mr David Wildman	–	Independent Board Member
Mr Tim Irish	–	Independent Board Member
Mr Trevor Purt	–	Chief Executive
Mr Tony Chambers	–	Director of Planning, Performance & Operations
Mrs Karen Miles	–	Director of Finance
Dr Sue Fish	–	Medical Director
Dr Simon Mahon	–	Medical Director
Ms Kathryn Davies	–	Director of Therapies, & Health Science
Mrs Caroline Oakley	–	Director of Nursing & Midwifery
Mrs Bernadine Rees	–	Director of Primary Care, Community & Mental Health
Ms Janet Wilkinson	–	Director of Workforce & Organisational Development
Mr Chris Wright	–	Director of Corporate Services
Dr Lyn Harris	–	Acting Director of Public Health

e. The Director of Finance of the Local Health Board, under a scheme of delegated authority approved by the Corporate Trustees, had day to day responsibility for the management of the Charitable Funds.

- f. The assets of the Charities are detailed in the Annual Accounts that follow. No assets are held on behalf of the Charities by another charity or by a trustee of the charities.
- g. During the 2009–10 financial year the Charities have retained the banking services from:
- **HSBC plc, 15 Lammas Street, Carmarthen, Carmarthenshire, SA31 3AQ** for Carmarthenshire NHS Trust General Charitable Fund.
 - **HSBC plc, 19 Great Dark Street, Aberystwyth, Ceredigion, SY23 1DE** for Ceredigion and Mid Wales NHS Trust General Fund
 - **Barclays Bank, 32 High Street, Haverfordwest, Pembrokeshire, SA62 3YA** for Pembrokeshire and Derwen NHS Trust Charitable Fund.

The services of Investment Advisors for the charities during 2009/10 were:

- **Schroders & Company Limited, 100 Wood Street, London, EC2V 7ER** for Carmarthenshire NHS Trust General Charitable Fund.
- **Cazenove Capital Management Limited, 12 Moorgate, London, EC2R 6DA** for Ceredigion and Mid Wales NHS Trust General Fund.
- **Collins Stewart Limited, 8th Floor, 88 Wood Street, London, EC2V 7QR** for Pembrokeshire and Derwen NHS Trust Charitable Fund.

These investments are managed in accordance with the Trustee Act 2000.

The Charities auditors during the year were the **Wales Audit Office, 24 Cathedral Road, Cardiff, CF11 9LJ.**

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Registration

The governing documents of the Charities are a declaration of trust in a format approved by the Charity Commissioners for England and Wales.

The objects of the three Charities are the same, being:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion so far as permissible, the capital, for any charitable purposes or purposes relating to the National Health Service."

b. Appointment of New Trustees

The Chairman and Non-Executive Directors are appointed by the Welsh Assembly Government's Minister for Health and Social Services for a fixed term (usually four years). Executive Directors are appointed by the Chairman and Independent Members on the Health Board's usual terms and conditions of employment.

c. Training of New Trustees

An induction is provided to all new trustees. Informal training on current charity issues has also been provided as part of the Charitable Fund Committee meetings.

d. Organisational Structure

The Hywel Dda Local Health Board is the Corporate Trustee for the three registered charities.

For each Charity, the Charity's unrestricted fund was established using the model declaration of trust, and all funds held on trust as at the date of registration were either part of the unrestricted fund or registered as separate restricted funds under the main charity. Subsequent donation and gifts received by the Charity that are attributable to original funds are added to these fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the object of each fund and by designating funds the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and welfare of patient, carers and staff. Where funds have been received with specific restrictions set by the donor, then a restricted fund has been established. The charitable funds available for spending are allocated to department or specialty within the Local Health Board's structure.

The overall management of the Charitable Funds is delegated to the Charitable Fund Committee through a scheme of delegation by the Corporate Trustee. The Committee is required to:

- Control, manage and monitor the use of the fund's resources.
- Provide support, guidance and encouragement for all its income raising activities whilst managing and monitoring receipt of all income.
- Ensure that 'best practice' is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.
- Monitor the performance of the appointed investment advisor whilst being aware of ethical considerations.
- Keep the Local Health Board fully informed on the activity, performance and risks of the Charities.
- Appointment of the investment advisors to the Charities.

e. Exposure to Risk

The Chief Executive of the Local Health Board together with the other directors are responsible for ensuring that an effective system of financial control is maintained. The Chief Executive and other directors are also responsible for reviewing the effectiveness of this system and have confirmed that the minimum control standards laid down by the Welsh Assembly Government has been in existence throughout the financial year. The minimum control standards apply equally to the management of the Charities by officers of the Local Health Board as to the exchequer funds of the Local Health Board. In this way the major risks to which the Charities are exposed have been reviewed and systems have been established to mitigate those risks.

OBJECTIVES AND ACTIVITIES

a. Objects and purpose

Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust General Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund are grant making charities, the purpose of which is the relief of those who are ill or disabled and the advancement of education through training. The Charities may also satisfy other charitable purposes from time to time. The role of Trustee of the Charities were performed by the Board of Hywel Dda local Health Board (the Health Board) and the majority of grant payments made by the Charities are made to the Health Board as contributions to the NHS. Other grant payments are made for patient and staff welfare and amenities and it should be noted that the Charities have a formal Staff Welfare and Amenity Funds Policy covering the use of such funds. The Charities has met its objective by applying its funds and income to make such grant payments as outlined above, and will continue to do so in the same way in future.

b. Grant Making Policy

Grants are made from both unrestricted and restricted funds of the charities. The funds mainly comprise the following two elements:

- Firstly the element of the unrestricted funds that is Designated (Earmarked). These usually contain donations where a particular part of the Health Board or activity was nominated by the donor at the time their donation was made, where there is not a binding obligation on the trustee. These designated funds are overseen by Fund Managers who make recommendations on how to spend the money within their designated area.
- Secondly restricted funds. These are donations where a particular part of the Health Board or activity was nominated by the donor, and there is a binding obligation placed on the trustees. These restrictive funds are overseen by Fund Managers who make recommendations on how to spend the money within their designated area.

c. Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. In general they are used to purchase the very varied additional goods and services that the NHS is unable to provide. For example charitable funds were used to purchase much needed medical equipment.

The ward charitable funds receive many donations specifically given to thank the nursing staff and these are used for charitable activities that will benefit staff. The charitable funds also enable consultants and other medical and nursing staff to attend courses, not funded by the NHS, which will update them on new ideas and modern techniques in their specialties.

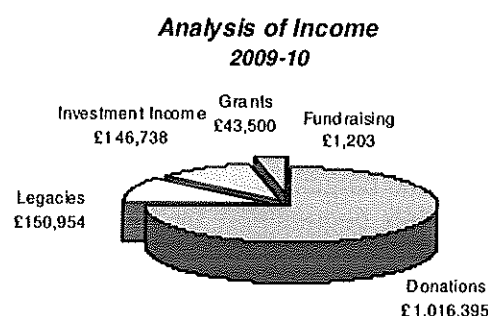
REVIEW OF FINANCES, ACHIEVEMENTS AND PERFORMANCE

a. Reserves Policy

The Charities have a reserves policy, and has defined reserves to be that element of funds that are unrestricted and uncommitted. The Charities shall hold reserves of 10% of the value of its fixed asset investments, and shall only fall below to cover losses in value of those investments. In order to maintain the reserves as low as possible it is important that expenditure plans are developed for all funds. Reserves are needed where there may be insufficient balances in individual restricted and designated funds to meet the objectives of those funds. There is also a need for reserves where there may be a requirement to incur expenditure which is exclusively charitable, and cannot be funded from revenue, for which there is not a relevant fund.

b. Income

The Trustees are extremely grateful to those members of the public and staff who have made contributions to the charitable funds during the last financial year.



Donations

In 2009-10, out of the income of £1,358,790, £1,016,395 was received in the form of donations. This has increased from 2008-09, when £880,416 was received in the form of donations.

The majority of donations were received to funds located within the Acute Services division of the Health Board whilst smaller proportions were received by Community.

Large donations were received from the following during 2009-10:

- £39,612 from Mr GE Hatcher for the benefit of West Wales General Hospital Oncology.
- £35,156 from Mrs B Wilson for the benefit of Prince Philip Hospital Breast Care Centre.

- £32,700 from the executors of Mr David Allen Williams deceased to benefit acute response services at West Wales General Hospital
- £27,253 from Mr and Mrs Hall for the benefit of Prince Philip Hospital Breast Care Centre.
- £24,908 from Walk The Walk to benefit Carmarthen Oncology.
- £20,000 from Ms S Ladd and friends for the benefit of Prince Philip Hospital Breast Care Centre.
- £11,500 from WRVS for curtain fabric for Withybush General Hospital

Big Lottery Fund

A new grant from the Big Lottery Fund was awarded to during the year to Hywel Dda Local Health Board for "Volunteering for Health", which £43,500 was received during the year. Expenditure against this grant during 2009-10 was £5,448.

Legacies

During the year the Charities were also the grateful beneficiary of a number of legacies totalling £150,954 the substantial legacies being:

- £32,118 in memory of Beryl Riley deceased, £10,706 for the benefit of West Wales General Hospital, Prince Philip Hospital and Ty Bryngwyn.
- £25,000 bequeathed by Mrs Gwendolan Joan Grecian deceased for the benefit of Oncology at West Wales General Hospital
- £23,679 bequeathed by Mrs Eiddwen Millicent Baxter deceased for the benefit of a number of wards and departments at West Wales General Hospital, Prince Philip Hospital, and Mynydd Mawr.
- £20,000 bequeathed by Mrs Iris May Thomas deceased for the benefit of Withybush General Hospital
- £20,000 bequeathed by Mrs N Vernon-Williams deceased
- £16,645 bequeathed by Mr VP Davies deceased for the benefit of Bronglais General Hospital.
- £10,000 bequeathed by Mr William Alfred Parr deceased for the benefit of Meurig Ward at Bronglais General Hospital

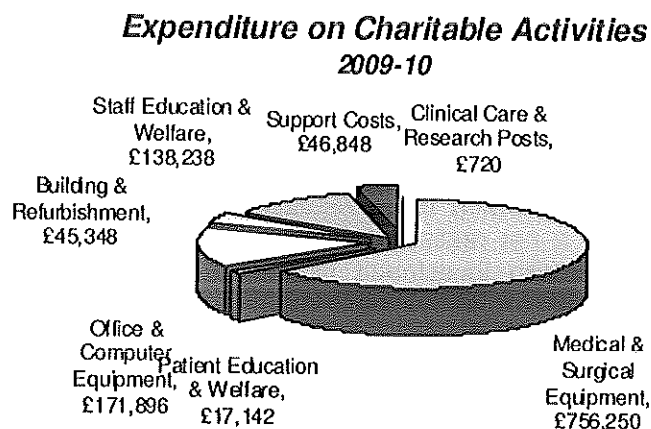
Investment Income

The Charities received income of £146,738 in the form of dividends and interest from investment and cash balances held by the Charities.

c. Expenditure

The Charities are principally a grant making body, providing grants to the Hywel Dda Local Health Board as a contribution to the cost of healthcare provision

Expenditure on charitable activities during 2009-10 totalled £1,176,442 (2008-09, £2,252,319).



Significant Expenditure

The Health Board benefits significantly contributions from charitable funds, some of the more notable purchases being:

- £91,940 for Prince Philip Hospital Breast Care Centre ultrasound.
- £63,922 for cardiac monitors for the new accident and emergency unit at Withybush General Hospital.
- £53,275 on a telementary system for accident and emergency at Withybush General Hospital.
- £24,908 for a Paxman Scalp Cooler in Oncology, West Wales General Hospital.
- £17,765 for ITU beds and dividers at Prince Philip Hospital.
- £12,075 for medical monitors at Prince Philip Hospital Breast Care Centre.
- £11,500 for medical equipment on Owain Glyndwr Ward at Bronglais General Hospital.
- £11,500 on monitoring equipment in the Diabetic department at West Wales General Hospital.
- £8,750 for birth rate plus workforce planning software for Dinefwr Ward at West Wales General Hospital.
- £8,082 for Trinova cushions and mattresses at Llandovery Hospital.
- £7,885 on an ECG diagnosis system for Rheidol Ward at Bronglais General hospital.
- £7,496.50 for therapy chairs within Oncology at West Wales General Hospital.

Staff Education and Welfare

A significant contribution has been made towards staff training costs in 2009-10, £98,185 (2008-09, £97,639), from which many areas of the Local Health Board have benefited.

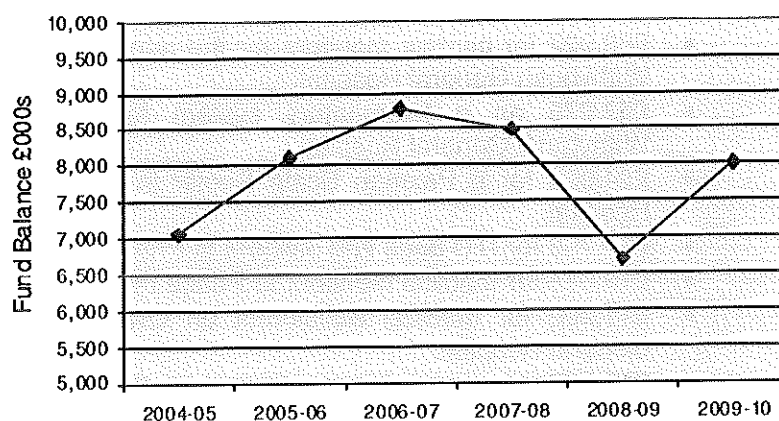
d. Investments and Performance

The Charities retains the services of investment advisor to manage its investment portfolios. Policy is set by the Trustee in its instruction to their advisor. The advisors have been instructed to manage the portfolios to produce both income and capital returns, and manage those funds within the value they retain on the accounts.

During 2009-10 there was unrealised gains of £970,238 (2008-09 loss of £907,533) following the revaluation of investments to market value at the year end, and a net realised gain of £207,567 (2008-09 loss of £203,849). These combined with investment income of £146,738 (2008-09, £285,669) gave a positive yield of 20.8% for the 2009-10 financial year (2008-09 negative yield of 10.2%).

e. Overall Financial Position

Fund Balances 2004 - 2010



The value of the Charitable Funds as at 31 March 2010 has increased from the previous year, with an overall increase £1,309,930 during the year. This increase has mainly been the result of the increase in value of fixed asset investments.

PLANS FOR THE FUTURE

We will keep under review the aim and needs of the service and plans for modernising and redesigning patient care to meet the needs of the future service will influence the structure, working and priorities for spending charitable funds. This will be kept under review.

The charities will continue to support purchase of equipment that will benefit the health care provision by staff to patients. It will also support training needs of staff in order that staff are kept up to date on development needs and to utilise new methods of working.

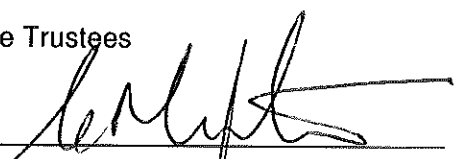
A BIG THANK YOU

On behalf of the staff and patients who have benefited from improved services due to donations and legacies received, the Corporate Trustee would like to thank all patients and relatives and staff who have made charitable donations. Without you we would not have accomplished what we have within the year and future plans would not be achievable.

The consolidated annual accounts for the year ended 31 March 2010 for Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust Charitable Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund follow.

Signed on behalf of the Trustees

Chairman:



Date:

7/1/2011

Chief Executive:



Date:

7/1/2011

Approved by the Trustees on:

HYWEL DDA LOCAL HEALTH BOARD CHARITABLE FUNDS

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2010

FOREWORD

These accounts have been prepared by the trustees in accordance with the Charities Act 1993 and Accounting and Reporting by Charities : Statement of Recommended Practice (SORP 2005).

These accounts are the consolidated accounts of the registered charities Carmarthenshire NHS Trust General Charitable Fund (registered charity number 1049213), Ceredigion and Mid Wales NHS Trust General Fund (registered charity number 1052231), and Pembrokeshire and Derwen NHS Trust Charitable Fund (registered charity number 1049198) to which Hywel Dda Local Health Board is the corporate trustee.

STATUTORY BACKGROUND

The Local Health Board is the corporate trustee of the charity under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990.

The Trustees have been appointed under s11 of the NHS and Community Care Act 1990.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the charity is to apply income for any charitable purposes relating to the National Health Service wholly or mainly for the services provided by the Hywel Dda Local Health Board.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2010

		Unrestricted funds	Restricted Income funds	Endowment funds	Total	2008-09
	Note	£000	£000	£000	£000	£000
Incoming resources						
Incoming resources from generated funds						
Voluntary income						
Donations		1,017	0	0	1,017	881
Legacies		0	151	0	151	374
Grants receivable	2	0	44	0	44	91
Activities for generating funds	2	1	0	0	1	8
Investment income	3	63	84	0	147	289
Total incoming resources		1,081	279	0	1,360	1,643
Resources expended						
Costs of generating funds						
Investment management costs		5	0	7	12	13
Charitable activities	4	773	404	0	1,177	2,253
Governance costs	6	28	10	0	38	64
Other resources expended		0	0	0	0	0
Total resources expended		806	414	7	1,227	2,330
Net incoming/(outgoing) resources before transfers		275	(135)	(7)	133	(687)
Gross transfer between funds	7	3,927	(3,927)	0	0	0
Net incoming/(outgoing) resources before other recognised gains and losses		4,202	(4,062)	(7)	133	(687)
Other recognised gains and losses						
Gains / (losses) on investment assets		644	266	268	1,178	(1,115)
Net movement in funds		4,846	(3,796)	261	1,311	(1,802)
Fund balances brought forward as at 1 April 2009		122	5,301	1,269	6,692	8,494
Fund balances carried forward as at 31 March 2010		4,968	1,505	1,530	8,003	6,692

BALANCE SHEET AS AT 31 MARCH 2010

			31 March 2009
	Note	£000	£000
Fixed assets			
Investments	11	5,722	4,556
Total fixed assets		<u>5,722</u>	<u>4,556</u>
Current assets			
Debtors	13	64	147
Investments	12	1,600	40
Cash at bank and in hand		874	2,531
Total current assets		<u>2,538</u>	<u>2,718</u>
Liabilities			
Creditors: Amounts falling due within one year	14	257	582
Net current assets		<u>2,281</u>	<u>2,136</u>
Total assets less current liabilities		<u>8,003</u>	<u>6,692</u>
Funds of the charity:			
Endowment Funds	15	1,530	1,269
Restricted income funds	15	1,505	5,301
Unrestricted income funds	16	4,968	122
Total funds		<u>8,003</u>	<u>6,692</u>

Director of Finance

John Miles

Chairman

L. M. M. M.

Date

7/1/2011

Date

7/1/2011

NOTES TO THE ACCOUNTS

1. Accounting policies

1.1 Accounting convention

The financial statements have been prepared under the historic cost convention, with the exception of investments and fixed assets which have been included at market value, or best estimate. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993.

1.2 Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Where the restriction requires the gift to be invested to produce income, but the trustees have the power to spend the capital, it is classed as expendable endowment, if the trustees do not have the power to spend the capital, it is classed as permanent endowment.

Unrestricted income funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the trustees, at their discretion, have earmarked for specific purposes.

1.3 Incoming resources

a) Incoming resources - both for income and endowment funds - should be recognised in the Statement of Financial Activities when the effect of a transaction or other event results in an increase in the charity's assets. This will be dependent on the following three factors being met:

- (i) entitlement – normally arises when there is control over the rights or other access to the resource, enabling the charity to determine its future application;
- (ii) certainty – when it is virtually certain that the incoming resource will be received;
- (iii) measurement – when the monetary value of the incoming resources can be measured with sufficient reliability.

b) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

c) Incoming resources from endowment funds

The incoming resources received from the invested endowment fund is wholly restricted.

1.4 Resources expended

a) Expenditure is recognised when and to the extent that a liability is incurred or increased without a commensurate increase in recognised assets or a reduction in liabilities. In accounts prepared on the accruals basis, liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in Financial Reporting Standard 5 and 12. A liability will arise when a charity is under an obligation to make a transfer of value to a third party as a result of past transactions or events

Grants are only made to related third party NHS bodies and non NHS bodies in furtherance of the charitable objectives of the funds. A liability for such grants is recognised when approval has been given by the Trustee.

1. Accounting policies (continued)

1.4 Resources expended continued

b) Support Costs

In Undertaking any activity there may be support costs incurred that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. Similarly, costs will be incurred in supporting income generation activities such as fundraising, and supporting governance of the charity.

Support costs do not, in themselves, constitute an activity, instead they enable output-creating activities to be undertaken. Support costs are therefore allocated to the relevant activity cost category they support on the basis as described in note 6 to the accounts.

c) Governance costs

Governance costs comprise all costs incurred in the governance of the charity. These costs include cost related to statutory audit together with an apportionment of overhead and support costs.

1.5 Investment fixed assets

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses on revaluation and disposal throughout the year.

Quoted stocks and shares are included in the balance sheet at mid-market price, excluding dividend.

Other investments are included at the trustees' best estimate of market value.

1.6 Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

1.7 Change in the basis of accounting

There has been no change in the basis of accounting during the year.

2. Details of incoming resources from generated funds

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	2008-09
	£000	£000	£000	£000	£000
Material grants receivable					
A Big Lottery Fund	0	44	0	44	91
B	0	0	0	0	0
C	0	0	0	0	0
Other	0	0	0	0	0
Sub-total grants receivable	0	44	0	44	91
Material activities for generating income					
Other	1	0	0	1	8
Sub-total activities for generating income	1	0	0	1	8

3. Analysis of gross investment income

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	2008-09
	£000	£000	£000	£000	£000
Investments listed on stock exchange	53	73	0	126	106
Cash held as part of the investment portfolio	2	0	0	2	165
Current asset investments	8	11	0	19	18
Total gross income	63	84	0	147	289

4. Details of resources expended - charitable activities

	Activities undertaken directly	Grant funded activity	Support Costs	Total	2008-09
	£000	£000	£000	£000	£000
Clinical care and research posts	0	1	0	1	69
Purchase of medical and surgical equipment	0	756	31	787	174
Purchase of office and computer equipment	0	172	7	179	82
Building and refurbishment	0	46	2	48	43
Staff education and welfare	0	138	6	144	363
Patient education and welfare	0	17	1	18	1,106
Other contribution to NHS	0	0	0	0	416
Total	0	1,130	47	1,177	2,253

During 2009/10 the accounting treatment of the charities has been standardised. This has caused the fluctuation with expenditure classified this year, as compared to last year.

5. Analysis of grants

All grants were made to the Hywel Dda Local Health Board and the corporate trustee operates a scheme of delegation through which all grant funded activity is managed by fund advisers responsible for the day to day disbursement on their projects, in accordance with the directions set out by the trustees in the charity standing orders and financial instructions. The charity does not make grants to individuals. The cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity is disclosed in note 4.

6. Support costs

Once allocation and / or apportionment of overhead and support costs has been made to governance costs, the balance is apportioned across charitable activities using the same apportionment bases.

Apportionment of support costs across charitable activities	Total £000	Allocated to Governance £000	Residual of apportionment £000	Basis of apportionment
Financial and administration	76	34	42	Average fund balance
Other professional fees	0	0	0	Average fund balance
External audit	9	4	5	Average fund balance
	<u>85</u>	<u>38</u>	<u>47</u>	

	Apportionment £000
Clinical care and research posts	0
Purchase of medical and surgical equipment	31
Purchase of office and computer equipment	7
Building and refurbishment	2
Staff education and welfare	6
Patient education and welfare	1
	<u>47</u>

7. Transfers

As a result of a detailed review, in order to apply a consistent approach to fund classification, in accordance with Charity Commission guidance there has been transfers of £3,927,000 from Restricted Funds to Unrestricted Funds.

This is a technical disclosure issues that does not affect individual fund designations.

8 Employee costs

During 2009-10 there were no staff employed directly by the Charity.

9 Auditors Remuneration Employee costs

The auditor's remuneration of £9,400 (2008-09 £9,117) related solely to the audit of the accounts and annual report, with no other additional work undertaken (2008-09 £nil).

10.1 Changes in resources available for charity use for the year ended 31 March 2010

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	2008-09
	£000	£000	£000	£000	£000
Net movement in funds for the year	4,846	(3,796)	261	1,311	(1,802)
Net movement in funds available for future activities	<u>4,846</u>	<u>(3,796)</u>	<u>261</u>	<u>1,311</u>	<u>(1,802)</u>

10.2 Analysis of net assets between funds at 31 March 2010

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	31 March 2009
	£000	£000	£000	£000	£000
Investments	3,277	999	1,446	5,722	4,556
Current assets	1,930	524	84	2,538	2,718
Current liabilities	(239)	(18)	0	(257)	(582)
Total	<u>4,968</u>	<u>1,505</u>	<u>1,530</u>	<u>8,003</u>	<u>6,692</u>

11.1 Analysis of fixed asset investments

	2008-09	
	£000	£000
Market value at 1 April	4,556	5,685
Less: Disposal at carrying value	(982)	(1,338)
Add: Acquisitions at cost	1,156	1,173
Increase / (decrease) on cash awaiting investment	22	(53)
Net gain/(loss) on revaluation	970	(911)
Transfer of investments - other NHS bodies		0
Market value at 31 March	<u>5,722</u>	<u>4,556</u>
Book value at 31 March	<u>5,037</u>	<u>4,843</u>

11.2 Analysis of market value

	Held in UK	Held outside UK	Total	31 March 2009
	£000	£000	£000	£000
Investment Properties	301	0	301	354
Investments listed on stock exchange	5,137	0	5,137	3,520
Cash held as part of the investment portfolio	284	0	284	682
Total market value of fixed asset investments	5,722	0	5,722	4,556

12. Current asset investments

The current asset investments of £1,600,388 (2008-09 £39,940) are sums held on deposit to facilitate cash flow and the fulfilment of obligations to make grant payments. No current asset investments were in non cash investments or outside the UK.

13. Analysis of debtors

	£000	31 March 2009 £000
Amounts falling due within one year:		
Accrued income	31	3
Other debtors	33	144
Total debtors	64	147

14. Analysis of creditors

	£000	31 March 2009 £000
Amounts falling due within one year:		
Trade creditors	21	16
Other creditors	170	518
Accruals	66	48
Total creditors	257	582

15. Analysis of funds - endowment and restricted income funds

	Balance at 1 April 2009	Incoming resources	Resources expended	Gross transfer between funds	Transfer of funds between health bodies	Gains and losses	Balance at 31 March 2010
	£000	£000	£000	£000	£000	£000	£000
Endowment funds							
Material funds							
Cardiology Equipment Fund	1,198	0	(7)	0	0	268	1,459
FE Smith Permanent	71	0	0	0	0	0	71
Other	0	0	0	0	0	0	0
Total	1,269	0	(7)	0	0	268	1,530
Restricted funds							
Material funds							
Pembrokeshire and Derwen	0	0	0	5	0	0	5
Ceredigion and Mid Wales	0	1	(1)	0	0	0	0
Hywel Dda	0	44	(6)	0	0	3	41
Withybush General Purpose	961	2	(4)	(916)	0	9	52
South Pembrokeshire Hospital	26	0	0	(26)	0	0	0
Tenby Cottage Hospital	14	2	(2)	(5)	0	2	11
Community	69	2	0	(69)	0	7	9
Y Delyn Day Hospital	5	0	0	(5)	0	0	0
Big Lottery Fund	5	0	0	(5)	0	0	0
Cardiology Equipment Fund	124	55	(106)	0	0	25	98
Prince Phillip Hospital	867	43	(68)	(711)	0	36	167
Amman Valley Hospital	10	5	(2)	(10)	0	1	4
Mynydd Mawr Hospital	14	8	(2)	(14)	0	0	6
Community (Llanelli / Dinefwr)	108	12	(1)	(108)	0	0	11
West Wales General Hospital	1,755	50	(112)	(1,406)	0	60	347
Llandovery	90	1	(15)	(19)	0	11	68
MRI PPH	5	0	0	(5)	0	0	0
Bronglais Hospital Fund	839	49	(89)	(573)	0	48	274
Tregaron Hospital Fund	21	0	0	(21)	0	0	0
Aberaeron Hospital fund	334	5	(5)	(6)	0	60	388
Cardigan Hospital Fund	27	0	(1)	(6)	0	4	24
Ceredigion Community Fund	27	0	0	(27)	0	0	0
Other	0	0	0	0	0	0	0
Total	5,301	279	(414)	(3,927)	0	266	1,505

There are sufficient resources held in an appropriate form to enable each fund to be applied without any restriction imposed.

A review has been undertaken relating to restricted and unrestricted classification of funds which has resulted in the transfer of restricted funds to unrestricted. The methodology applied was in accordance with the Charity Commission NHS guidance. Restricted income was identified from 1 April 2006, and those funds that were known to be restricted as at 1 April 2006. Expenditure was applied against restricted funds before unrestricted. This resulted in a revised restricted fund balance as at 31 March 2009, which the above transfers correct.

16. Analysis of funds - unrestricted and unrestricted designated funds

	Balance at 1 April 2009	New designation /receipts	Utilised/ released	Gross transfer between funds	Transfer of funds between health bodies	Gains and losses	Balance at 31 March 2010
	£000	£000	£000	£000	£000	£000	£000
Material funds							
A Pembrokeshire and Derwen	77	17	(16)	(5)	0	15	88
Ceredigion and Mid Wales	45	0	(17)	0	0	0	28
Withybush General Purpose	0	271	(170)	916	0	174	1,191
South Pembrokeshire Hospital	0	6	(13)	26	0	4	23
Tenby Cottage Hospital	0	0	0	5	0	0	5
Community	0	5	(11)	69	0	5	68
Y Delyn Day Hospital	0	1	(3)	5	0	0	3
St Davids Hospital Equipment	0	0	0	5	0	0	5
Prince Phillip Hospital	0	223	(112)	711	0	79	901
Amman Valley Hospital	0	4	0	10	0	2	16
Mynydd Mawr Hospital	0	1	0	14	0	1	16
Community (Llanelli / Dinefwr)	0	102	(34)	108	0	24	200
West Wales General Hospital	0	307	(342)	1,406	0	213	1,584
Llandovery	0	3	(1)	19	0	4	25
MRI PPH	0	0	0	5	0	1	6
Bronglais Hospital Fund	0	123	(73)	573	0	108	731
Tregaron Hospital Fund	0	10	(6)	21	0	4	29
Aberaeron Hospital fund	0	2	(1)	6	0	0	7
Cardigan Hospital Fund	0	2	0	6	0	1	9
Ceredigion Community Fund	0	4	(7)	27	0	9	33
Other	0	0	0	0	0	0	0
Total	122	1,081	(806)	3,927	0	644	4,968

17. Material legacies

Legacy income is only included in incoming resources where receipt is reasonably certain and the amount is known with certainty, or the legacy has been received. As at 31 March 2010 the charity had not been advised of any material legacies that has not been accrued.

18. Pooling scheme

An official pooling scheme is operated for investments relating to the following schemes:

Pembrokeshire and Derwen NHS Trust (Expendable Funds) Common Investment Fund

This scheme was registered with the Charity Commission on 1 July 2002

Ceredigion and Mid Wales NHS Trust Expended Funds Common Investment Fund.

This scheme was registered with the Charity Commission on the 17th March 1998

Carmarthenshire NHS Trust (Expendable Funds) Common Investment Fund

This scheme was registered with the Charity Commission on the 21st August 1998

19. Related party transactions

During the year none of the trustees or members of the key management staff or parties related to them has undertaken any material transactions with the Hywel Dda Local Health Board Charitable Funds.

Board Members (and other senior staff) take decisions both on Charity and Exchequer matters but endeavour to keep the interests of each discrete and do not seek to benefit personally from such decisions. Declarations of personal interest have been made in both capacities and are available to be inspected by the public.

The Charitable Trust Fund has made revenue payments of £851,538 and capital payments of £278,056 to the Hywel Dda Local Health Board.

20. Post balance sheet events

The Funds Held on Trust had no post balance sheet events having a material effect on the accounts.

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

IN RESPECT OF THE ACCOUNTS


The law applicable to charities in England and Wales requires the trustee(s) to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

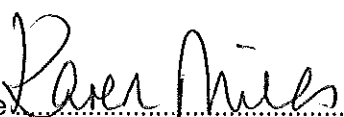
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy financial position of the charity and which enable them to ascertain the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees

Signed:

Trustee  Dated 7/1 2011

Financial Trustee  Dated 7/1 2011

Report of the Auditor General for Wales to the Trustees of Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust General Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund

I have audited the financial statements of Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust General Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund for the year ended 31 March 2010 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention [as modified by the revaluation of certain fixed assets] and the accounting policies set out therein.

Respective responsibilities of trustees and auditor

The Trustees' responsibilities for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees Responsibilities.

I have been appointed as auditor under section 43B of the Charities Act 1993 and report in accordance with regulations made under that Act. My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I report to you my opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. I also report to you whether, in my opinion, the information which comprises the commentary on the financial performance of the charity, included in the Trustees Annual Report is consistent with the financial statements. In addition, I report to you if the charity has not kept sufficient accounting records, if the charity's financial statements are not in agreement with these accounting records or if I have not received all the information and explanations I require for my audit.

I read other information contained in the Trustees Annual Report, and consider whether it is consistent with the audited financial statements. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to any other information.

This report is made solely to the Trustees of Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust General Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund in accordance with section 43B of the Charities Act 1993. My audit work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees of Carmarthenshire NHS Trust General Charitable Fund, Ceredigion and Mid Wales NHS Trust General Fund, and Pembrokeshire and Derwen NHS Trust Charitable Fund for my audit work, for this report, or for the opinions I have formed.

Basis of Opinion

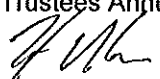
I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In my opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the charity's state of affairs as at 31 March 2010 and of its incoming resources and application of resources in the year then ended;
- the financial statements have been properly prepared in accordance with the Charities Act 1993; and
- information which comprises the commentary on the financial performance of the charity, included in the Trustees Annual Report, is consistent with the financial statements.


Huw Vaughan Thomas
Auditor General for Wales

Wales Audit Office
24 Cathedral Road
Cardiff CF11 9LJ

18/1/10

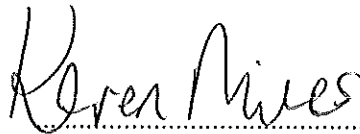
STATEMENT OF FINANCIAL TRUSTEE'S RESPONSIBILITIES

As Financial Trustee of the funds held on trust I am responsible for:

- the maintenance of financial records appropriate to the activities of the fund(s).
- the establishment and monitoring of a system of internal control.
- the establishment of arrangements for the prevention of fraud and corruption.
- the preparation of annual financial statements which give a true and fair view of the funds held on trust and the results of their operations.

In fulfilment of these responsibilities I confirm that the financial statements set out on pages 1 to 12 attached, have been compiled from and are in accordance with the financial records maintained by the trustees and with accounting standards and policies for the NHS approved by the Assembly.

7 / 1 2011



..... Financial Trustee

