

**PEMBROKESHIRE & DERWEN NHS TRUST  
CHARITABLE FUND**

## **ANNUAL REPORT**

**2006 - 07**

## **FOREWORD**

The Corporate Trustee presents the Charitable Funds Annual Report together with the Audited Financial Statements for the year ended 31 March 2007.

The Charity's Annual Report and Accounts for the year ended 31 March 2007 have been prepared by the Corporate Trustee in accordance with Part VI of the Charities Act 1993 and the Charities (Accounts & Reports) Regulations 2005. The Charity's Annual Report and Accounts include all the separately established funds for which Pembrokeshire and Derwen NHS Trust is the sole beneficiary.

## REFERENCE AND ADMINISTRATIVE DETAILS

- a. The full name of the charity is:

### **Pembrokeshire and Derwen NHS Trust Charitable Fund**

There are eight special purpose subsidiary charities:

Withybush General Hospital Trust Fund  
 South Pembrokeshire Hospital Trust Fund  
 Tenby Cottage Hospital Trust Fund  
 Pembrokeshire Community Health Services Trust Fund  
 The Renal Charity Fund  
 St. David's Hospital Patients Equipment  
 Y Delyn Day Hospital  
 Cardiology Equipment.

In addition, there is an official investment pool, which is registered as The Pembrokeshire and Derwen NHS Trust (Expendable Funds) Common Investment Fund.

- b. The registration number of the charity is 1049198. The charity was entered onto the Central Register of Charities on the 14<sup>th</sup> September 1995.
- c. The principal address of the charity is:

Pembrokeshire and Derwen NHS Trust  
 Withybush General Hospital  
 Fishguard Road  
 Haverfordwest  
 Pembrokeshire  
 Wales  
 SA61 2PZ

- d. The Charity has a corporate trustee: Pembrokeshire and Derwen NHS Trust. The members of the NHS Trust Board at the date this report was approved were:

Mrs Lynette George	–	Chairman
Mrs Caroline Oakley	–	Acting Chief Executive from 01.01.07
		Director of Nursing and Quality
Mr Peter Jackson	–	Non Executive Director
Mrs Julie James	–	Non Executive Director
Mr Keith James	–	Non Executive Director
Professor John Stoddart	–	Non Executive Director
Mr John Thomas-Ferrand	–	Non Executive Director
Dr Matthew Sargeant	–	Director of Medical Services (Mental Health and Learning Disabilities)
Dr Charles Merrill	–	Director of Medical Services (Acute and Community)
Mr Keith Jones	–	Director of Finance
Mrs Gill Davies	–	Director of Mental Health and Learning Disabilities
Ms Janet Wilkinson	–	Director of Human Resources
Mrs Margaret Barnaby	–	Director of Acute and Community Services

Other members who held a position on the Trust Board during the financial year were:

Mr Keith Thomson                      –              Interim Chief Executive

- e. The Director of Finance of the NHS Trust, under a scheme of delegated authority approved by the corporate trustees, had day to day responsibility for the management of the Charitable Funds.
- f. The assets of the Charity are detailed in the Annual Accounts that follow. No assets are held on behalf of the Charity by another charity or by a trustee of the charity.
- g. During the 2006–07 financial year the Charity has retained the services of **Barclays Bank, 32 High Street, Haverfordwest, Pembrokeshire, SA62 3YA.**

**Collins Stewart Limited, 8<sup>th</sup> Floor, 88 Wood Street, London, EC2V 7QR** are retained as Investment Advisers for investments held on behalf of the Pembrokeshire and Derwen NHS Trust Charitable Fund. These investments are managed in accordance with the Trustee Act 2000.

The Charity's auditors during the year were the **Wales Audit Office, Deri House, 2–4 Park Grove, Cardiff, CF10 3PA.**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **a. Registration**

The governing document of the Charity is a declaration of trust in a format approved by the Charity Commissioners for England and Wales.

The objects of the Charity are:

“The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion so far as permissible, the capital, for any charitable purposes or purposes relating to the National Health Service.”

### **b. Appointment of New Trustees**

The Chairman and Non-Executive Directors are appointed by the Welsh Assembly Government's Minister for Health and Social Services for a fixed term (usually four years). Executive Directors are appointed by the Chairman and Non-Executive Directors on the Trust's usual terms and conditions of employment.

### **c. Training of New Trustees**

There has been no formal training for new trustees, although informal training on current charity issues has been provided as part of the Trustee Committee meetings. An induction has been developed for all new trustees.

### **d. Organisational Structure**

The Charity's unrestricted fund was established using the model declaration of trust, and all funds held on trust as at the date of registration were either part of the unrestricted fund or registered as separate restricted funds under the main charity. Subsequent donation and gifts received by the Charity that are attributable to original funds are added to these fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the object of each fund and by designating funds the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and welfare of patient, carers and staff. Where funds have been received with specific restrictions set by the donor, then a restricted fund has been established. The charitable funds available for spending are allocated to department or specialty within the NHS Trust's structure.

The overall management of the Charitable Funds is delegated to the Trustee Committee through a scheme of delegation by the Corporate Trustee. The Committee is required to:

- Control, manage and monitor the use of the fund's resources.
- Provide support, guidance and encouragement for all its income raising activities whilst managing and monitoring receipt of all income.
- Ensure that 'best practice' is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.
- Monitor the performance of the appointed investment advisor whilst being aware of ethical considerations.
- Keep the Trust Board fully informed on the activity, performance and risks of the Charity.
- Appointment of the investment advisors to the Charity

**e. Exposure to Risk**

The Chief Executive of the Trust together with the other directors are responsible for ensuring that an effective system of financial control is maintained. The Chief Executive and other directors are also responsible for reviewing the effectiveness of this system and have confirmed that the minimum control standards laid down by the Welsh Assembly Government has been in existence throughout the financial year. The minimum control standards apply equally to the management of the Charity by officers of the Trust as to the exchequer funds of the Trust. In this way the major risks to which the charity is exposed have been reviewed and systems have been established to mitigate those risks.

## OBJECTIVES AND ACTIVITIES

### a. Objects and purpose

Pembrokeshire and Derwen NHS Trust Charitable Fund (the Charity) is a grant making charity, the purpose of which is the relief of those who are ill or disabled and the advancement of education through training. The Charity may also satisfy other charitable purposes from time to time. The role of trustee of the Charity is performed by the Trust Board of Pembrokeshire and Derwen NHS Trust (the Trust) and the majority of grant payments made by the Charity are made to the Trust as contributions to the NHS. Other grant payments are made for patient and staff welfare and amenities and it should be noted that the Charity has a formal Staff Welfare and Amenity Funds Policy covering the use of such funds. The Charity has met its objective by applying its funds and income to make such grant payments as outlined above, and will continue to do so in the same way in future.

### b. Grant Making Policy

Grants are made from both unrestricted and restricted funds of the charity. The funds mainly comprise the following two elements:

- Firstly the element of the unrestricted funds that is Designated (Earmarked). These usually contain donations where a particular part of the Trust or activity was nominated by the donor at the time their donation was made, where there is not a binding on the trustee. These designated funds are overseen by Fund Managers who make recommendations on how to spend the money within their designated area.
- Secondly restricted funds. These are donations where a particular part of the Trust or activity was nominated by the donor, and there is a binding placed on the trustees. These restrictive funds are overseen by Fund Managers who make recommendations on how to spend the money within their designated area.

### c. Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. In general they are used to purchase the very varied additional goods and services that the NHS is unable to provide. For example charitable funds were used to purchase much needed medical equipment.

The ward charitable funds receive many donations specifically given to thank the nursing staff and these are used for charitable activities that will benefit staff. The charitable funds also enable consultants and other medical and nursing staff to attend courses, not funded by the NHS, which will update them on new ideas and modern techniques in their specialties.

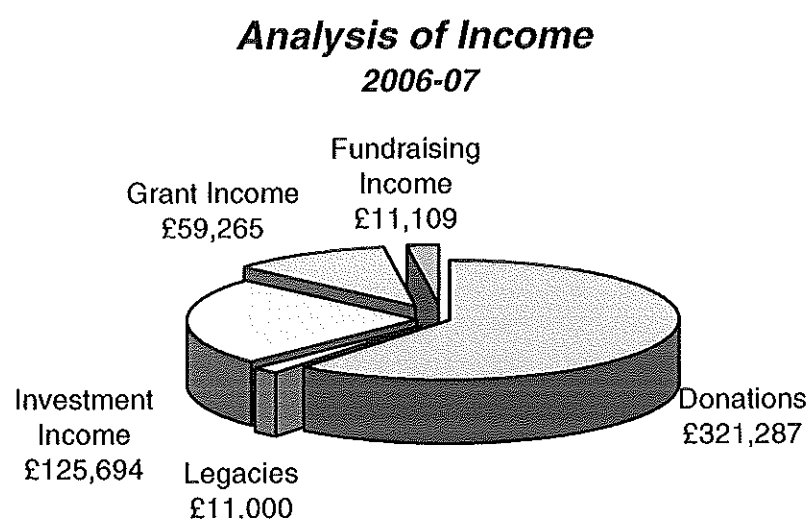
## REVIEW OF FINANCES, ACHIEVEMENTS AND PERFORMANCE

### a. Reserves Policy

The Charity has a reserves policy. The current level of reserves is low and is to be maintained at this low level. In order to maintain the reserves at its existing level it is important that expenditure plans are developed for all funds. Reserves are needed where there may be insufficient balances in individual restricted and designated funds to meet the objectives of those funds. There is also a need for reserves where there may be a requirement to incur expenditure which is exclusively charitable, and cannot be funded from revenue, for which there is not a relevant fund.

### b. Income

The Trustees are extremely grateful to those members of the public and staff who have made contributions to the charitable funds during the last financial year.



#### i. Donations

In 2006-07, out of the income of £528,355, £321,287 was received in the form of donations. This has reduced from 2005-06, when £400,855 was received in the form of donations.

The majority of donations were received to funds located within the Acute Services division of the Trust whilst smaller proportions were received by Community and Mental Health and Learning Disability funds.



During the year £38,300 was donated by the WRVS benefiting a variety of areas in Withybush General Hospital; £32,000 donated from the Pembrokeshire Dawn Walkers, to benefit Withybush Breast Clinic and Cancer Day Unit; the Cancer Day Unit also received £7,120 from Mr Peter Thomas. A number of other Withybush General Hospital ward-based funds have received substantial donations, this includes Ward 9 and 10, Diabetic Unit and the Special Care Baby Unit.

**ii. Legacies**

During the year the Charity was also the grateful beneficiary of a number of legacies totalling £11,000, the substantial legacies being:

- £5,000 bequeathed by Mr JW Neal for the benefit of Withybush General Hospital Ward 10.
- £5,000 bequeathed by Mr WN John for the benefit of Tenby Cottage Hospital.

**iii. Big Lottery Fund**

A further grant of £56,785 has been received from the Big Lottery Fund for the community based heart health and cardiac rehabilitation programme. Expenditure against this grant during 2006-07 was £30,063 (2005-06 £38,275).

**iv. Investment Income**

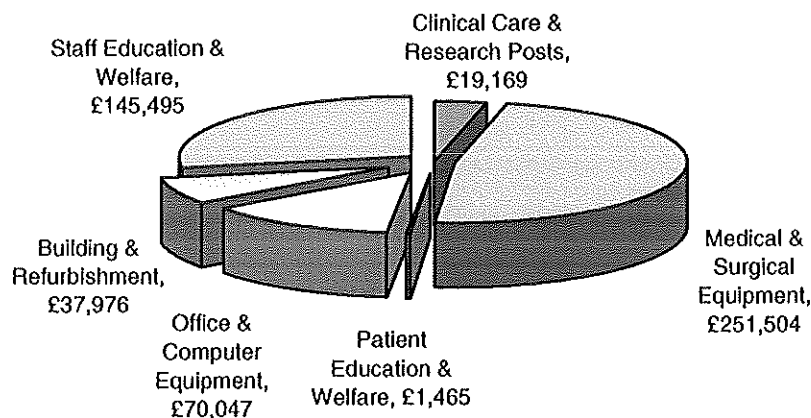
The Charity received income of £125,694 in the form of dividends and interest from investment and cash balances held by the Charity.

## c. Expenditure

### i. Introduction

The Charity is principally a grant making body, providing grants to the Pembrokeshire and Derwen NHS Trust as a contribution to the cost of healthcare provision. Expenditure on charitable activities during 2006-07 totalled £525,656 (2005-06 £490,319).

### *Expenditure on Charitable Activities* 2006-07



### ii. Equipment Purchases

The purchase of equipment is a major area of contribution by Charitable Funds to the Trust.

There were two major purchases of medical equipment in the last year. Income generated from the Cardiology Equipment Fund funded the purchase of a cardiac system, and a number of cardiographs.

Other purchases of medical equipment included air filtration units for Withybush Wards 1, 3, 4, 7, 10, 11, 12 and 14. Carmarthen Mental Health and Learning Disability Service have benefited from the purchase of an EMG system. Withybush Ward 10 and 11 benefited from riser/recliner chairs.

As in previous years, the Charitable Funds made further contributions to the purchase of beds throughout the Trust.

The majority of other equipment purchases were of furniture and fittings, and computer and associated devices.

### iii. Staff Education and Welfare

A significant contribution has been made towards staff training costs in 2006-07, £87,839 (2005-06 £69,307), from which many areas of the Trust have benefited.

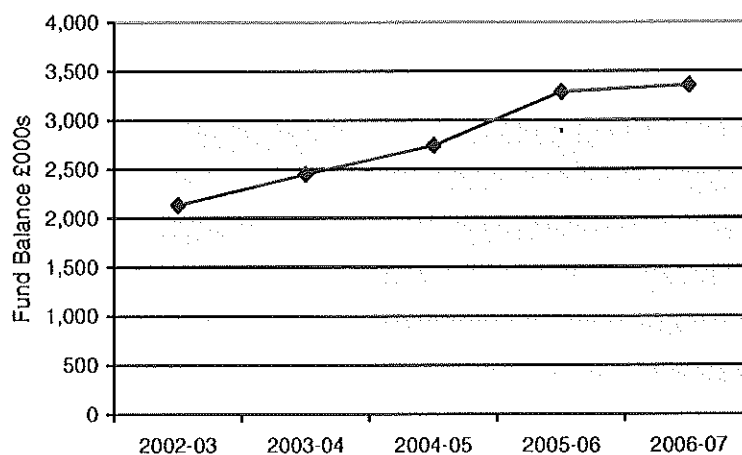
### d. Investments and Performance

The Charity retains the services of an investment advisor to manage its investment portfolios. Policy is set by the Trustee in its instruction to their advisor. The advisor has been instructed to manage the portfolios on a moderate risk basis. The investment objective continues to be income and capital growth for the portfolio relating to the Common Investment Fund, and income for the portfolio relating to the Cardiology Equipment Fund.

During 2006-07 there were unrealised gains of £44,437 (2005-06 £230,389) following the revaluation of investments to market value at the year end, and a net realised gain of £50,294 (2005-06 £101,646). These combined with investment income of £125,694 (2005-06 £121,476) gave a yield of 4.3% for the 2006-07 financial year (2005-06 16.7%).

### e. Overall Financial Position

**Fund Balances 2002 - 2007**



The value of the Charitable Funds as at 31 March 2007 is at a similar level as last year, with an overall increased of £68,538 during the year.

## PLANS FOR THE FUTURE

The potential for organisational change, reconfiguration of service, and plans for modernising and redesigning patient care to meet the needs of the future will influence the structure, working and priorities for spending charitable funds. This will be kept under review.

The charity will continue to support purchase of equipment that will benefit the health care provision by staff to patients. It will also support training needs of staff in order that staff are kept up to date on development needs and to utilise new methods of working.

In partnership with the Bucketful of Hope Appeal funds are being raised for the purpose of developing a state of the art Cancer Day Unit to be situated in Withybush General Hospital.

## A BIG THANK YOU

On behalf of the staff and patients who have benefited from improved services due to donations and legacies received, the Corporate Trustee would like to thank all patients and relatives and staff who have made charitable donations. Without you we would not have accomplished what we have within the year and future plans would not be achievable.

The annual accounts for the year ended 31 March 2007 for Pembrokeshire and Derwen NHS Trust Charitable Fund follow.

Signed on behalf of the Trustees

Chairman: 

Date: 10.1.08

Chief Executive: 

Date: 10.1.08

Approved by the Trustees on:

# **PEMBROKESHIRE AND DERWEN NHS TRUST CHARITABLE FUND**

## **ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2007**

### **FOREWORD**

These accounts have been prepared by the trustees in accordance with the Charities Act 1993 and Accounting and Reporting by Charities : Statement of Recommended Practice (SORP 2005)

### **STATUTORY BACKGROUND**

The NHS Trust is the corporate trustee of the charity under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990.

The Trustees have been appointed under s11 of the NHS and Community Care Act 1990.

The Pembrokeshire and Derwen NHS Trust Charitable Fund is registered with the Charity Commission and includes funds in respect of Withybush General Hospital, South Pembrokeshire Hospital, Tenby Cottage Hospital, Community services for Pembrokeshire and Mental Health and Learning Disability Services for Pembrokeshire, Ceredigion and Carmarthenshire.

### **MAIN PURPOSE OF THE FUNDS HELD ON TRUST**

The main purpose of the charity is to apply income for any charitable purposes relating to the National Health Service wholly or mainly for the services provided by Pembrokeshire and Derwen NHS Trust .

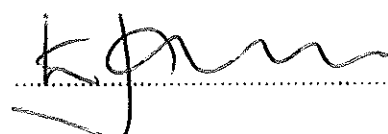
# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2007

		Unrestricted funds	Restricted Income funds	Endowment funds	Total	2005-06
	Note	£000	£000	£000	£000	£000
<b>Incoming resources</b>						
<b>Incoming resources from generated funds</b>						
Voluntary income						
Donations		21	300	0	321	402
Legacies		0	11	0	11	145
Grants receivable	2	0	59	0	59	60
Activities for generating funds	2	0	11	0	11	13
Investment income	3	3	123	0	126	121
<b>Total incoming resources</b>		<b>24</b>	<b>504</b>	<b>0</b>	<b>528</b>	<b>741</b>
<b>Resources expended</b>						
<b>Costs of generating funds</b>						
Investment management costs		0	6	10	16	21
Charitable activities	4	39	487	0	526	490
Governance costs	6	1	11	0	12	8
Other resources expended		0	0	0	0	7
<b>Total resources expended</b>		<b>40</b>	<b>504</b>	<b>10</b>	<b>554</b>	<b>526</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>(16)</b>	<b>0</b>	<b>(10)</b>	<b>(26)</b>	<b>215</b>
<b>Gross transfer between funds</b>	7	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net incoming/(outgoing) resources before other recognised gains and losses</b>		<b>(16)</b>	<b>0</b>	<b>(10)</b>	<b>(26)</b>	<b>215</b>
<b>Other recognised gains and losses</b>						
Gains / (losses) on investment assets		2	40	53	95	332
<b>Net movement in funds</b>		<b>(14)</b>	<b>40</b>	<b>43</b>	<b>69</b>	<b>547</b>
<b>Fund balances brought forward as at 1 April 2006</b>		<b>103</b>	<b>1,433</b>	<b>1,753</b>	<b>3,289</b>	<b>2,742</b>
<b>Fund balances carried forward as at 31 March 2007</b>		<b>89</b>	<b>1,473</b>	<b>1,796</b>	<b>3,358</b>	<b>3,289</b>

# BALANCE SHEET AS AT 31 MARCH 2007

			31 March 2006
	Note	£000	£000
<b>Fixed assets</b>			
Investments	11	2,818	2,785
<b>Total fixed assets</b>		<u>2,818</u>	<u>2,785</u>
<b>Current assets</b>			
Debtors	13	9	31
Investments	12	36	34
Cash at bank and in hand		644	566
<b>Total current assets</b>		<u>689</u>	<u>631</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	14	149	127
<b>Net current assets</b>		<u>540</u>	<u>504</u>
<b>Total assets less current liabilities</b>		<u>3,358</u>	<u>3,289</u>
<b>Funds of the charity:</b>			
Endowment Funds	15	1,796	1,753
Restricted income funds	15	1,473	1,433
Unrestricted income funds	16	89	103
<b>Total funds</b>		<u>3,358</u>	<u>3,289</u>

Director of Finance



Date

10<sup>th</sup> January 2008

Chairman



Date

10<sup>th</sup> January 2008

## NOTES TO THE ACCOUNTS

### 1. Accounting policies

#### 1.1 Accounting convention

The financial statements have been prepared under the historic cost convention, with the exception of investments and fixed assets which have been included at market value, or best estimate. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993.

#### 1.2 Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Where the restriction requires the gift to be invested to produce income, but the trustees have the power to spend the capital, it is classed as expendable endowment, if the trustees do not have the power to spend the capital, it is classed as permanent endowment.

Unrestricted income funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the trustees, at their discretion, have earmarked for specific purposes.

#### 1.3 Incoming resources

a) Incoming resources - both for income and endowment funds - should be recognised in the Statement of Financial Activities when the effect of a transaction or other event results in an increase in the charity's assets. This will be dependent on the following three factors being met:

- (i) entitlement – normally arises when there is control over the rights or other access to the resource, enabling the charity to determine its future application;
- (ii) certainty – when it is virtually certain that the incoming resource will be received;
- (iii) measurement – when the monetary value of the incoming resources can be measured with sufficient reliability.

#### b) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

#### c) Incoming resources from endowment funds

The incoming resources received from the invested endowment fund is wholly restricted.

#### 1.4 Resources expended

a) Expenditure is recognised when and to the extent that a liability is incurred or increased without a commensurate increase in recognised assets or a reduction in liabilities. In accounts prepared on the accruals basis, liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in Financial Reporting Standard 5 and 12. A liability will arise when a charity is under an obligation to make a transfer of value to a third party as a result of past transactions or events

Grants are only made to related third party NHS bodies and non NHS bodies in furtherance of the charitable objectives of the funds. A liability for such grants is recognised when approval has been given by the Trustee.



## **1. Accounting policies (continued)**

### **1.4 Resources expended continued**

#### **b) Support Costs**

In Undertaking any activity there may be support costs incurred that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. Similarly, costs will be incurred in supporting income generation activities such as fundraising, and supporting governance of the charity.

Support costs do not, in themselves, constitute an activity, instead they enable output-creating activities to be undertaken. Support costs are therefore allocated to the relevant activity cost category they support on the basis as described in note 6 to the accounts.

#### **c) Governance costs**

Governance costs comprise all costs incurred in the governance of the charity. These costs include cost related to statutory audit together with an apportionment of overhead and support costs.

### **1.5 Investment fixed assets**

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses on revaluation and disposal throughout the year.

Quoted stocks and shares are included in the balance sheet at mid-market price, excluding dividend.

Other investments are included at the trustees' best estimate of market value.

### **1.6 Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

### **1.7 Change in the basis of accounting**

There has been no change in the basis of accounting during the year.

## 2. Details of incoming resources from generated funds

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	2005-06
	£000	£000	£000	£000	£000
<b>Material grants receivable</b>					
A Big Loans Fund	0	58	0	58	58
B Pembrokeshire County Council	0	1	0	1	1
C Wales PPA	0	0	0	0	1
Other	0	0	0	0	0
<b>Sub-total grants receivable</b>	<b>0</b>	<b>59</b>	<b>0</b>	<b>59</b>	<b>60</b>
<b>Material activities for generating income</b>					
Other	0	11	0	11	13
<b>Sub-total activities for generating income</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>11</b>	<b>13</b>

## 3. Analysis of gross investment income

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	2005-06
	£000	£000	£000	£000	£000
Investments listed on stock exchange	2	93	0	95	95
Cash held as part of the investment portfolio	0	13	0	13	13
Current asset investments	1	17	0	18	13
<b>Total gross income</b>	<b>3</b>	<b>123</b>	<b>0</b>	<b>126</b>	<b>121</b>

## 4. Details of resources expended - charitable activities

	Activities undertaken directly	Grant funded activity	Support Costs	Total	2005-06
	£000	£000	£000	£000	£000
Clinical care and research posts	0	19	0	19	27
Purchase of medical and surgical equipment	0	246	6	252	220
Purchase of office and computer equipment	0	68	2	70	98
Building and refurbishment	0	37	1	38	14
Staff education and welfare	0	142	3	145	130
Patient education and welfare	0	2	0	2	1
<b>Total</b>	<b>0</b>	<b>514</b>	<b>12</b>	<b>526</b>	<b>490</b>

## 5. Analysis of grants

All grants are made to the Pembrokeshire and Derwen NHS Trust and the corporate trustee operates a scheme of delegation through which all grant funded activity is managed by fund advisers responsible for the day to day disbursement on their projects, in accordance with the directions set out by the trustees in the charity standing orders and financial instructions. The charity does not make grants to individuals. The cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity is disclosed in note 4.

## 6. Support costs

Once allocation and / or apportionment of overhead and support costs has been made to governance costs the balance is apportioned across charitable activities using the same apportionment bases.

Apportionment of support costs across charitable activities	Total £000	Allocated to Governance £000	Residual of apportionment £000	Basis of apportionment
Financial and administration	20	8	12	Average fund balance
Other professional fees	1	1		Average fund balance
External audit	3	3		Average fund balance
	<u>24</u>	<u>12</u>	<u>12</u>	

### Finance and administration

£000

Clinical care and research posts	0
Purchase of medical and surgical equipment	6
Purchase of office and computer equipment	2
Building and refurbishment	1
Staff education and welfare	3
Patient education and welfare	0

12

## 7. Transfers

During 2006-07 there were no material transfers between funds.

## 8 Employee costs

During 2006-07 there were no staff employed directly by the Charity.

## 9 Auditors Remuneration Employee costs

The auditor's remuneration of £3,525 (2005-06 £3,525) related solely to the audit of the accounts and annual report, with no other additional work undertaken (2005-06 £nil).

## 10.1 Changes in resources available for charity use for the year ended 31 March 2007

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	2005-06
	£000	£000	£000	£000	£000
Net movement in funds for the year	(14)	40	43	69	547
<b>Net movement in funds available for future activities</b>	<b>(14)</b>	<b>40</b>	<b>43</b>	<b>69</b>	<b>547</b>

## 10.2 Analysis of net assets between funds at 31 March 2007

	Unrestricted funds	Restricted Income funds	Endowment funds	Total	31 March 2006
	£000	£000	£000	£000	£000
Investments	58	977	1,783	2,818	2,785
Current assets	35	641	13	689	631
Current liabilities	(4)	(145)	0	(149)	(127)
<b>Total</b>	<b>89</b>	<b>1,473</b>	<b>1,796</b>	<b>3,358</b>	<b>3,289</b>

## 11.1 Analysis of fixed asset investments

	2005-06	
	£000	£000
Market value at 1 April	2,786	2,467
Less: Disposal at carrying value	(1,131)	(1,492)
Add: Acquisitions at cost	1,195	1,472
Increase / (decrease) on cash awaiting investment	(76)	108
Net gain/(loss) on revaluation	44	231
Transfer of investments - other NHS bodies	0	0
<b>Market value at 31 March</b>	<b>2,818</b>	<b>2,786</b>
<b>Book value at 31 March</b>	<b>2,595</b>	<b>2,469</b>

## 11.2 Analysis of market value

	Held in UK	Held outside UK	Total	31 March 2006
	£000	£000	£000	£000
Investments listed on stock exchange	2,538	0	2,538	2,429
Cash held as part of the investment portfolio	280	0	280	356
<b>Total market value of fixed asset investments</b>	<b>2,818</b>	<b>0</b>	<b>2,818</b>	<b>2,785</b>

The investment valuation has been performed by Collins Stewart

## 12. Current asset investments

The current asset investments of £36,111 (2006 - £34,475) are sums held on deposit to facilitate cash flow and the fulfilment of obligations to make grant payments. No current asset investments were in non cash investments or outside the UK.

## 13. Analysis of debtors

	31 March 2006
	£000
<b>Amounts falling due within one year:</b>	
Accrued income	2
Other debtors	7
<b>Total debtors</b>	<b>9</b>

## 14. Analysis of creditors

	31 March 2006
	£000
<b>Amounts falling due within one year:</b>	
Trade creditors	13
Other creditors	112
Accruals	24
<b>Total creditors</b>	<b>149</b>

# 15. Analysis of funds - endowment and restricted income funds

	Balance at 1 April 2006	Incoming resources	Resources expended	Gross transfer between funds	Transfer of funds between health bodies	Gains and losses	Balance at 31 March 2007
	£000	£000	£000	£000	£000	£000	£000
<b>Endowment funds</b>							
<b>Material funds</b>							
A Cardiology Equipment Fund	1,753	0	(10)	0	0	53	1,796
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>1,753</b>	<b>0</b>	<b>(10)</b>	<b>0</b>	<b>0</b>	<b>53</b>	<b>1,796</b>
<b>Restricted funds</b>							
<b>Material funds</b>							
A Withybush General Purpose	1,067	338	(321)	(1)	0	32	1,115
B South Pembrokeshire Hospital	49	3	(13)	3	0	2	44
C Tenby Cottage Hospital	5	5	0	(3)	0	0	7
D Community	109	13	(20)	1	0	3	106
E Y Delyn Day Hospital	11	1	(5)	0	0	0	7
F St Davids Hospital Equipment	2	0	0	0	0	0	2
G Big Lottery Funds	32	62	(37)	0	0	0	57
H Cardiology Equipment Fund	158	82	(108)	0	0	3	135
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>1,433</b>	<b>504</b>	<b>(504)</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>1,473</b>

There are sufficient resources held in an appropriate form to enable each fund to be applied without any restriction imposed.

# 16. Analysis of funds - unrestricted and unrestricted designated funds

	Balance at 1 April 2006	New designation /receipts	Utilised/ released	Gross transfer between funds	Transfer of funds between health bodies	Gains and losses	Balance at 31 March 2007
	£000	£000	£000	£000	£000	£000	£000
<b>Material funds</b>							
A Pembrokeshire and Derwen	103	24	(40)	0	0	2	89
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>103</b>	<b>24</b>	<b>(40)</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>89</b>

# 17. Material legacies

Legacy income is only included in incoming resources where receipt is reasonably certain and the amount is known with certainty, or the legacy has been received. As at 31 March 2007 the charity had not been advised of any material legacies that has not been accrued.

## **18. Pooling scheme**

An official pooling scheme is operated for investments relating to the following schemes:

Pembrokeshire and Derwen NHS Trust (Expendable Funds) Common Investment Fund

The scheme was registered with the Charity Commission on 1 July 2002

## **19. Related party transactions**

During the year none of the trustees or members of the key management staff or parties related to them has undertaken any material transactions with the Pembrokeshire and Derwen NHS Trust Charitable Fund.

Board Members (and other senior staff) take decisions both on Charity and Exchequer matters but endeavour to keep the interests of each discrete and do not seek to benefit personally from such decisions. Declarations of personal interest have been made in both capacities and are available to be inspected by the public.

The Charitable Trust has made revenue payments of £384,414 and capital payments of £128,008 to the Pembrokeshire and Derwen NHS Trust.

## **20. Post balance sheet events**

The Funds Held on Trust had no post balance sheet events having a material effect on the accounts.

## STATEMENT OF TRUSTEE'S RESPONSIBILITIES

### IN RESPECT OF THE ACCOUNTS

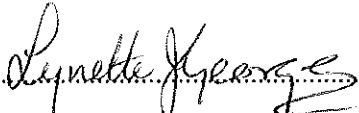
The law applicable to charities in England and Wales requires the trustee(s) to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

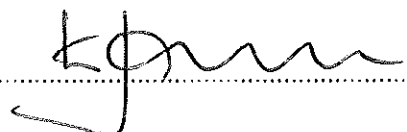
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy financial position of the charity and which enable them to ascertain the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees

Signed:

Trustee .....  ..... Dated 10<sup>th</sup> January 2008

Financial Trustee .....  ..... Dated 10<sup>th</sup> January 2008



## **Report of the Auditor General for Wales to the Trustees of Pembrokeshire and Derwen NHS Trust Charitable Fund**

I have audited the financial statements of Pembrokeshire & Derwen NHS Trust Charitable Fund for the year ended 31 March 2007 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. These financial statements have been prepared under the historical cost convention [as modified by the revaluation of certain fixed assets] and the accounting policies set out therein.

### **Respective responsibilities of trustees and auditor**

The Trustees' responsibilities for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees Responsibilities.

I have been appointed as auditor under section 43B of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I report to you my opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993.

I also report to you if, in my opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, or if I have not received all the information and explanations I require for my audit.

I read other information contained in the Trustees' Annual Report, and consider whether it is consistent with the audited financial statements. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to any other information.

This report is made solely to the trustees of Pembrokeshire & Derwen NHS Trust Charitable Fund in accordance with section 43B of the Charities Act 1993. My audit work has been undertaken so that I might state to the trustees those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the trustees of Pembrokeshire & Derwen NHS Trust Charitable Fund for my audit work, for this report, or for the opinions I have formed.

### **Basis of Opinion**

I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In my opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the charity's state of affairs as at 31 March 2007 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

Jeremy Colman  
Wales Audit Office  
Auditor General for Wales  
2-4 Park Grove  
Cardiff CF10 3PA  
Date

J. C. Colman

24 Jan 2008

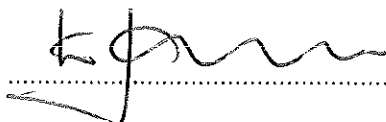
## STATEMENT OF FINANCIAL TRUSTEE'S RESPONSIBILITIES

As Financial Trustee of the funds held on trust I am responsible for:

- the maintenance of financial records appropriate to the activities of the fund(s).
- the establishment and monitoring of a system of internal control.
- the establishment of arrangements for the prevention of fraud and corruption.
- the preparation of annual financial statements which give a true and fair view of the funds held on trust and the results of their operations.

In fulfilment of these responsibilities I confirm that the financial statements set out on pages 1 to 11 attached, have been compiled from and are in accordance with the financial records maintained by the trustees and with accounting standards and policies for the NHS approved by the Assembly.

10<sup>th</sup> January 2008

  
..... Financial Trustee