



FOI request from Joanne Bartley

18 November 2019

I would like to make a Freedom of Information request regarding any changed use of your satellite campus in Sevenoaks since it opened. Please send me the following information :

1. Please detail any changes of governance and operation of the satellite school site since the site opened in 2017 to the present day, to include changes to the following aspects of the school:
 - a) Timetabled lessons for pupils or teaching time for Sevenoaks campus pupils in Tonbridge, or for Tonbridge site students in Sevenoaks.
 - b) Movement of pupils between the two sites for assemblies, extra curricular activities, the use of specific facilities etc.
 - c) Regular times spent with Sevenoaks and Tonbridge pupils working together as a single cohort
 - d) House groupings of pupils
 - e) Shared curriculum or timetables for the two sites
 - f) Governance and leadership of the school sites, including time the head teacher spends working from the Sevenoaks campus
 - g) Senior Leadership Group management of the two campuses
 - h) Staff movement and training
 - i) Travel arrangements between the two sites
 - j) Any other elements of integration between the two sites

Please send all documents relating to these changes including minutes of meetings, emails, letters, memos, power point (or similar) presentations or attachments or annexes to such documents including, in particular, all documents which consider, evaluate or explain the changed operational and governance arrangements for the satellite including the arrangements for pupils, staff, policies, premises and finance.

2. Please send any correspondence or minutes of meetings where integration of the Tonbridge and Sevenoaks campuses is discussed. Please, in particular, provide copies of all documents including emails, letters, notes, attendance notes, power point (or similar) presentations or attachments or annexes to such documents which comprise, relate to, or evidence such discussions.

1.

- a)** Students based at the Sevenoaks Campus no longer travel one day per fortnight to the Tonbridge campus for timetabled lessons (see attached extract from Headteacher's report to trustees in December 2018).

All students now have the opportunity to experience learning at both campuses across the academic year. Our 6 whole-school off curriculum days are planned to ensure that this happens

The 6 off-curriculum days for this academic year are:

- English, Media and Drama day (we had visiting authors at both campuses, our traditional costume parade etc)
- Space day. Year 7-10 and 12 and 13 will be at Tonbridge using the science, languages and music facilities (alongside standard classrooms) with a guest speaker from the European space agency. Students are in house groups for this. Students Year 11 have preparation and revision masterclasses. These are based at Sevenoaks using our lecture theatre space.
- Eco-Day
- Sports Day. The whole school community come together at Tonbridge to use the sports facilities and compete in their house groups
- Amazing People Day
- Weald Health Day

The details of the last 4 days are being finalised over the coming term. We plan the activities in consultation with student council (which operates across both sites). For your information, we only record actions rather than the detail of the conversation in SLG and student council meetings.

- b)** Prior to this academic year, parents of students who were based at Sevenoaks had to pay for them to travel to Tonbridge once a fortnight, this cost was in addition to the bus pass for their regular travel.

Weald of Kent is now funding the travel between sites on off-curriculum days for any student who needs to travel to the campus that they are not normally based at. This is because we are moving students during the day as part of the 190 days provision, therefore it is funded out of our normal budget. This only referenced in the budget as a whole which I am not able to share as a whole document.

- c)** See above for details of the whole cohort activities that we are now running.

Prior to this year, whilst students based at Sevenoaks travelled to the Tonbridge campus, they did not participate in whole cohort activities apart from assemblies, rather they followed their timetable with their form group at the other site.

- d)** No Change
 - e)** No Change
 - f)** No Change
 - g)** No change in management, but one Assistant Headteacher has their office at the Sevenoaks Campus in order to provide Designated Safeguarding Lead cover for those students. For clarity this is not an additional member of SLG, just an office move for an existing member of the team. SLG meetings still happen weekly with all members of SLG in attendance
 - h)** No change
 - i)** No change
 - j)** No change
2. As a school we do not discuss the Sevenoaks and Tonbridge school as separate entities, therefore there are no such meetings notes. As per response to question 1, we only record actions from internal meetings, therefore there are no detailed minutes from these meetings. At Trustee level, the discussions are focused on the whole school strategic direction and challenge to ensure the quality of provision at Weald. We do not have a separate monitoring system for Sevenoaks, the monitoring groups look at the whole school. These groups are focused around:
- Quality of Education
 - Quality of Care
 - Safeguarding
 - Leadership and Management (including finance and strategy)

All curriculum leaders and pastoral leaders quality assure across the whole school and discussions are around the curriculum and provision as a whole. Additionally, there has been no change in policy or practice in relation to the annex at Sevenoaks operating as part of Weald of Kent.

Extract from Headteacher report to Trustees: December 2018

Curriculum

The curriculum for September 2019 is as follows:

Subject	Number of periods						
	7	8	9	10	11	12	13
English	6	6	6	8	8		
Maths	6	6	6	8	8		
Science	6	6	6	12	12		
MFL	6	6	6		4		
History	3	3	3				
Geography	3	3	3				
Art	3	3	3				
Music	2	2	2				
Design	3	3	3				
Computing	2	2	2				
PE	4	4	4	4	4		
RE	2	2	2		2		
Option 1				4	4	10	10
Option 2				4	4	10	10
Option 3 (Geog/Hist)				4	4	10	10
Option 4 (MFL)				4			
PSHCE	2	2	2	2		2	2
Drama	2	2	2				
Supervised Study						10	10
Total	50	50	50	50	50	42	42

- Simplification of the timetable – moving to a 50 period fortnight
- Increasing student choice at GCSE
- Reducing the number of GCSE examinations all students sit
- Reducing the number of A level examinations students sit
- Increasing teaching time at A Level
- Increasing uptake of the EPQ
- Re-introduction of 'off timetable days'
- Removal of the need for Sevenoaks students to travel to Tonbridge once a fortnight – the facilities will be shared on the off curriculum days.