

The Glebe Steering Group Meeting

Wednesday 4th July 2018

Apologies: [REDACTED],

In attendance: Saj Patel, [REDACTED] Leanne Purnell, [REDACTED]

1. Approval of minutes of last meeting and update on actions
 2. Update re architects drawings
 3. Next stage of consultation
 4. Update re grass snakes
 5. Terms of reference agreement
 6. Insurance for events
 7. Any other business
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1. Minutes of last meeting agreed. Update on actions:
 - [REDACTED] is still in talks with owners of the Glevum Works
 - Leanne didn't receive any self-nominations for a vice chair so existing structure will continue.
 - Considerations for all which are ongoing – community benefit idea, what roles and contributions we can all make to the project moving forward, fundraising opportunities.
 2. [REDACTED] have been appointed to draw up the concept drawings, [REDACTED] and Leanne to meet with [REDACTED] on site Thursday morning for further discussions and to draw up a plan for timescales. [REDACTED] mentioned that he had been at a meeting with them regarding another project recently and they are very accommodating.
 3. Once we have the drawings it was decided that we have a stand at the Cultural Fayre on Saturday 11th August to discuss informally with residents and then a formal consultation event at St James's School in September where we can do a presentation and [REDACTED] can help us with a Q&A session, part of their quote included consultation time. We can then be better prepared with any feedback from the Cultural Fayre event and have time to put together a presentation as a group. The new term starts back 3rd September, a date to be agreed between then and w/c 24th as the school have other commitments.
 4. Leanne visited site to try and find the grass snakes that were seen onsite last year, the caretaker showed Leanne the area where they were seen and after a good search of the area none were found. Gloucestershire Wildlife Trust had said they would help to identify them as grass snakes should any be found, they also have an ecology team that could come out and do a report, there would be a cost. [REDACTED] suggested that Leanne speak to the Countryside Unit at Robinswood Hill to get a steer.
 5. No further comments were received about the terms of reference and the group has accepted its content, to be reviewed in September and Leanne to look into the Google drop box to share documents.

6. The School have received an unacceptable number of emails from a member of the steering group requesting use of The Glebe for a number of events, some of which are not covered by the current insurances. Whilst the requested use of the site proves that there is a need for the space to be utilised and improved the demands on the School at this stage are not acceptable and are creating tensions amongst the partnership. Until there is a structure in place for the booking and management of the site we ask that consideration is given and only existing activities at the site will continue. In anticipation of requests coming from outside of the group, we will agree on a standard email response.
7. At the cocooning event, the GFM Community Link show presenter [REDACTED] expressed an interest in having us along to his show on 17th July to talk about the project and have a Q&A session with listeners, the group consensus was that it is too soon and we would be better prepared once we have the designs, have had some feedback from the Cultural Fayre and a date agreed for the formal consultation event.

[REDACTED] suggested that the group have some involvement with the Gloucestershire Wild City Workshops; this could help with the design of the site and create an urban friendly, natural environment.

Adam Gooch, GCC Planning Policy Officer is in the process of adding The Glebe to the Artificial Grass Pitch Strategy. This will recognise the need for the facility and will help with funding bids from organisations such as Sport England etc.

[REDACTED] mentioned that Barton and Tredworth will continue to be a focus area for Active Gloucestershire with lots of place based working and Sport England funding is being looked into with lots of mapping and insight into the area being done.

Actions:

[REDACTED]

- Continue talks with Glevum Works

Leanne

- Continue discussions with [REDACTED], update the group as and when
- Speak to [REDACTED] to agree a date for the formal consultation
- Speak to the Countryside Team re grass snakes
- Standard response re use of The Glebe
- Find out more about Wild City Workshops and linking in with the project

Next meeting date: Wednesday 1st August 5 – 6:30 at the Kingfisher Church

