



Cyngor Cefn Gwlad Cymru Countryside Council for Wales

CADEIRYDD/CHAIRMAN:MORGAN PARRY

Anfonwch eich ateb at/Please reply to:

Donna Muirhead- Cyfeiriad Isod/Address Below

Llinell Union/Direct Line: 01248 387219

Ffacs/Fax: 01248 385500

Ebost/Email:d.muirhead@ccw.gov.uk

PRIF WEITHREDWR/CHIEF EXECUTIVE: ROGER THOMAS

Ein cyf/Our ref:ATI000845

Eich cyf/Your ref:

Dear Claire Russell Griffiths,

16 July 2012

REQUEST FOR INFORMATION

I am writing in respect of your recent enquiry for information (ATI0000845) under the provisions of the Environmental Information Regulations 2004.

You requested CCW to provide you with full details of the tendering process for the highly protected marine conservation zones consultation, all relevant dates, the tendering documenta list of organisations/companies to whom this was sent. The number of organisations/companies who tendered. A list of departments who worked on the highly protected marine conservation zone.

A list of all committees who would have discussed this, with relevant commencement dates, in order that I might locate and read the minutes and reasons for deciding the winning tender.

On the 21st of June during our telephone conversation I explained that CCW held tendering information on contracts held in relation to the information that fed into the MCZ consultation that Welsh Government was undertaking.

Our tendering process is to advertise on the Sell to Wales's website where it is open to all to enter. As you will see below CCW let out 4 contracts which fed into the Welsh Government MCZ consultations and were completed from the period of 2009 to date.

Most of the tendering documents are freely available on the sell to Wales website which is accessible through the links below however attached is the criteria for contract 105 EPG 08.

The departments that worked on these contracts were Procurement, Regions, Marine and Fresh Water Science Group, and the Environmental Policy Group, Staff from these departments would be involved in deciding on the winning tender.

CCW decides on the winning tender by completing a matrix, however York University was the only supplier (out of five invited to tender) to place a bid for contract 105 EPG 08 and was therefore awarded the contract.

Please see attached the decision matrix which will also inform you of the unsuccessful applicants for each tender (please note we have redacted the cost from the matrix).



Gofalu am natur Cymru - ar y tir ac yn y môr • Caring for our natural heritage - on land and in the sea

Prif Swyddfa/Headquarters

MAES-Y-FFYNNON, PENRHOSGARNEDD, BANGOR LL57 2DW FFÔN/TEL: 01248 385500 FFACS/FAX: 01248 355782

<http://www.ccw.gov.uk>

<https://www.sell2wales.co.uk/notices/display.html?NoticeId=24088> - Wales MCZ GIS reporting tool, WCB006 Marine protected Areas Project -267 MFG 10 - Tender awarded to - ExeGesis

<https://www.sell2wales.co.uk/notices/display.html?NoticeId=18319>

Marxan Software Specialist Advice, Training & Support 184 MFG 09 - Tender awarded to – Robert Smith

<https://www.sell2wales.co.uk/notices/display.html?NoticeId=18457> - Supporting Development of Highly Protected Marine Conservation Zones 175 EPG 09 - The Tender was a framework and was awarded to Exegesis, Seascope and Jon Moore

[105 EPG 08: Highly Protected Marine Reserves: Defining Damaging and Disturbing Activities.](#)

(5) Five suppliers were invited to tender for contract 105 EPG 08; York University was the only bidder for the contract and therefore it was awarded to them.

Please note that this information is covered by copyright law (see attached Control of Usage Information).

We now consider that we have complied with your request. However, if you are dissatisfied with our response you are entitled to pursue this matter through our appeals and complaints procedure, a copy of which is attached

Yours sincerely



Donna Muirhead

2. Appeals and Complaints procedure

Appeals

If you are not happy with our refusal to release information and wish to appeal, you should write to Adrian Williams, Director of Planning & Resources, (Countryside Council for Wales, Maes y Ffynnon, Penrhosgarnedd, Bangor, Gwynedd LL57 2DW) who will consider your appeal (unless he was involved in the original decision to refuse information, in which case another director will consider the appeal). Explain your appeal and mention any letters you have already sent us.

If you are still not satisfied you have a right of appeal to:

[Information Commissioner's Office](#), Wycliffe House, Water Lane

Wilmslow, Cheshire, SK9 5AF. Telephone: 01625545700 or e-mail: mail@ico.gsi.gov.uk

Complaints Procedure

If you wish to make a complaint about the way your request was handled by CCW, use our formal [Complaints Procedure](#). Write to Adrian Williams, Director of Planning & Resources, (Countryside Council for Wales, Maes y Ffynnon, Penrhosgarnedd, Bangor, Gwynedd LL57 2DW). He will investigate your complaint thoroughly and reply within two weeks of receiving your letter.

If you are still not happy, write to Roger Thomas, Chief Executive (Countryside Council for Wales, Maes y Ffynnon, Penrhosgarnedd, Bangor, Gwynedd LL57 2DW). Explain your complaint and mention any letters you have already sent us.

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0845 601 0987 ask@ombudsman-wales.org.uk www.ombudsman-wales.org.uk