

**My Ref:** IGO/11-8193  
**Your Ref:**  
**Contact:** Andrew Goodfellow  
**Email:** [information.governance@nottinghamcity.gov.uk](mailto:information.governance@nottinghamcity.gov.uk)



**Nottingham**  
**City Council**

**Information Governance**

Resources  
1<sup>st</sup> Floor  
Loxley House  
Station Street  
Nottingham  
NG2 3NG

**Tel:** 0115 876 3855

**Email:**  
[information.governance@nottinghamcity.gov.uk](mailto:information.governance@nottinghamcity.gov.uk)

[www.nottinghamcity.gov.uk](http://www.nottinghamcity.gov.uk)

Ms. L. Butcher

[XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXXXXXXX](mailto:XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXXXXXXX)

18<sup>th</sup> July 2011

Dear Ms. Butcher

**Re: Your request for information**

Thank you for your email dated 28<sup>th</sup> January 2011. As the information you requested is not personal or environmental it has been processed in accordance with the Freedom of Information Act 2000.

Initially, I would like to take this opportunity to apologise for the substantial delay in responding to your request. On behalf of the Authority I accept that we are in breach of our obligations under section 10(3) of the Act and for this I sincerely apologise.

I have investigated your request and the answers to your questions are as follows:

**Q1: How you procure for temporary Revenues & Benefits contractors/agency staff?**

We don't currently have any temporary contractors/agency staff working for the Revenues and Benefits Service. Any long term requirements would be put through NCC procurement procedures involving three separate quotes.

**Q2: If by your own framework, please tell me:**

- a. The titles and content of the relevant frameworks**
- b. Who is on the current frameworks?**
- c. The start and end dates of the frameworks**
- d. Any possible extension periods to the frameworks**
- e. The name and contact email of person responsible for the frameworks.**

N/A Please see our response to question 1 above.



**Q3: Current suppliers of agency/contract staff within Revenues & Benefits?**

None

**Q4: Current number of agency/contract staff within Revenues & Benefits and job titles?**

Nil

**Q5: Total spends on agency/contract staff in 2010 within Revenues & Benefits and breakdown per supplier?**

<b>Agency Name</b>	<b>2010 Cost (£)</b>
BADENOCH & CLARK LTD	47,244
CAPITAL PUBLIC SECTOR	35,618
EDEN BROWN RECRUITMENT LTD	305,608
KELLY SERVICES UK LTD	46,272
MORGAN HUNT PUBLIC SECTOR LTD	22,523
THE SYNERGY GROUP LIMITED	204,393
ULTIMATE FINANCE LIMITED	3,645
VENN GROUP LIMITED	3,459
<b>Total Agency Cost</b>	<b>668,762</b>

Most of the information that we provide in response to Freedom of Information Act 2000 requests will be subject to copyright protection. In most cases the copyright will be owned by Nottingham City Council. The copyright in other information may be owned by another person or organisation, as indicated in the information itself.

You are free to use any information supplied for your own use, including for non commercial research purposes. The information may also be used for the purposes of news reporting. However, any other type of re-use, for example, by publishing the information or issuing copies to the public will require the permission of the copyright owner.

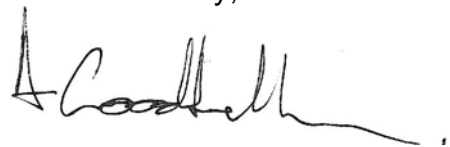
For information where the copyright is owned by the Council details of the conditions on re-use can be obtained by contacting the Information Governance Office of Nottingham City Council at 1<sup>st</sup> Floor, Loxley House, Station Street, Nottingham, NG2 3NG or by telephoning us on (0115) 876 3855. For information where the copyright is owned by another person or organisation, you must apply to the copyright owner to obtain their permission.

If you should have any questions please do not hesitate to contact me on the above number quoting your personal case reference which is **IGO/11-8193**.

If you are not satisfied with the response provided or any exemptions applied you should write in the first instance to **Stephanie Pearson, Information Governance, 1<sup>st</sup> Floor, Loxley House, Station Street, Nottingham, NG2 3NG** stating the reasons for your dissatisfaction. If you remain dissatisfied after receiving a response to your initial complaint you can request an independent review from the Information Commissioner's Office at **FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9**

**5AF.** You may also contact the Information Commissioner's Office by telephone on 01625 545745 or by email at xxxx@xxx.xxx.xxx.xx.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A. Coakley', with a long horizontal flourish extending to the right.

Senior Information Governance Officer