

**From:** June Graves  
**Sent:** 09 April 2010 07:58  
**To:** Sally Marriot; Tandra Forster  
**Subject:** FW: The Priory Risk Sharing Matrix

Tandra is in the office today and will need to take a view of the impact of the slip to a later date. I see that she has time in her diary to call Heather Bowman to discuss so should be in a better position then to make a decision.

My view is that it will need to for us to change to later dates if for no other reason than that it would appear that Joe will need to approve any changes and he is not around for the next couple of weeks (I will assume though that Perer A can do this).

Tandra can you advise Sally/Lydia please - I am around today so if you want to ring on my mobile 07795347522 to discuss please call as I am keen that we can agree an approach that keeps us as much on track as possible.

Thanks

June

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**June Graves** Head of Housing and Performance, Community Services  
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✉ **West Street House, West Street, Newbury, Berkshire RG14 1BD**  
☎ (01635) 519733 (external) ☎ 2733 (internal) 🖨 (01635) 519939



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**From:** Sally Marriott  
**Sent:** 08 April 2010 12:04  
**To:** June Graves  
**Subject:** FW: The Priory Risk Sharing Matrix

Hi June - I know I shouldn't ask as you're on leave but didn't want this slipping off Management/Exec agenda if it didn't need to. How do you want me to reply to Lydia?

Sally

Sally Marriott  
PA to Teresa Bell  
Corporate Director Community Services  
Tel: (01635) 519731  
Fax: (01635) 503388  
[smarriott@westberks.gov.uk](mailto:smarriott@westberks.gov.uk)

**Community Services have moved premises -  
from Monday 30th November 2009 our new address is:**

**West Street House, West Street, Newbury, Berkshire RG14 1BD**

**Our telephone numbers and email addresses will remain the same.**

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**From:** Lydia Mather  
**Sent:** 08 April 2010 11:56  
**To:** Sally Marriott  
**Subject:** The Priory Risk Sharing Matrix

Hi Sally,

I've attached the CB minutes and report. I've tried contacting Tandra, June Graves and Jemma Pugh but they are all on leave. I've not received an updated report (which would also need Portfolio Holder approval) following the amendments requested at CB so assume that more work is required.

If Teresa would be able to confirm the item can slip? This will mean the report will miss it's slot at Executive on 13 May as that is the next MB date, with the following Exec on 17 June.

Many thanks  
Lydia