

John Gallacher  
[request-796069-786b8a86@whatdotheyknow.com](mailto:request-796069-786b8a86@whatdotheyknow.com)

12 October 2021

Our Ref: 335

Dear Mr Gallacher

### Freedom of Information (Scotland) Act 2002 – Request for Information

Thank you for your email which was received by Borders College on 30 September 2021 requesting information about:

1. Please provide the total number of current support staff by headcount as of today's date, along with FTE numbers.
2. Please split down into the number of support staff who are permanent, fixed-term, temporary or agency and please also separately advise on how many as at Sept 2021 are term-time.

### Borders College Response

The information you requested is provided below.

1. 164 headcount, 126.44 FTE
2. Permanent 141  
Temporary, fixed term 23  
Of the above 28 are Term time



## **Copyright**

The supply of documents under the terms of the Freedom of Information (Scotland) Act 2002 does not give the applicant or whoever receives the information any right to re-use it in such a way that might infringe the Copyright, Designs and Patents Act 1988 (for example, by making multiple copies, publishing or otherwise distributing the information to other individuals and the public). The Freedom of Information (Scotland) Act 2002 (Consequential Modifications) Order 2004 ensured that Section 50 of the Copyright, Designs and Patents Act 1988 ("CDPA") applies to the Freedom of Information (Scotland) Act 2002 ("FOISA").

Breach of copyright law is an actionable offence and the College expressly reserves its rights and remedies available to it pursuant to the CDPA and common law. Further information on copyright is available at the following website:

<http://www.ipo.gov.uk/copy.htm>

## **Your right to seek a review**

If you are dissatisfied with the way in which the College has dealt with your request, you have the right to require us to review our actions and decisions. To request a review, please contact the Vice Principal (Finance and Corporate Services), Borders College, Scottish Borders Campus, Nether Road, Galashiels, TD1 3HE or e-mail:

[foi@borderscollege.ac.uk](mailto:foi@borderscollege.ac.uk) within 40 working days. The review will be conducted by another member of the Executive Team. Please provide your name, contact address/email and your reason for requesting a review. Your request must be in a recordable format (letter, email, audio tape, etc). You will receive a full response within 20 working days of its receipt.

If you are dissatisfied with how we have handled your request for review you may ask the Scottish Information Commissioner to review our decision. You must submit your complaint to the Commissioner within six months of receiving the response to review letter. The Commissioner's Office may be contacted as follows:

Online Appeal Service:

Website: [www.itspubliknowledge.info/Appeal](http://www.itspubliknowledge.info/Appeal)

By post:

The Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: [enquiries@itspubliknowledge.info](mailto:enquiries@itspubliknowledge.info)

An appeal, on a point of law, to the Court of Session may be made against a decision by the Commissioner."

## **Further information**

For further information on our Freedom of Information procedures please refer to

[http://www.borderscollege.ac.uk/downloads/freedom\\_of\\_information\\_procedureoctober2018.pdf](http://www.borderscollege.ac.uk/downloads/freedom_of_information_procedureoctober2018.pdf)

All complaints regarding requests for information will be handled in accordance with this procedure.

Yours sincerely



**Mrs Hazel Robertson**  
**Vice Principal Finance and Corporate Resources**