

**CENTRAL KENT MAGISTRATES' COURT**  
**SUMMONS FOR NON PAYMENT OF COUNCIL TAX**

**COMPLAINANT: Tunbridge Wells Borough Council**

Issue Date : **11 April 2018**  
Reference No. :  
Case No. :

TO : NAME  
ADDRESS  
ADDRESS  
ADDRESS  
ADDRESS  
POST CODE

You are hereby summoned to appear before the Magistrates' Court at

SEVENOAKS MAGISTRATES COURT  
MOREWOOD CLOSE  
LONDON ROAD  
SEVENOAKS  
KENT  
TN13 2HU  
**on DATE at 09:30 a.m.**

to answer the complaint that you are the person properly liable to pay Council Tax and that the sum shown below has not been paid in respect of the Council Tax set by the council. Details of the amounts due under this summons are set out below.

**Amount**

Council Tax :

Summons Costs: **£60.00**

Total Due :



Clerk to the Justices for Kent

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If the total due (including the summons costs) is received by the council before the court hearing date, all further proceedings in this matter will be stopped. Please note that if you intend to pay by cheque, the cheque must be received by the council at least 7 days before the hearing if proceedings are to be stopped.



## STATEMENT OF COUNCIL TAX DUE UNDER THIS SUMMONS

Property	Period	Amount
Date tax set for financial year 22.02.2017		

## ABOUT THIS SUMMONS

The council has issued this summons because you have not made the correct payments of Council Tax, or have not responded to notices sent to you.

**YOU DO NOT NEED TO ATTEND COURT -**

**EITHER PAY IN FULL THE AMOUNT (including costs) SHOWN ON THE SUMMONS OR**

**CONTACT US NOW TO MAKE AN ARRANGEMENT**

Telephone 01892 526121 or email [counciltax@tunbridgewells.gov.uk](mailto:counciltax@tunbridgewells.gov.uk)

If you do not pay in full a liability order will be applied for incurring further costs. Please find further information on the website <http://www.tunbridgewells.gov.uk>