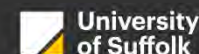




Project sponsors



With fundraising support from The Suffolk Archives Foundation



HG-014-08167 The Hold

10. Exhibition & Interpretation

STUDIO GUM
Studio 4, 33 Stannary St,
London SE11 4AA, UK
T: 020 7793 2828, F: 020 7793 2829
E: mailbox@prsarchitects.com

20 November 2017

CONTENTS

INTRODUCTION	4	APPENDIX I GRAPHIC SYSTEM
EXHIBITION THEMES	10	APPENDIX II LIGHTING CONCEPT
PORT	14	APPENDIX III CONSERVATION PLAN TABLE OF SIGNIFICANCE
WONDER	15	APPENDIX IV TOURING EXHIBITION PILOT
MAPPING	18	APPENDIX V OBJECT LIST EXAMPLE - EXCHANGE
NEWS	20	APPENDIX VI BUDGET ESTIMATE SUMMARY
EXCHANGE	22	APPENDIX VII LETTERS OF SUPPORT FROM POTENTIAL LOAN PARTNERS
SEARCH	24	
TEMPORARY EXHIBITION THEMES	26	
BLOCKBUSTER: ARRIVALS	28	
BLOCKBUSTER: CATCH	30	
BLOCKBUSTER: ILLUMINATE	32	
BLOCKBUSTER: FOOD	34	

INTRODUCTION

THE HOLD EXHIBITION

Project Vision

"The Hold":
A Suffolk Archives Service for the 21st Century

The Hold is a partnership between Suffolk County Council and the University of Suffolk that will create a new, flagship heritage facility and a reshaped service, launching people, young and old, on new voyages of discovery.

Located within Ipswich's unique and regenerating Waterfront, The Hold will house Suffolk's nationally and internationally significant archives and will be the engine for a transformed, audience-focused service that will reach out to the diverse communities in Ipswich, the county and the nation through its activity and digital programmes, engaging them with Suffolk's rich archival heritage in new and exciting ways.

The Hold will open its doors to reveal Suffolk's treasured past and inspire Suffolk's future.

Project Objectives

For heritage

- To safeguard Suffolk's irreplaceable collections with state-of-the-art accommodation
- To create an efficient building and service, bringing more of Suffolk's heritage together on one site
- To create space to showcase Suffolk's heritage and provide interpretation to a broader audience
- To provide an enhanced online offer and allow

visitors anywhere in the world to interact with Suffolk's collections

- To enhance Suffolk's collections through an ambitious Activity Plan

For people

- To forge a sustainable, learning partnership with one of the UK's newest universities; the University of Suffolk
- To have a positive impact on the employability of UoS students
- To create new learning opportunities and drive the renaissance of Suffolk Archives' schools offer
- To remove barriers to engagement and increase reach to diverse audiences
- To diversify the volunteer base and increase levels of engagement in the service

For communities

- To create an environmentally sustainable building reflecting best practice
- To contribute positively to the critical mass of regeneration activity on Ipswich Waterfront
- To create a resilient, commercially-focussed and outward-facing Suffolk Archives Service
- To empower communities in undertaking their own heritage activities.



Above: Bird's-eye view of The Hold from the Waterfront approach.

INTRODUCTION

TEAM

Client:

Suffolk County Council
Endeavour House
8 Russell Road, Ipswich
Suffolk IP1 2BX

[REDACTED]

Exhibition Designers:

GuM Studio with Studio Eger
Studio 4, 33 Stannary St,
London SE11 4AA, UK

[REDACTED]

Architect:

Pringle Richards Sharratt Limited
Studio 4, 33 Stannary St,
London SE11 4AA, UK

[REDACTED]

Landscape:

Plincke
10 Bedford Street
London,
WC2E 9HE

[REDACTED]

Client:

University of Suffolk
Sir Thomas Slade Court.
118 Star Lane, Ipswich
Suffolk IP4 1JN

[REDACTED]

Project Manger / Agent:

Concertus,
Endeavour House,
8 Russell Road, Ipswich,
Suffolk, IP1 2BX

[REDACTED]

Building Services Engineers:

SVM Consulting Engineers,
Chiltern House,
184 High Street, Berkhamsted,
Hertfordshire, HP4 3AP

[REDACTED]

**Funding raised by
The National Lottery**

and awarded by the Heritage Lottery Fund



Principal Funder:

Heritage Lottery Fund
Head Office
7 Holbein Place,
London SW1W 8NR

T: 020 7591 6000

Structural Engineers:

Atom Consultants
Lupton Court,
Prospect Road, Ossett
WF5 8AF

[REDACTED]

INTRODUCTION

AUDIENCE

Target Audiences

As outlined in the Activity Plan, the following target audiences have been identified for this project;

- low income older adults
- families
- diverse communities
- university students
- young people 18 - 24
- school children
- visitors to the Waterfront and to Ipswich

These are in addition to The Hold's core audience groups;

- older adults
- interest groups
- independent researchers
- university students

It is estimated that there will be 24,200 visits to The Hold in the first year after opening.

The following ambitions were recorded at Stakeholder, Non-user focus group, community and school consultations led by the project Activity Planners;

Stakeholder Consultation

- Identity of Suffolk is celebrated
- Gateway to heritage in Suffolk
- Open and friendly atmosphere, where everyone feels welcome
- Engage with people on their terms
- Enhancing the Waterfront
- Work with the media for clear communication
- Clear and simple exhibition narrative

- Links to the seasons and national initiatives, such as the Big Draw, Black History Month, International Women's Day.

Non-user Group Consultation

- Free facilities
- Include high profile manuscripts that originated in Suffolk
- Explore local history
- Themes of days gone by including newspaper photographs, old pubs, Americans in the war, Cold War, schools, film shows and witchfinder general
- Interactive exhibitions
- Different ways of communicating stories
- Lots of photographs and maps
- Strong interested in the research element

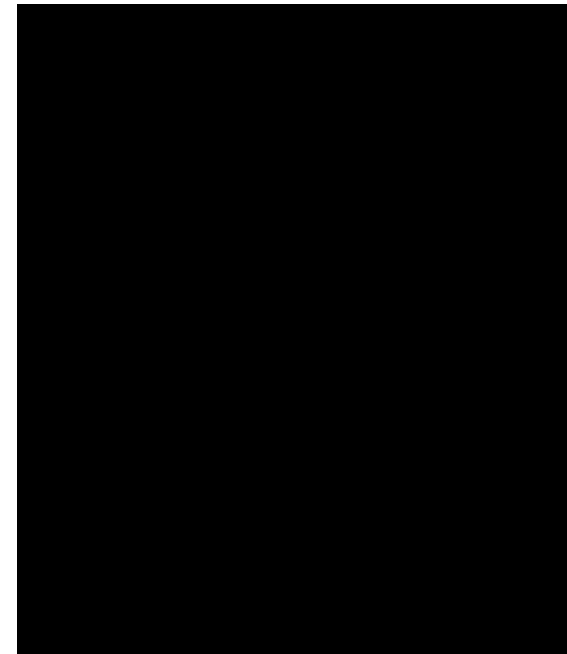
Community Consultation

Youth Drop-In Centre

- Young people were interested in international events such as 9/11, the Holocaust, Jack the Ripper, WWI and WWII
- Interest in football, family trees and contemporary celebrities (Ed Sheeran).
- Visually interesting exhibition, include virtual reality, evocative 'not just pictures'
- Physical not just eye catching exhibitions

Parents from a local school

- History of people moving to Ipswich
- History of Suffolk and surrounding areas including wildlife and fashion



Left: Suffolk Show public consultation

INTRODUCTION

AUDIENCE

Bangladeshi Support Centre

- Attractive to people with limited English or literacy skills.
- Contemporary collecting, the environment, fashion, history of immigration in Ipswich
- How men and women are treated differently in different cultures

School Consultation

Primary

- Show how the local area has changed
- Target English and Humanities teaching
- Anglo Saxons, the Home Front, living history, local history and geography
- Emphasis on cross-curriculum topics

Secondary

- Focus on A Level, rather than GCSE level trips
- Target English and History teaching
- Witchcraft trials of 16th and 17th Centuries
- Crime and punishment in the medieval period
- Local history
- Site study material, such as medical care and WWI in Suffolk.

Higher Education

- Ipswich at War, Ipswich and the Queen, LGBTQ+ stories and dinosaurs
- Changing exhibition programme
- Friendly and colourful, lively and interactive, 'the place to see and be seen'
- Fun and interest from the threshold
- 900 year old artefacts
- Themed events that fit with national events
- Link with Ipswich Museum.

Summary of Consultation Findings

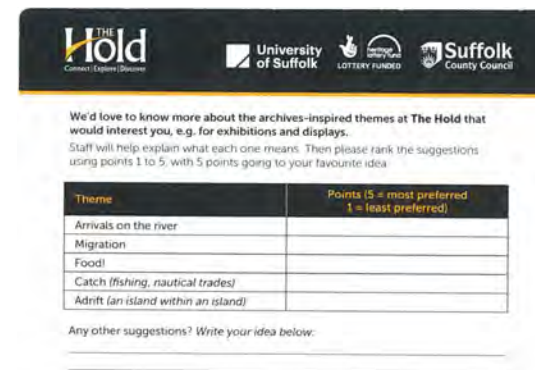
- Exhibitions should be interactive and fun, not too text or image heavy.
- Associated marketing campaign needs to emphasise the interactivity of the material on display
- Show the impact of international events on the local area
- Touring exhibitions need to be accompanied by an events programme that will help people understand and choose to engage with the exhibitions.
- Programming for exhibitions need to ensure there is an embedded approach to diverse histories.

Suffolk Show Consultation

GuM developed five potential Blockbuster themes with SCC archivists in response to the supporting project documents in Spring 2017;

- Arrivals on the River (this theme has subsequently been revised as 'Arrival')
- Migration
- Food!
- Catch (fishing, nautical trades)
- Adrift (an island within an island)

On the weekend 30th May, these themes were tested with the general public at the Suffolk Show. 128 people filled in comment cards and revealed Food! as the favoured theme, followed by Arrivals and Adrift. The titles of the Blockbuster themes have since evolved, however the content still adheres to the core topics.



The image shows a public consultation card for 'The Hold' exhibition. At the top, it features logos for 'The Hold' (Curious | Engaging | Inspiring), the University of Suffolk, Lottery Funded, and Suffolk County Council. The main text asks for feedback on archive-inspired themes for exhibitions and displays, explaining that staff will explain the themes and participants should rank suggestions from 1 to 5 (5 being most preferred). Below this is a table with two columns: 'Theme' and 'Points (5 = most preferred, 1 = least preferred)'. The themes listed are 'Arrivals on the river', 'Migration', 'Food!', 'Catch (fishing, nautical trades)', and 'Adrift (an island within an island)'. At the bottom, there is a section for 'Any other suggestions? Write your idea below:' with a line for writing.

Theme	Points (5 = most preferred 1 = least preferred)
Arrivals on the river	
Migration	
Food!	
Catch (fishing, nautical trades)	
Adrift (an island within an island)	

Any other suggestions? Write your idea below:

Left: Suffolk Show public consultation card

INTRODUCTION

SITE CONTEXT AND CONNECTIONS

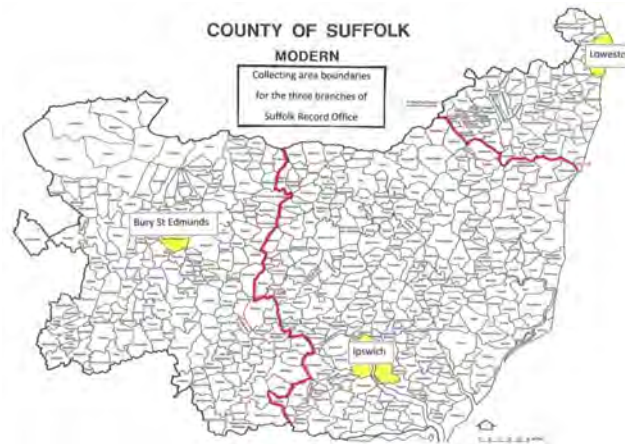
The Hold archives will be located amongst University buildings at the heart of the Waterfront in Ipswich. The new site will not only become home to the Ipswich Record Office, but it will also provide facilities for a 180 cubic meters of the archives currently held at the Bury and Lowestoft Record Offices.

Local and national partnerships include;

- Suffolk County Council (SCC)
- SCC Archaeological Service
- Ipswich Dock Commission
- Petty, magistrates and county court records
- Coroners records
- Societies including charities, friendly societies, local co-operatives, Trade Unions and Women's Institutes.
- Registry of Shipping and Seamen
- Prison and prisoner records

Current and recent heritage projects within the county include;

- Sutton Hoo
- National Centre for Horseracing, Newmarket
- Gainsborough's House, Sudbury
- The Long Shop, Leiston
- Britten Pears Foundation, Aldeburgh
- Suffolk Broads Project near Lowestoft



Left: Map of Suffolk highlighting collection boundaries in red and record offices in yellow.



Left: HLF Funded projects highlighted in blue.

INTRODUCTION

EXHIBITION DESIGN SCOPE

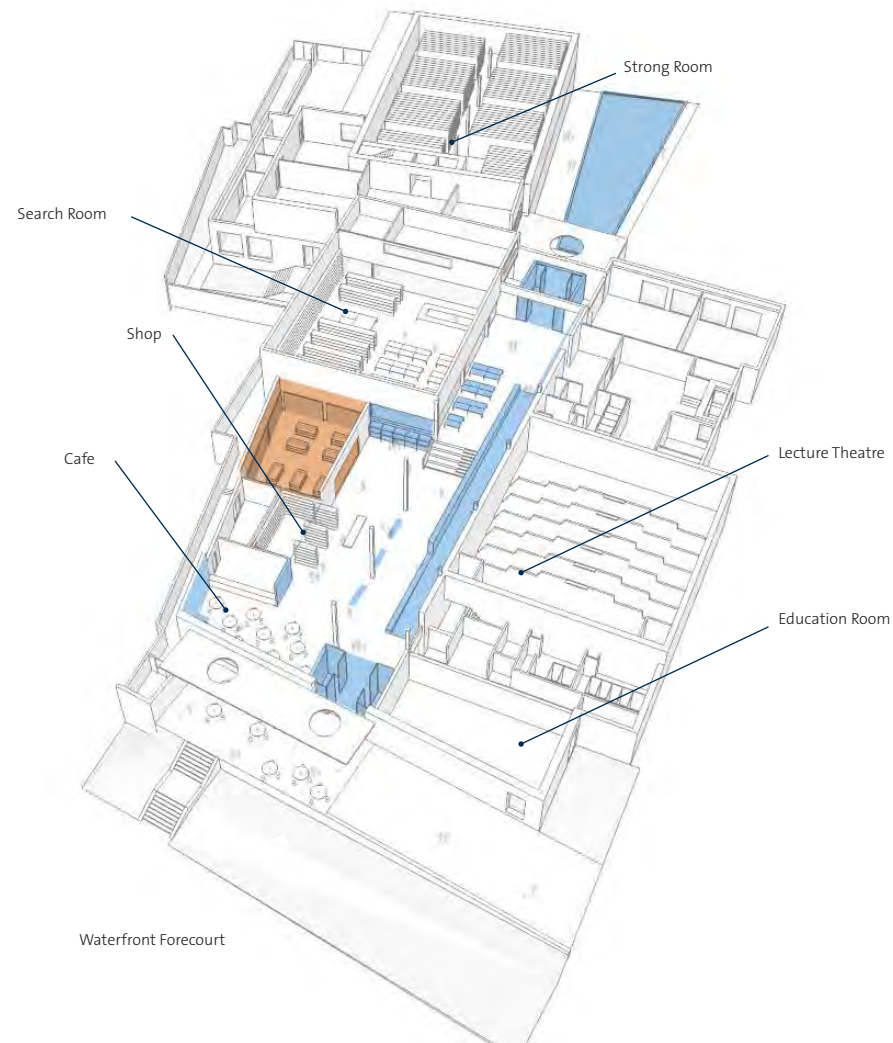
The scope of the exhibition design comprises three types of installation;

- Temporary exhibitions in a dedicated exhibition space.
- Exhibition space throughout the archive building.
- The Red Barn Touring exhibition pilot scheme (completed summer 2017)

We propose the integration of archive display spaces within the public areas of the building, to supplement the rolling temporary exhibition programme.

Working closely with the architect, we have identified potential walls, ceilings and floors, particularly in the welcome area, which present opportunities for story-telling and points of interest for the visitor, encouraging them to progress through the building.

The Red Barn Touring exhibition is explored in further detail in Appendix IV of this document and was used as a test bed for our graphic approach (Appendix 1 Graphic System).



EXHIBITION THEMES

INTERPRETATION STRATEGY

“The Hold”: A Suffolk Archives Service for the 21st Century

The Hold will open its doors to reveal Suffolk's treasured past and inspire Suffolk's future. To help achieve this project vision, we have considered how to create a new, flagship heritage facility that aims to launch people, young and old, on new voyages of discovery.

It is proposed that the Hold welcomes people from the threshold of the building, and across social media, reaching out to communities and inviting input and engagement with the Collections.

The welcome area at the Hold offers an excellent opportunity to display a wide range of the Collections to the public. Our interpretative strategy focuses on how to display them both openly, and allowing visitors to discover ideas and connections across artefacts and documents from the archives. The displays will mimic the steps of research, and demonstrate how rich, and at times unexpected, the information discovered can be.

Our interpretive strategy is underpinned by an approach that celebrates:

- Transparency of information
- Connections across time and place
- Learning through history

We look to create an archive where visitors feel involved, engaged with research and excited to learn about our collective past. Our interpretation aims to reveal how archives provide evidence of

activities, and tell stories. Archives can increase our sense of identity and understanding of cultures. When opening the collections up to the public, we will tell stories.

We have identified 7 key areas of display outside of the Temporary Exhibition gallery, as shown diagrammatically on the next page: Sensory Courtyard / Port / Wonder / Search / News / Exchange / Mapping.

Visitors will be able to view these 7 display areas from the welcome area, giving a strong sense of the breadth and richness of the Suffolk Archives.

The Temporary Exhibition gallery will host a changing programme of blockbuster themes and low key installations (some in partnership with local groups), with artefacts taken directly from the Archives. The first blockbuster exhibition will be “Arrivals”.

In developing the content and stories for the 7 key display areas, we have worked closely with the Record Office Collections Team, with continual reference to the Conservation Plan, to ensure that the most significant collections and star stories are featured in a compelling way.

We use surprise, mapping and connections as a way of engaging people. For example, the theme Wonder – displayed along the main route through the building – shows a large scale map of Suffolk, an array of drawings of the county located back into the map, and supergraphic reproductions of a selection of Valerie Irwin drawings of Ipswich.

We invite visitors to locate their own hometown, making connections to others, and how it may have looked in the past.

The theme of Exchange will reveal many connections across stories. Visitors will meet five characters from the archives, set in a framework using the language of archives and research. Opening a drawer will introduce more detailed stories, and opportunities to interact and “unpeel” layers of history.

EXHIBITION THEMES
THEMATIC OVERVIEW



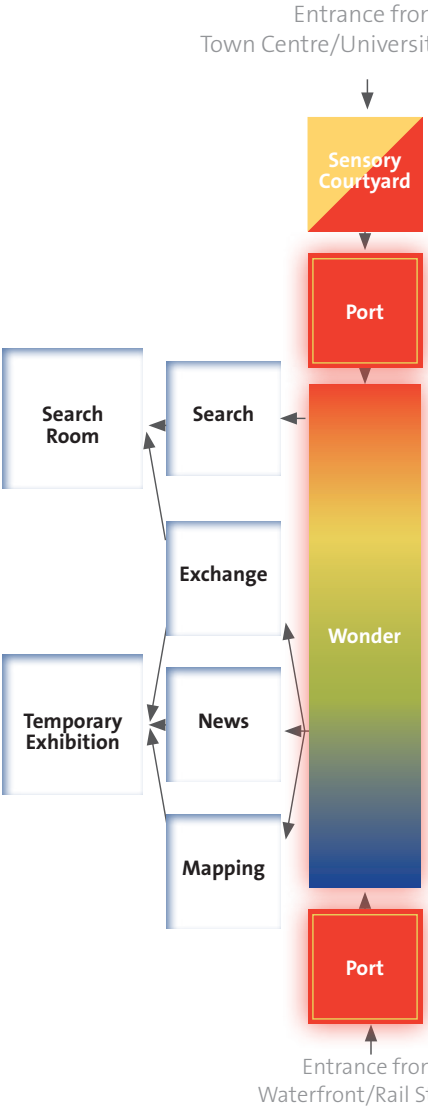
Search
Creating a direct link to the Search Room, 'Search' gives visitors a taste of the material that can be found in the depths of the archive and equips them with the skills to find it.

Exchange
Sharing stories from the archives and making connections. Promoting dialogue with the Search Room. Sub-themes include: family and local history, health, politics and campaigns, arts and crafts.

News
The archives keep local newspapers and related media. The archive plays a pivotal role in documenting history, and contrasts to how it is reported in the news.

Mapping
... through space and time. Collecting memories from visitors, and mapping them across Suffolk and the world. Opening installation: Collecting the everyday - Food.

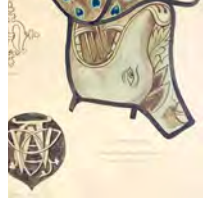
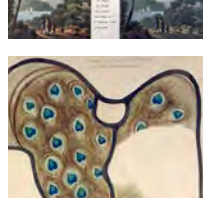
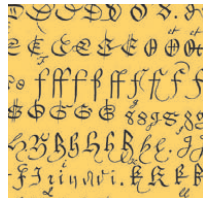
Temporary Exhibitions
Spotlight on star objects and/or collections.



Sensory Courtyard
Offering a buffer of repose and calm between the town and the archives. Using the senses to explore the native species of Suffolk through archive records.

Port
Welcoming visitors to the Hold, and engaging them in the purpose and activities of the archives. Reference colours from the Illumination manuscripts. Audio from the archives announces arrival.

Wonder
The Wonder Wall introduces visitors to Ipswich – the geographical home of the Hold – the county of Suffolk – the spiritual home of the Hold, and in turn the Hold, and what makes an archive. The exhibit is realised through the language of drawing.



EXHIBITION THEMES

THEME LOCATIONS

Exhibitions are located throughout the public spaces in response to the architecture and nature of the display material.

Exchange

The generous public welcome area creates a long vista towards the 'Exchange' display wall. This wall has a dialogue with the Search Room above and the Temporary Exhibition space to the side.

News

This display is positioned on a node between the entrance, cafe and shop, providing orientation information to visitors from the Waterfront.

Mapping

The glazed facade of the café exhibits a colourful display to entice the visitor and promote the cafe as part of an all encompassing cultural experience.

Sensory Courtyard

An oasis between town and archive, engaging all of the senses. A wooden model offers site-wide orientation.

Port

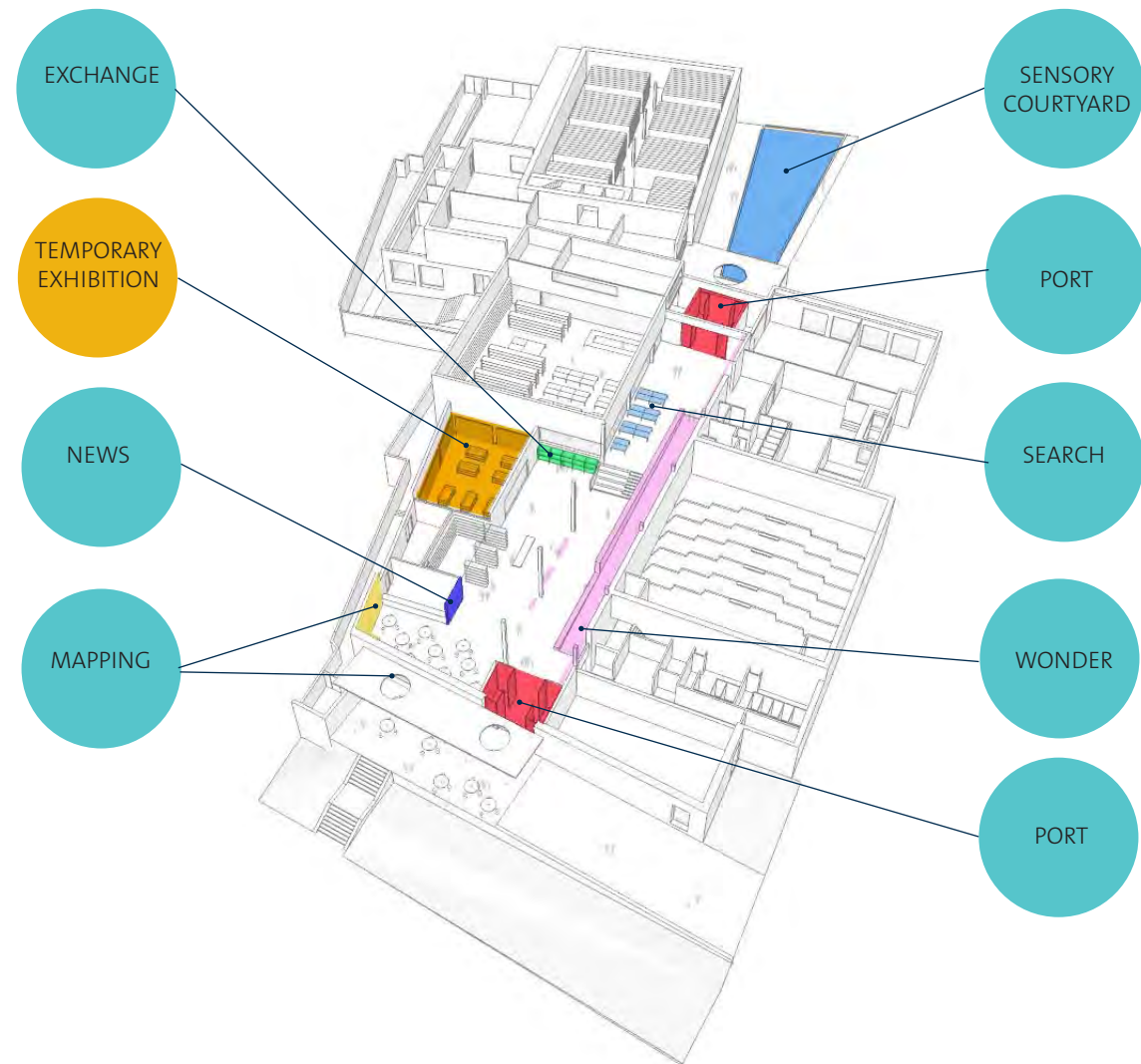
The glazed 'pavilions' that announce the building entrances become immersive transition spaces, preparing the visitor for their experience.

Search

Provides a direct link and low key alternative to the Search Room, with potential to reference themes from Wonder.

Wonder

The graduated route through the building presents a natural opportunity for a striking linear 31m display, to be viewed close-up or from afar.



Left: Proposed layout of exhibition spaces within the archive building.

EXHIBITION THEMES

VISITOR JOURNEY

The primary visitor route through the building from the Waterfront at low level to the University buildings at high level, creates potential for navigation in either direction.

The exhibits should be stand alone features, positioned to encourage the visitor to carve their own path through the space, experiencing what it is that fascinates them the most.

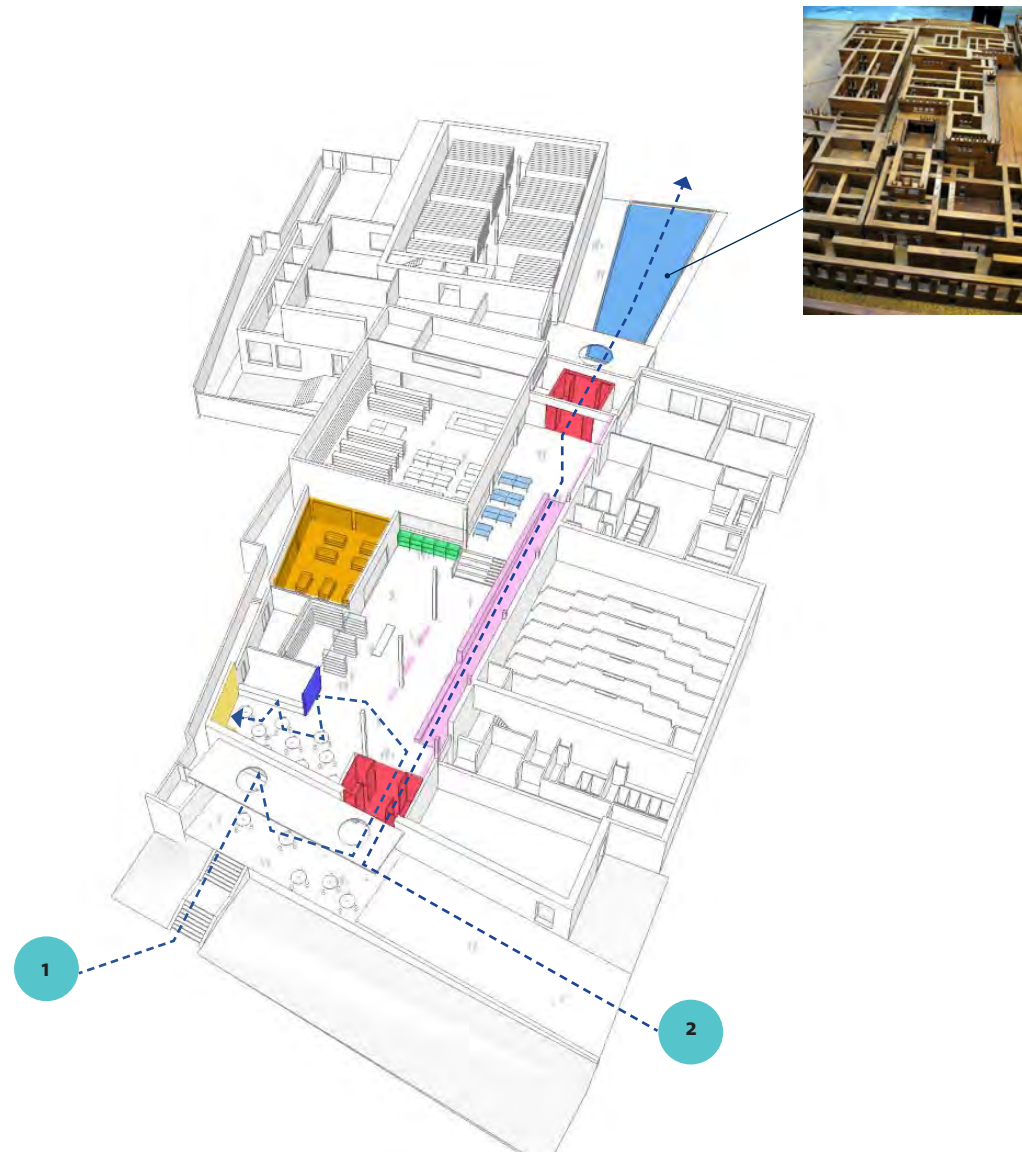
The diagram to the right shows an example of two potential routes through the building.

Route 1

A depiction of a visitor enticed into the building by the cafe window display, they pass through the immersive 'Port' threshold and pick up a newspaper from the 'News' wall before purchasing a coffee and sitting in front of the 'Mapping' wall.

Route 2

A depiction of the most direct route through the building, the visitor passes through the two 'Port' thresholds and along the full length of the 'Wonder' wall and exits via the 'Sensory Courtyard', where they view the tactile model of the site.



Left: Precedent - robust external model of the The Hold site

Left: Proposed layout showing potential visitor routes.

EXHIBITION THEMES

PORT

Significant Collections

- Oral History Collection
- Local Studies Collection
- Bury Psalter

Key Message

Welcoming visitors to The Hold and engaging them in the purpose and activities of the archives.

Display Qualities

- Immersive light experience with reference colours from the Illumination manuscripts.
- Audio sound cone - intermittent large scale noises, which have historically announced arrival across land and sea in Suffolk.



Far Left: James Turrell,
Las Vegas Light Installation
Left: Ship's Bell



Waterfront



Far Left: Proposed Pavilion,
visualisation, The Hold
Left: Lighthouse Fog Horn

EXHIBITION THEMES

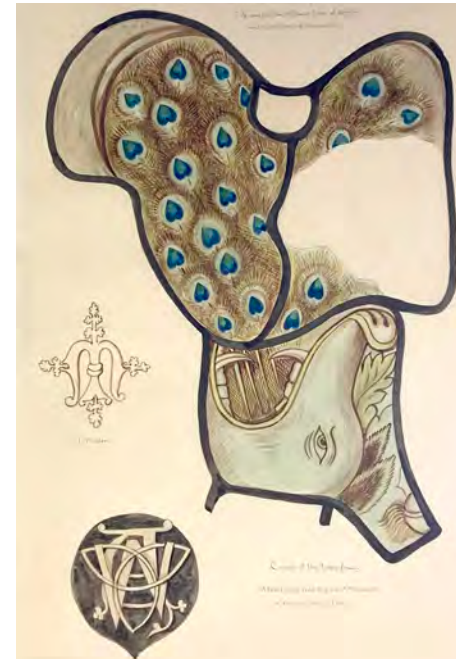
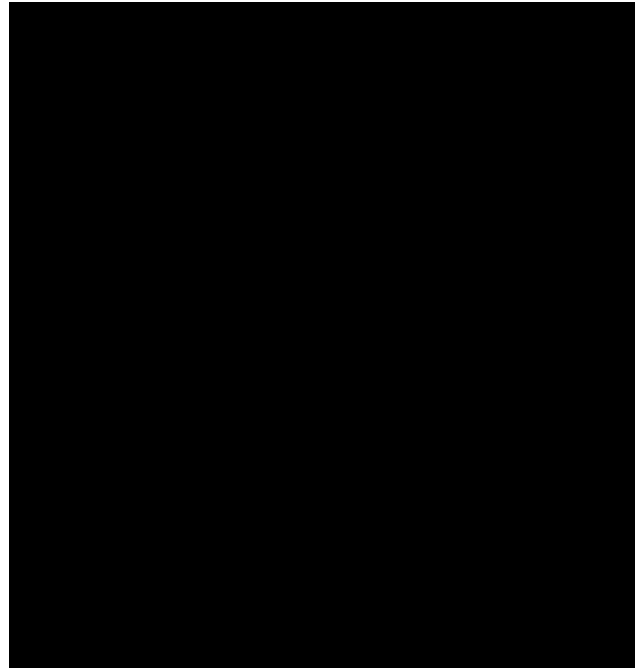
WONDER

Significant Collections

- Map Collections
- Ipswich Borough Archives
- Oral History Collection
- de Saumarez Family Archives
- Local Studies Collection
- Ipswich Freehold Land Society
- Tayler and Green
- Manorial records

Key Features

- Large scale County Map of Suffolk
- Pinpointing visual observations from the archive featuring drawings from across the county.
- Constable's sketches of the Dedham Vale (reproduction tbc).
- Richard Cobbold's images of Wortham, where he lived and captured likenesses of all the villagers and local buildings over many years.
- Hamlet Watling's painted drawings of stained glass from villages around Suffolk.
- Valerie Irwin's bold charcoal drawings of Ipswich, are one of the most recent acquisitions at the Archive, the Wonder wall presents a great opportunity to acknowledge this and discuss the process of growing the archives, and how the people of the county can contribute.
- Inspiring people to draw their surroundings
- Links to national events such as the annual Big Draw day in October and public workshops at the Hold, other archives and public buildings.

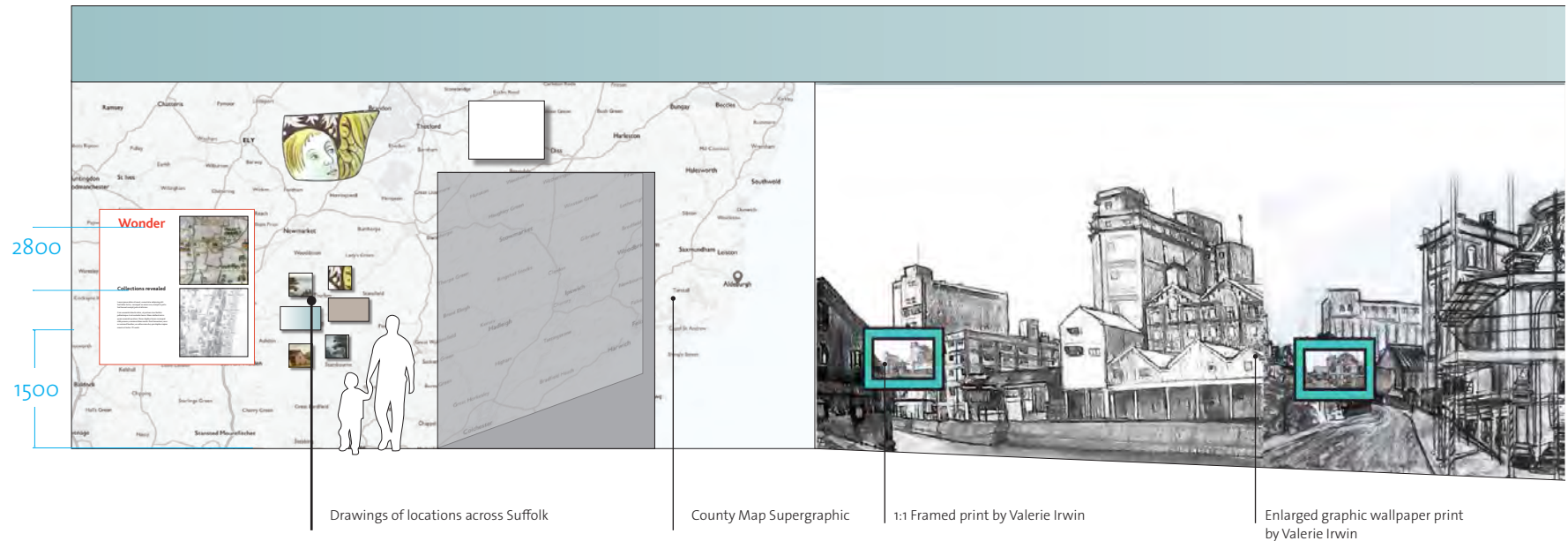


Far Left: Big Draw school event.
Archive could host a workshop to create a community group drawing of Lowestoft, which is then displayed at the Hold for three months. Each year, a different archive could take the baton.
Left: Hamlet Watling drawing, stained glass design for Gipping and Stowmarket.

Far Left: Edward Caley's sketch book drawing of Ipswich Quay.
Left: Richard Cobbold's painting of Wortham.

EXHIBITION THEMES

WONDER



Key Message

The Wonder Wall introduces visitors to Ipswich – the geographical home of the Hold – the county of Suffolk – the spiritual home of the Hold, and in turn the Hold, and what makes an archive. The exhibit is realised through the language of drawing.

Display Qualities

- Supergraphic black and white County Map of Suffolk.
- Drawings, watercolours, paintings, maps of different locations around Suffolk are “pinned” to the map, and can be added to as discovered within the archives.
- Valerie Irwin’s drawings of Ipswich are reproduced as a visually striking “wallpaper” on the ramp wall, to be read from a distance.
- 1:1 replicas of the drawings are positioned at eye-level, to be appreciated when walking along the ramp.
- Two audio benches where the visitor can choose from a series of personal accounts relate to the drawn scene and kindred sites across the county.
- Two showcases displaying original 2D and 3D artefacts on rotation.
- High level linear projection enriching the theme with scrolling text; a further layer of content, movement and adaptability.

- There will be a striking visual contrast between the hand-drawn exhibit and the adjacent digital ‘Search’ tables, where the collections could be explored further.
- The contrast could prompt discussion about analogue versus digital in this age of technology, particularly in the context of archives.
- We envisage the wallpaper would be displayed for 3-5 years, at which point it could be easily updated, focusing on the latest new acquisition as an inspiring entry point into the archives.

EXHIBITION THEMES

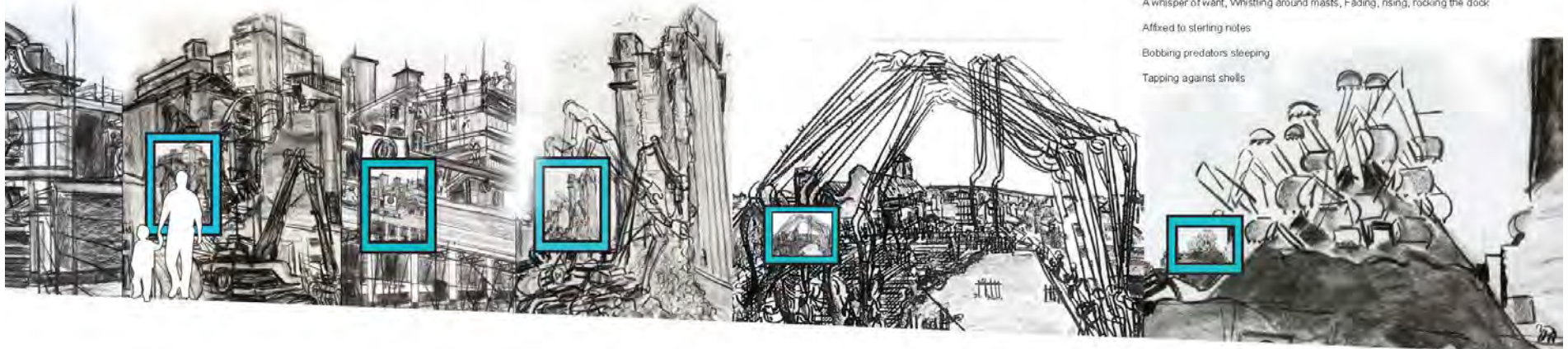
WONDER

Moving, projected words at high level

lips of, A weary bay.

Between homelessness, And glittering lights, Of a hundred moneymakers freely, Walking amongst gull-chatter, A waning moon to, The rowdy running, Of water down stony blocks. Vacant and crumbling.

A whisper of want, Whistling around masts, Fading, rising, rocking the dock.
Affixed to sterling notes
Bobbing predators sleeping
Tapping against shells



Audio Bench: Visitor's can sit and listen to Oral History accounts relating to the waterfront and the wallpaper image.



Waterfront

EXHIBITION THEMES

MAPPING

Significant Collections

- Suffolk Photographic Survey
- Ipswich Caribbean Experience
- Bangladeshi Centre, Ipswich
- Map Collection
- Bury St Edmunds Ephemera Collection
- Lowestoft Ephemera Collection
- Ipswich Ephemera Collection

Key Features

- Contemporary Collecting of the everyday.

Key Message

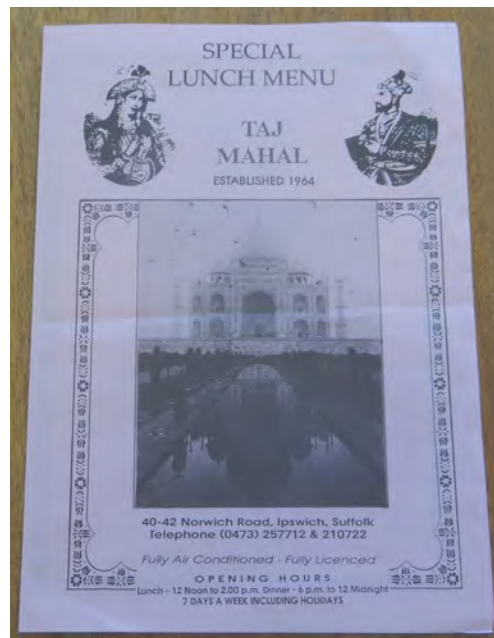
Mapping through space and time.

Collecting memories from visitors, and mapping them across Suffolk and the world.

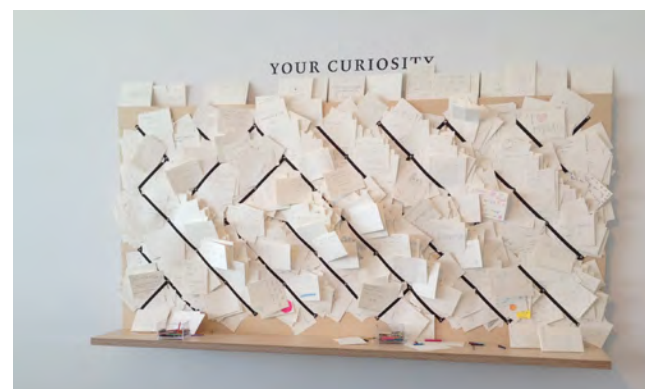
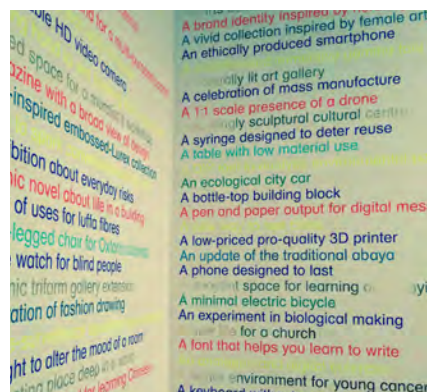
Collections and archives grow with their “people”, as items worth saving are selected. What makes an object important, and in whose eyes?

Display Qualities

- Mapping invites visitors to donate leaflets, posters, photographs of everyday ephemeral matter.
- The donations are displayed on an low tech interactive board.
- The topic of the matter is identified by the archives and will help to fill gaps in the existing records.
- The topic of the day/week/month will be displayed on a digital screen.
- The screen also features a slide-show of example artefacts on the chosen theme, which have already been collected.
- The donor logs their entry in a large ‘visitor book’ and pinpoints the location on a map.
- Links to the online Citizen Archive as described in Programme 3 of the Digital Strategy.



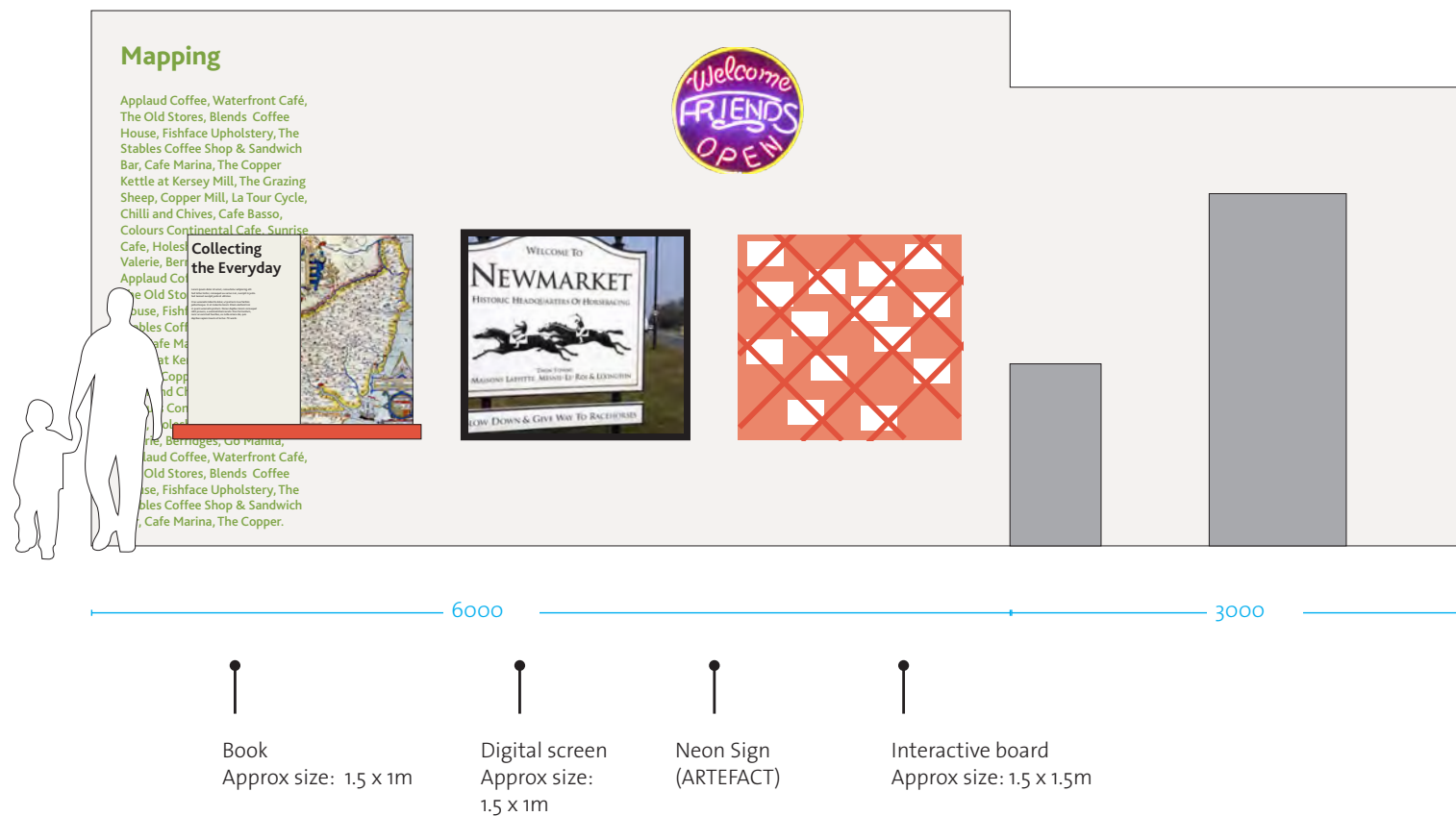
Far Left: Taj Mahal Restaurant Menu
Left: Contemporary area map for pin pointing origin of donation



Far Left: Colourful 'Shopping List' text
Left: Low tech pin board for donations

EXHIBITION THEMES

MAPPING



Waterfront

Above Left: Concept Design for the Mapping wall in the Cafe.

EXHIBITION THEMES
NEWS

Significant Collections

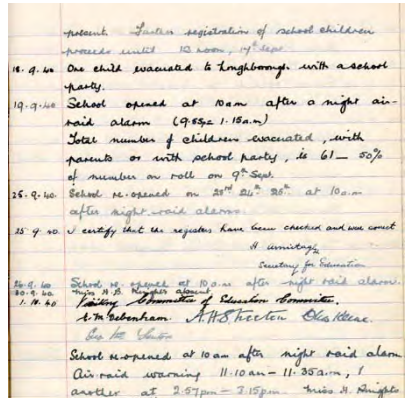
- Suffolk Regiment Archives
- Oral History Collection
- Local Studies Collection
- Stopher Collections
- Rous Family Collections
- School Records

Key Features

- Oldest newspaper (Ipswich Journal)
- On this day 100/200 years ago
- Newspaper adverts
- Parish newsletters and community news
- Commemorations and national events – how do newspapers compare with oral history, letters, diaries, log books and minutes in our collections?
- Individual impressions rather than press interpretations and official news.
- Election ephemera
- Propaganda

Key Message

The archives keep local newspapers and related media. The archive plays a pivotal role in documenting history, and contrasts to how it is reported in the news.



Left: Example of a school logbook. Low school attendance because of illness, harvesting, celebrations.

Far Left: Parish Magazine, how national trends, such as post war housing had an impact on village life. Left: County Council Police Archives - Home front propaganda.



Left: A stream of archive material relating to the selected front page to be displayed on the 'Archive News' projection.

EXHIBITION THEMES

NEWS

Display Qualities

- Live updates from The Hold's Instagram account, 'suffolkarchives' currently have 300 followers.
- Platform for displaying significant stories on a large scale
- Exploration of fake news and the responsibility of the archive
- Update on events and happenings in The Hold
- Snippets from Record Office features in the news
- Map and Guide to the building
- Newspaper style pick-up, printed in-house.
- A selection of daily newspapers on sticks integrated into furniture
- Projection of Staff Pick of the Day and news from the current date of the month from various years throughout the history of collecting.



Waterfront



Above: Precedent image. Communal newspaper reading in China.
Left: Precedent image. Moving newspaper production line.

Far Left: Proposed News wall

EXHIBITION THEMES

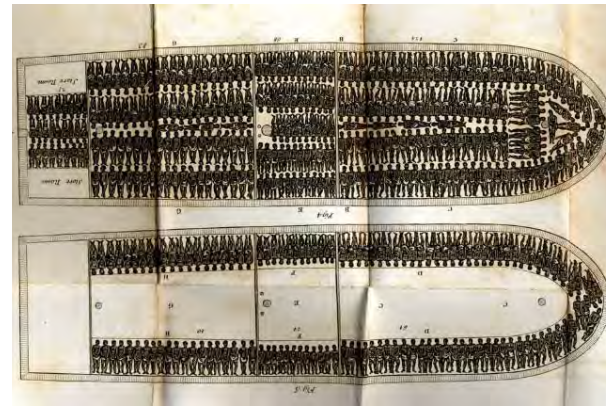
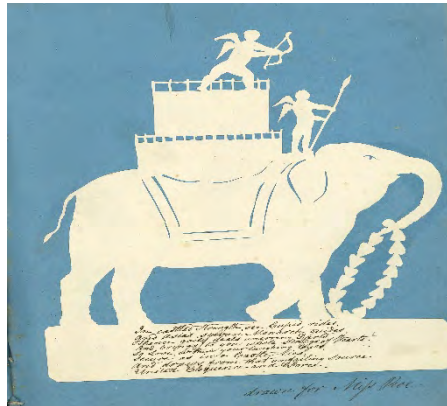
EXCHANGE

Significant Collections

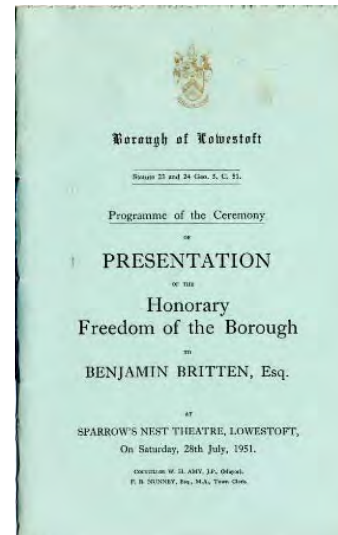
- Bury Psalter
- de Saumarez Family Archives
- Manorial Collections
- Oral History Collection
- Taylor Green Architects
- Elizabeth Garrett Anderson
- St Audrey's Hospital
- Local Studies Collection
- Map Collections
- Garrett's of Leiston
- Freehold Land Society Collection
- The Joan Corder Collection
- Stopher Collections

Key Features

- Spotlights on the locally and internationally renowned heroes and heroines of Suffolk including;
 - William Rought - Cricketer
 - Joan Corder - Collector of Heraldic Manuscripts
 - Thomas Clarkson - Abolitionist
 - Stopher Collection - Exchangers - letters from the Front
 - Cobbold - Poet and Artist
 - Elizabeth Garrett Anderson - First Female Surgeon
 - Basil Brown - Archaeologist (Sutton Hoo)
 - Benjamin Britten - Classical Composer
- Exchange uses such people to explore five reoccurring themes;
 - Health
 - Family
 - Campaigns
 - War
 - Arts



Far Left: Elizabeth Cobbold, papercut
Left: Thomas Clarkson, The Brookes Slave Ship



Far Left: Portrait of Elizabeth Garrett.
Middle: Presentation of the Freedom of the Borough of Lowestoft to Benjamin Britten in 1951
Left: Drawing of a villager by Richard Cobbold

EXHIBITION THEMES

EXCHANGE

Key Message

Archive boxes may appear banal at first look, but opening them up reveals a remarkable and rich narrative of past life.

The collecting policy of the archive builds a collection that is preserved and catalogued for future researchers.

Display Qualities

- Peephole Interactives
- Digital Interactives
- Musical boxes containing oral histories , British Library 'save our sounds' project and Folk Songs, bells and organ music
- Showcase findings from the 'Mantelpiece' pilot study, exhibiting donations from different people and places
- Integrated display cases to showcase original documents.



Waterfront



Above: Visual of interactive exchange wall, with display cases for Spotlights on Heroes and Heroines

EXHIBITION THEMES

SEARCH

Significant Collections

- Visitor-led exploration of all significant collections.

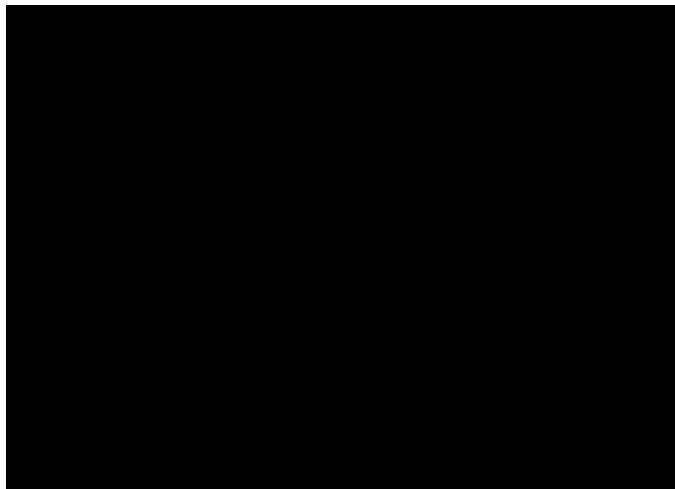
Key Features

- Individual touch screens provide a home for The Hold's Personal Digital Assistant (PDA) developed as part of the Digital Strategy.
- The services include introductory videos for specific audience needs such as 'my first visit' and 'using a search catalogue'
- Live chat between visitors and staff members.
- Opportunity to view large scale sensitive artefacts in great detail on the group touch screen table.
- Software developed to engage groups and prompt discussion and debate at the large format table.

Key Message

Creating a direct link to the Search Room, 'Search' gives visitors a taste of the material that can be found in the depths of the archive and equips them with the skills to find it.

The emphasis is on a bespoke experience giving the visitor the freedom to explore what appeals to them personally.



Far Left: Source Map of Suffolk; a starting point for county-wide map exploration

Left: 1594 Map of the coast at Aldeburgh, complete with mythical sea beasts.

Far Left: Precedent image of a large format touch screen for groups.

Left: Explore - large scale touch table, extract from main visual (p.25).

EXHIBITION THEMES

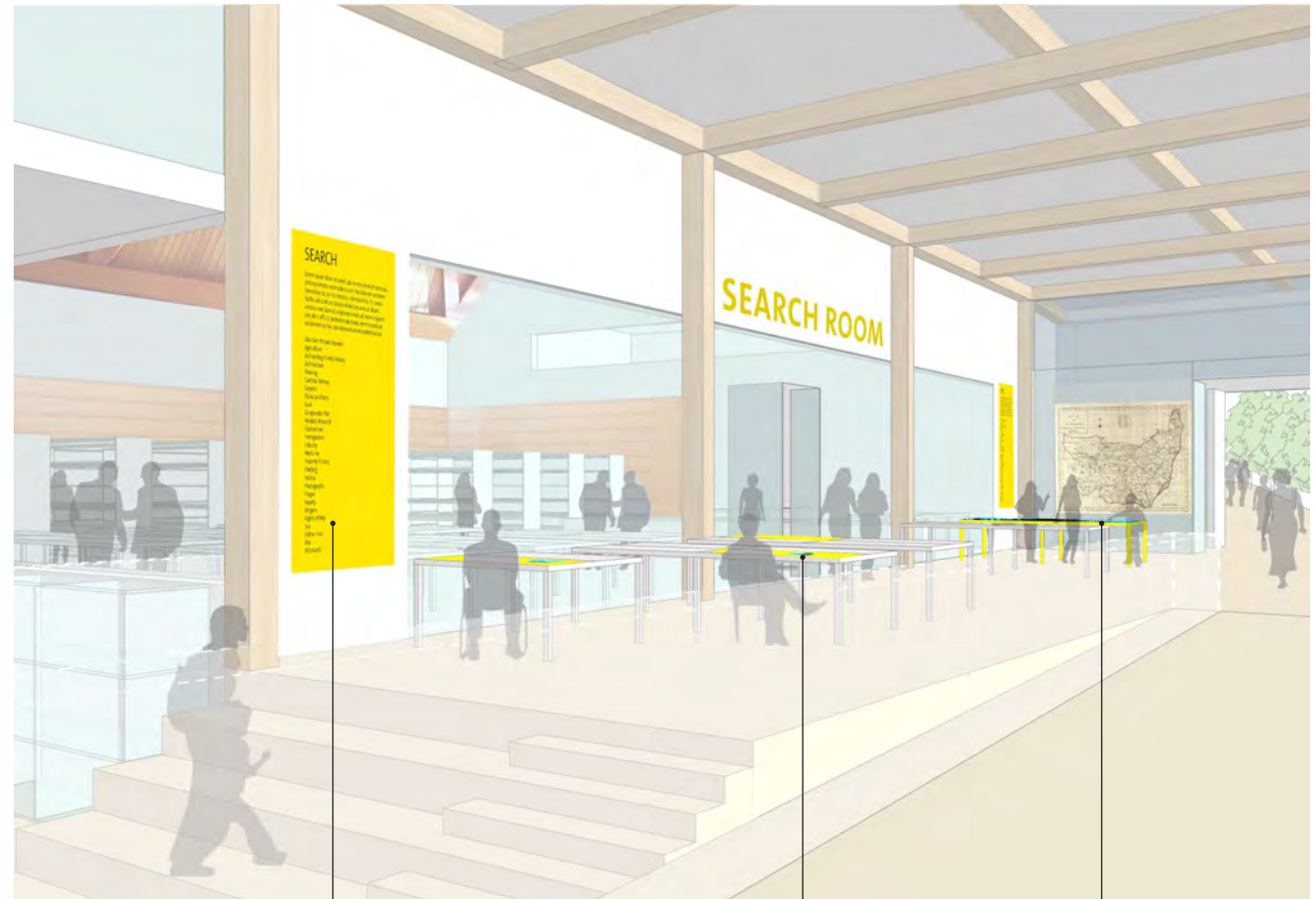
SEARCH

Display Qualities

- Digital screens and graphic panels display a list of the archive content, from which the visitor starts their journey.
- A large format touch sensitive digital table invites visitors to explore The Hold's fascinating map collection, with an interactive element, allowing visitors to travel the county at macro and micro scales, forming links between maps, place and accompanying documents within the archive.



Waterfront



Search Room introductory 'Menu' Panel inviting the visitor to pick an area of interest.

Tables with integrated touch screens for individual access to PDA and collection highlighted in yellow

Large format group map investigation touch screen.

TEMPORARY EXHIBITION THEMES OVERVIEW

A programme of temporary exhibitions is proposed to develop alongside the activity and business plans. A rolling programme from January 2020 would feature a blockbuster show each Spring, augmented by 3 smaller shows each remaining quarter. For example, year one could look like this: 2020

Arrivals

Spring: Blockbuster Show
12 weeks

Made in Suffolk

(local art from the significant collections, curated by a local group)
Summer Exhibition: 8 weeks

Witchcraft!

(views on witchcraft in Suffolk since the 15thC, curated by locals)
Autumn Show

Feast!

(Celebration of food in Suffolk related to communal feasting)
Christmas Show



Above: Streetographer exhibition, The Royal Academy, London

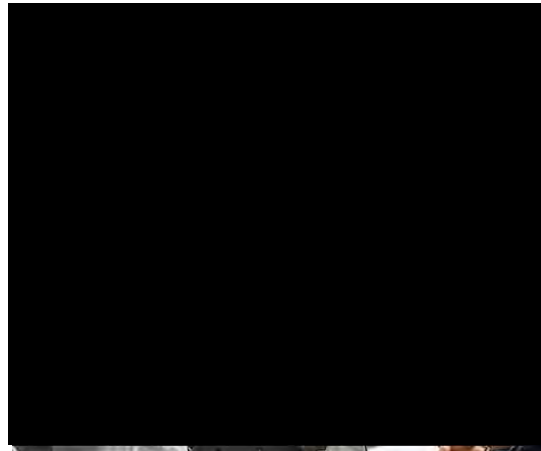
	January				February				March				April				May				June				July				August				September				October				November				December			
Christmas/New Year Show																																																
Decant Objects																																																
Clear Gallery																																																
Fit-out Blockbuster																																																
Install Objects																																																
Blockbuster show																																																
Decant Objects																																																
Clear Gallery																																																
Fit-out Summer Show																																																
Install Objects																																																
Summer Show																																																
Decant Objects																																																
Clear Gallery																																																
Fit-out Halloween Show																																																
Install Objects																																																
Halloween Show(Half Term)																																																
Decant Objects																																																
Clear Gallery																																																
Fit-out Christmas/ New Year																																																
Install Objects																																																
Christmas/New Year Show																																																

TEMPORARY EXHIBITION THEMES OVERVIEW

The rolling programme of smaller shows would follow a sequence of themes each year: Arts & Craft (summer); Halloween (Autumn); Festivities (Christmas/winter). Each exhibition would be drawn from the archives, and would use the templates that have been tried and tested in the first temporary exhibition: "The Red Barn: Moles, Cherries and Murder". Curators would work with local groups to co-curate the exhibitions, and each could take an organic presentation allowing exhibits to be added and contributed during the exhibition.

Blockbuster Shows would be planned well in advance, with an additional layer of curation and marketing. They would also be drawn from the archives, and could take over the whole building when appropriate with additional displays. As the programmed progresses, after the first two years, they could be bought-in travelling exhibitions, which would provide a curatorial break periodically, and give a different dimension to the audience offer.

Four temporary Blockbuster exhibition themes were identified based on the strengths of the collection as detailed in the Conservation Statement and the interests of target audiences, as identified in the Activity Plan.



Far Left: Student workshop
Left: 'Dialogue' exhibition space.

Left: British Folk Art, Tate Britain

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: ARRIVALS

Key Message

Famous individuals, communities, flora and fauna migrated from afar to settle in Suffolk.

Significant Collections

- Ipswich Borough Archives
- Iveagh Collection
- Basil Brown Archives
- Suffolk's Archaeology Service Archives
- Local Studies Collection
- Ipswich Caribbean Experience
- Suffolk Photographic Survey
- Bangladeshi Centre
- Map Collection

Key Features

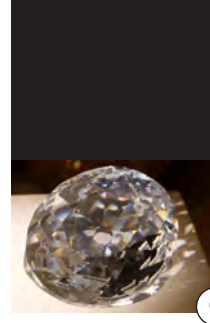
- Ipswich Man - Archaeology, forensics, 13th Century Tunisia and the 9th Crusade
- Aliens in Suffolk, Medieval records, contributions across the county, Tax returns
- Maharaja Duleep Singh, British Empire, Kooh-i-Noor Diamond, Queen Victoria and Agriculture at Elevation.
- Huguenots and Oliver Cromwell
- 20th Century arrivals from afar, migration of people.
- Sutton Hoo and Basil Brown

Display Qualities

- Sutton Hoo replica burial ship displayed in the Welcome Area as a taster to the exhibition. Suspended at high level with views inside from the Search Room, ramp and 'Search' station raised level.
- Interpretation of the boat with moving image within the exhibition space.
- Central glass box with frosted vinyl graphics simulates a forensic lab.
- Each theme with a different mood and primary display feature.
- Rich with original documents, with drawers and detailed information for those wishing to delve deeper.



7



6



4



4



- 7. Illustration, crowds around Kooh-i-Noor Diamond
- 6. Kooh-i-Noor Diamond
- 4. Portraits of Maharaja Duleep Singh and Queen Victoria
- Left: Funeral Newspaper



1

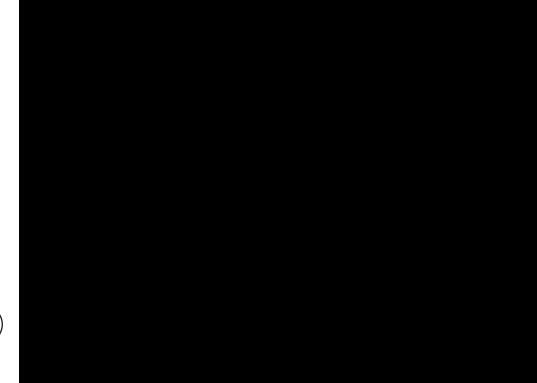


12

- 1. Replica Sutton Hoo Ship
- 12. Document seal relating to Cromwell and the Huguenots



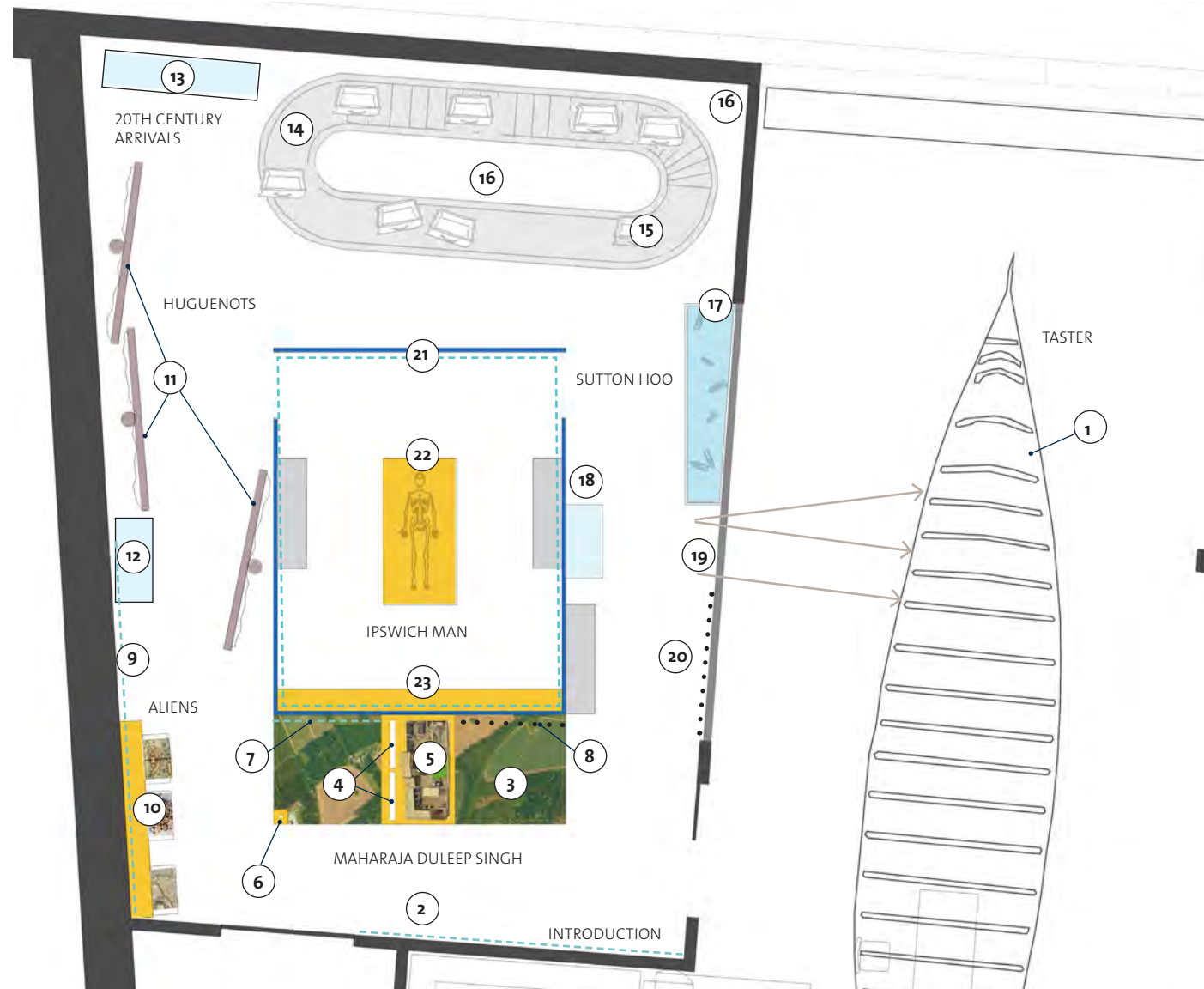
11



- 11. Huguenot Ship
- 13. Caribbean Arrival Photograph 1950s

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: ARRIVALS



KEY

- Display Case
- Bench
- Plinth
- Glass Structure
- Supergraphic
- Digital Projection

TASTER

1. Sutton Hoo replica Boat suspended at high level

INTRODUCTION

2. Graphic Panel

MAHARAJA

3. Floor Graphic
4. Portraits of Maharaja and Queen Victoria
5. Interactive Model
6. Replica Kooh-i-Noor Diamond
7. 1:1 Graphic Image; crowding around diamond
8. 2017 edited Film 'The Black Prince'

ALIENS

9. World Map Graphic plotting migration of aliens
10. Drawers dedicated to spotlight aliens, with archive documents highlighting their contribution to Suffolk.

HUGUENOTS

11. Ship masts with taught fabric used to display graphic information.
12. Archive documents relating to Cromwell with large wax seals.

20th CENTURY ARRIVALS

13. Display Case with documents relating to arrivals
14. Moving airport-style conveyor belt
15. Suitcases filled with the possessions of those arriving
16. Billboard/airport scale signage with overarching information.

SUTTON HOO

17. Boating pond interactive
18. Display case with Basil Brown collection
19. Glimpses with interpretation to Sutton Hoo replica boat
20. Film about Sutton Hoo

IPSWICH MAN

21. Glass structure with graphic film with the atmosphere of a forensic lab
22. Replica skeleton of Ipswich Man
23. Cabinet with original documents from the archives

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: CATCH

Key Message:

Suffolk's ports and docks are internationally significant. Fishing has shaped trade and leisure in Suffolk. How has the sea been documented in the archive? Sea charts, photographs, hand drawn maps, spoken word and sound.

Significant Collections:

- De Saumarez Archives
- Port of Lowestoft Research Society
- Local Studies Collection
- Oral History Collection
- Suffolk Photographic Survey

Key Features:

- Nautical knots and sculptural fishing nets
- Prize catches and fish stock
- Sea fishing
- Herring Girls
- Soviet Trawlers
- P.H. Emerson

Display Qualities

- Makes links with the tidal River Orwell and the sea, through the display of found objects
- Display artefacts from the collection, in colour coded categories.
- Community curation
- Colourful, varied, surprising, adaptable

International Ambition

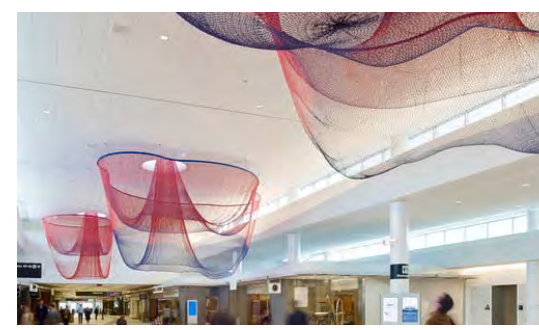
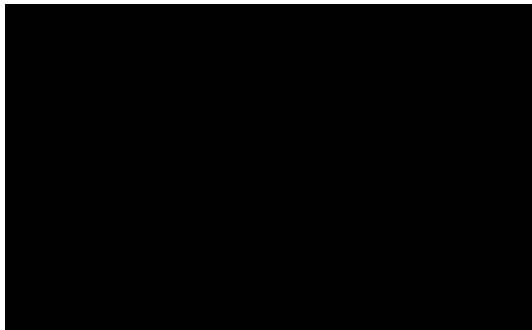
- Interactive events, through which visitors vote for 'twinning' port towns based on the value of history and current trade.
- Soya Meal is imported from Brazil to Ipswich and Spring Beans are exported from Ipswich to Egypt.



Far Left: Calley Waterfront Drawings.
Left: P.H.Emerson Lowestoft Collection



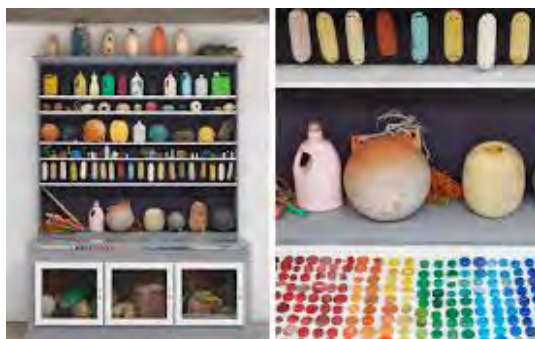
Far Left: Herring packers
Left: Sea Trial of a Russian Trawler built by Brooke Marine Ship Builders Ltd in Lowestoft



Far Left: Example image, local 'Prize Catch'.
Left: Public art sculpture by Janet Echelman

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: CATCH



Far Left: Extract from Norden's Survey of the estate of Sir Michael Stanhope.

Far Left: Mark Dion's Wunderkammer art installation.

Far Left: Seal from a 1340
Lease for land in Flixton
Left: Collecting

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: ILLUMINATE

Key Message:

Ancient manuscripts set the precedent for our contemporary political systems.

Manuscripts are conserved by the Hold to inform future generations. Each can be translated to find parallels and relationships with life today. Each is beautifully crafted in techniques of their day.

Significant Collections:

- Iveagh Manuscripts
- Ipswich Borough Archives
- Bury Psalter
- The Franey Collection (Farce of Sodom)
- Local Studies Collection
- Suffolk Photographic Survey
- The Grafton Family Archives
- Manorial Collections

Key Features

- Craft of calligraphy, seal and vellum making
- Showcase 900 year old Charter
- Cross-cultural topics
- Revival of Latin
- Immersive, dedicated black box



Far Left: Illuminated Manuscript
Left: Gold Calligraphy



Far Left: Wax seals
Left: Crafting Vellum



Far Left: Precedent image, immersive language space
Left: Precedent image, Turkish and Islamic art display.

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: ILLUMINATE

Display Qualities

- Dark, immersive space
- A room within a room
- Glowing Illuminated Psalter
- Central, high specification display case
- Designed to facilitate regular object rotation
- Showcase Illuminated Charters of 1138, 1146 and 1378 over the course of a year.
- Exploration of calligraphy
- Audio translation of Latin
- The Latin Revival



Left: Design qualities of the 'Illuminated' space. Central high specification showcase for rotating manuscript display.

TEMPORARY EXHIBITION THEMES

BLOCKBUSTER: FOOD

Key Message

Food is intrinsic to science, agriculture, health and the socioeconomic climate of a place

Food is a product of the environment and land in which it is grown.

Significant Collections:

- Iveagh Manuscripts
- Ipswich Freehold Land Society
- Elizabeth Garrett Anderson
- St Audry's Hospital
- Local Studies Collection
- Suffolk Photographic Survey
- Bangladeshi Centre Curry and Culture
- The Stopher Collection
- The Ickworth Collections
- The Rous Family Archives
- The Grafton Family Archives
- Cullum Family Archives
- Garretts of Leiston
- Manorial Collections

Key Features

- Local agriculture
- Coprolite
- Garratt and Sons
- Cider and Beer production
- Archive recipes



Far Left: Coprolite Fertiliser.
The Botanical Lesson' frontispiece to Botany for Children by George Henslow
Left: Manorial Collection Recipes

Far Left: Garrett portable engine and thresher
Russian advert
Left: Beer distribution

Far Left: Knitted Food, by artist Jessica Dance.
Left: Precedent image, large scale hop growing installation.

APPENDIX I

GRAPHIC SYSTEM

The Hold exhibition graphics

Scheme Design

November 2017



Studio Eger

Typography

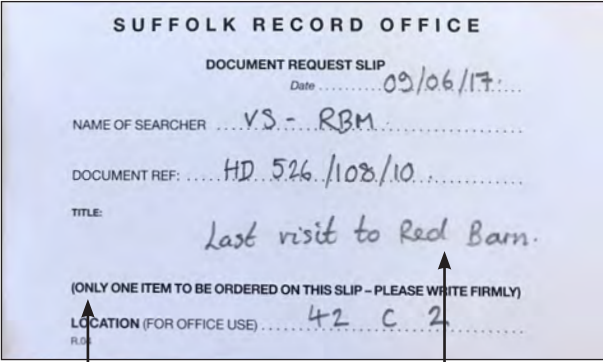
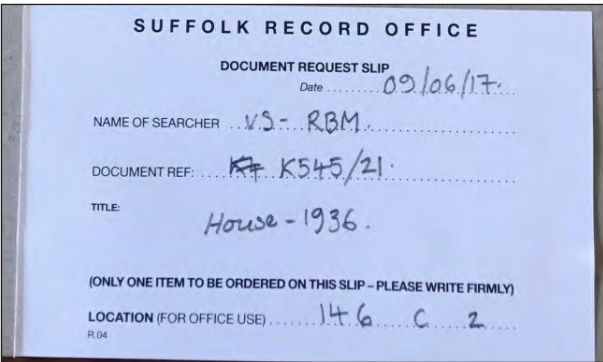
We propose using Bliss as the typeface for all graphic typeset text at the Hold. It is clear, simple and very legible, with a generous character.

It has been selected after reviewing the typefaces found at the Suffolk Record Office, and will be used alongside a handwritten font, to capture the graphic language of the archives.

AaBbCcDdEeFfGgHh
IiJjKkLlMmNnOoPpQq
RrSsTtUuVvWwXxYyZz
0123456789

Bliss: Natural, simple, legible

During the early stages of Bliss five different typefaces were studied; Johnston Underground, Gill Sans, the Transport typeface, Syntax and Frutiger. Letter shapes were chosen for their simplicity, legibility and Englishness, where forms are typically softer, more flowing and generous in their curves. The lowercase letters demonstrate some of these ideas, such as the lowercase l which differentiates itself with a curved foot at its base, and the humanist two-bowled g – typically found in English sans serif designs from 19th to mid 20th centuries.



Archive Type

Consistent in same positions across different records. Applied by sticker.

Handwriting

Varies across different lables, typically ink or pencil.



Newsprint and handwriting

Graphic system

Title

The Hold

As venisse quiduciis posanis mo totatur modipsam
alis milit, opta dolupta que sit autas experor autest,
ullorro inctio que la con erum sapiciis aut dolor
susdae venis quis aliam quibusdam facilia sinciis net,
ut officim fugiae pa cum fugitetur? Equide di cum
fugitia cullaut aut fugiti omnihit ex es sum voluptate
ipsus as de exerat preiciet odit fuga. As venisse
quiduciis posanis mo totatur modipsam alis milit,
opta dolupta que sit autas experor autest, ullorro
inctio que la con erum sapiciis aut dolor susdae venis
quis aliam quibusdam facilia sinciis net. 70 words

[shown here at 10%]

Section Title: 1000pt
Theme Title: 400pt
Intro text: 150pt
70 words

STORY
Maria Marten

SUFFOLK RECORD OFFICE


STORY FROM THE ARCHIVE
Date 11 July 2017

TITLE Maria Marten

Maria was raised in Polstead and worked from a young age at Layham Rectory. She was reputed to be a great beauty and was 24 when she and William Corder began their affair. Maria had already had two illegitimate children by this time, one by William’s brother and another by a man called Peter Mathews.

During Corder’s trial, Maria’s step-mother Ann mentioned the girl’s love of fine clothes, and this is borne out in the Prosecution Brief, which lists the clothes Maria took with her to The Red Barn.

LOCATION (FOR OFFICE USE) SROB/HD526/108/9 SROB/HD1378/17/1



LEFT

Portrait of Maria Marten, taken from an old engraving (undated). This slide is part of the archive collected by Mr L. Sewell of Long Melford and held at Suffolk Record Office.

OVERLEAF

Engraving, taken from a series, showing an ‘imagining’ of Maria Marten’s first visit to the Red Barn (undated).

Stories: Archive Record
Story or Image 260 x 360mm
75 words

SUFFOLK RECORD OFFICE

STORY FROM THE ARCHIVE
Date 11 July 2017

TITLE Listen to a song

Over the years, the Red Barn Murder has inspired various musicians to write songs and musical arrangements for it.

One such person who found himself intrigued with the story was Brian J. Burton who wrote music and lyrics for ‘The Ballad of William Corder’, published in 1964.

LOCATION (FOR OFFICE USE)

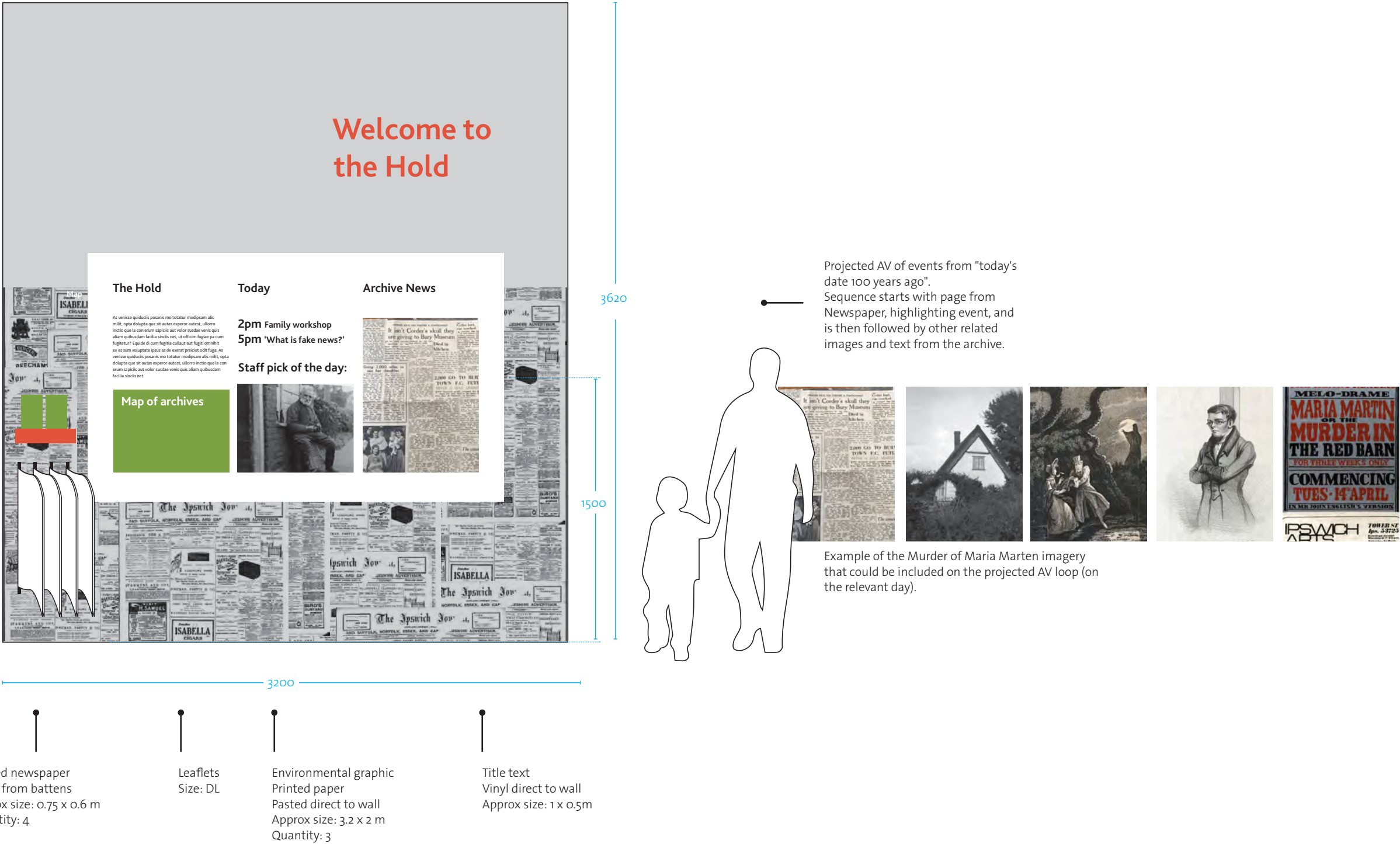
Labels: Archive Sticker
180 x 130mm
50 words

Colour

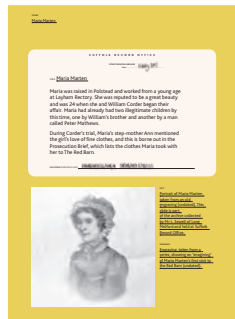
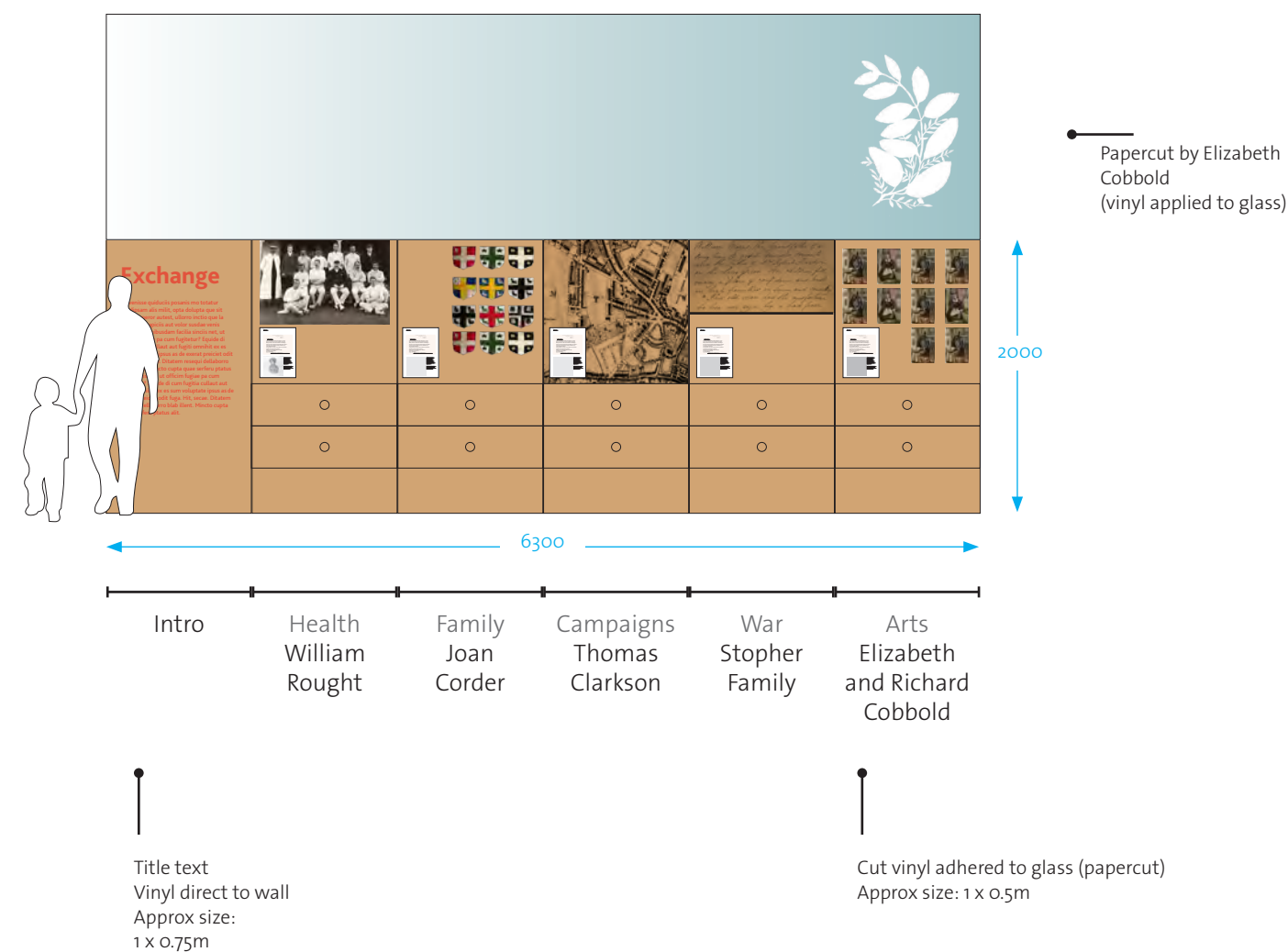
Bright colours taken from illuminated manuscripts



Graphic Elevation: News



Graphic Elevation: Exchange



Archive boards in drawers to tell more detailed stories (double-sided)
Size: 260 x 360mm
Approx quantity: 20



Graphic Elevation: Wonder



Title text + Intro text
Vinyl direct to wall
Approx size: 2 x 2m

Wallpaper
Approx size: 4m x 9.5m
Applied with no seams

Wallpaper
Approx size: 4.5m x 31m
Applied with no seams



Supergraphic Map:
This will be black and white, to work alongside the drawings. To be sourced from the County Map collections to show the county of Suffolk. (Intro panel "Wonder" explores maps from the archives).

Drawings, watercolours, paintings, maps of different locations around Suffolk are "pinned" to the map, and can be added to as discovered within the archives.



Worham's Post Office and Village shop, by Richard Cobbold, 1860.



Worham Village Richard Cobbold, 1860.



Repton (study of a Suffolk Landscape)



Hamlet Watling drawing of a stained glass from a Suffolk church (tba)

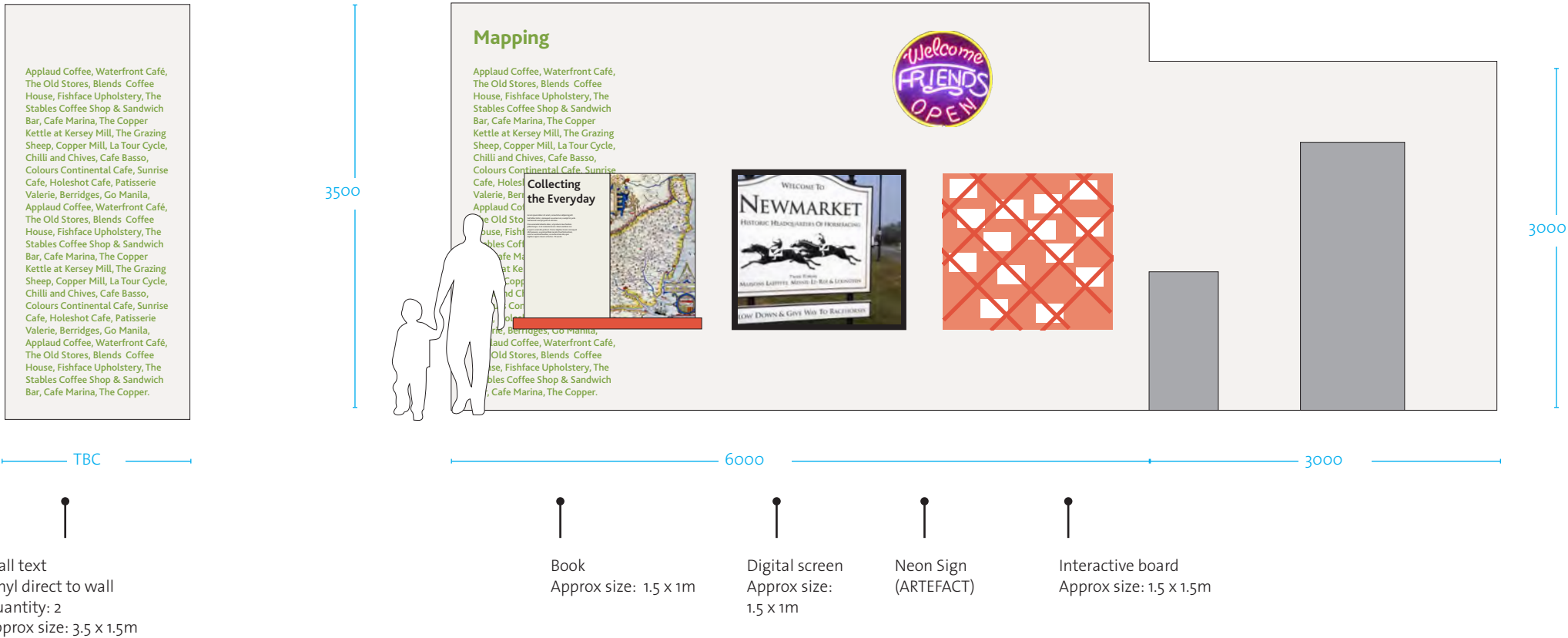


Flatford Mill ('Scene on a Navigable River'), John Constable, 1816–7



Examples of details of maps within the archive that could be overlaid.

Graphic Elevation: Mapping



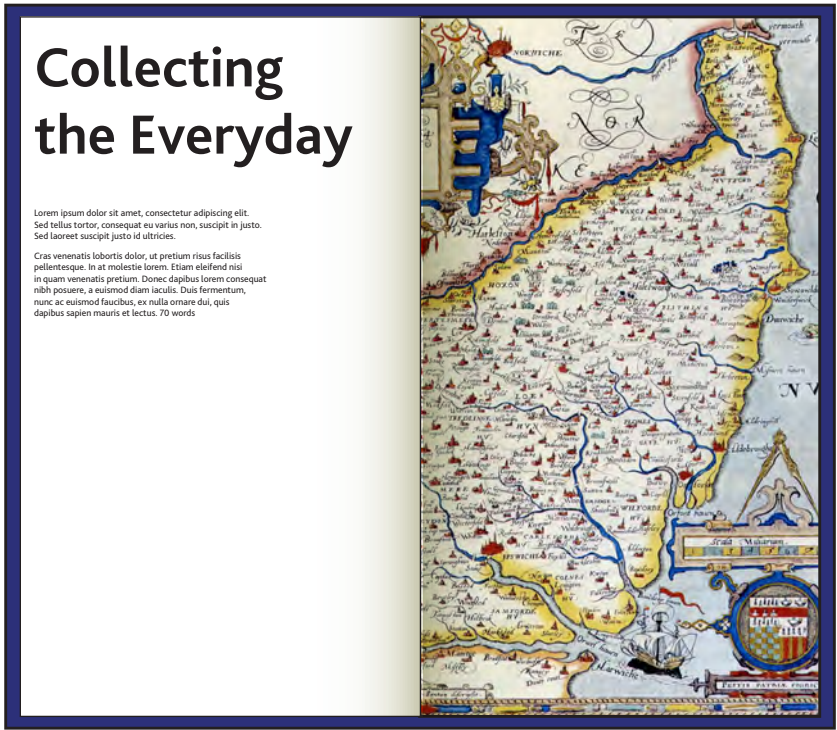
Wall text
Vinyl direct to wall
Quantity: 2
Approx size: 3,5 x 1,5m

Book
Approx size: 1,5 x 1m

Digital screen
Approx size: 1,5 x 1m

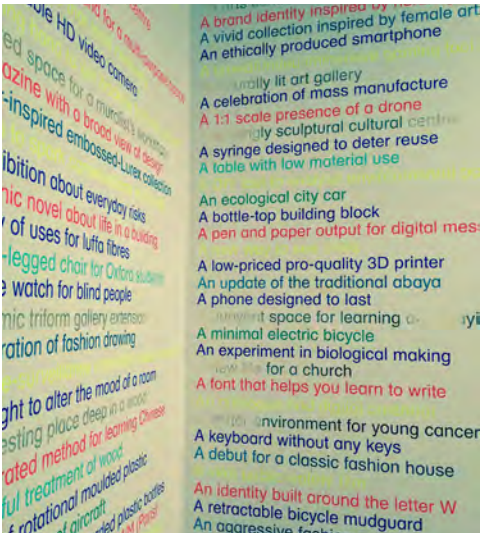
Neon Sign
(ARTEFACT)

Interactive board
Approx size: 1,5 x 1,5m



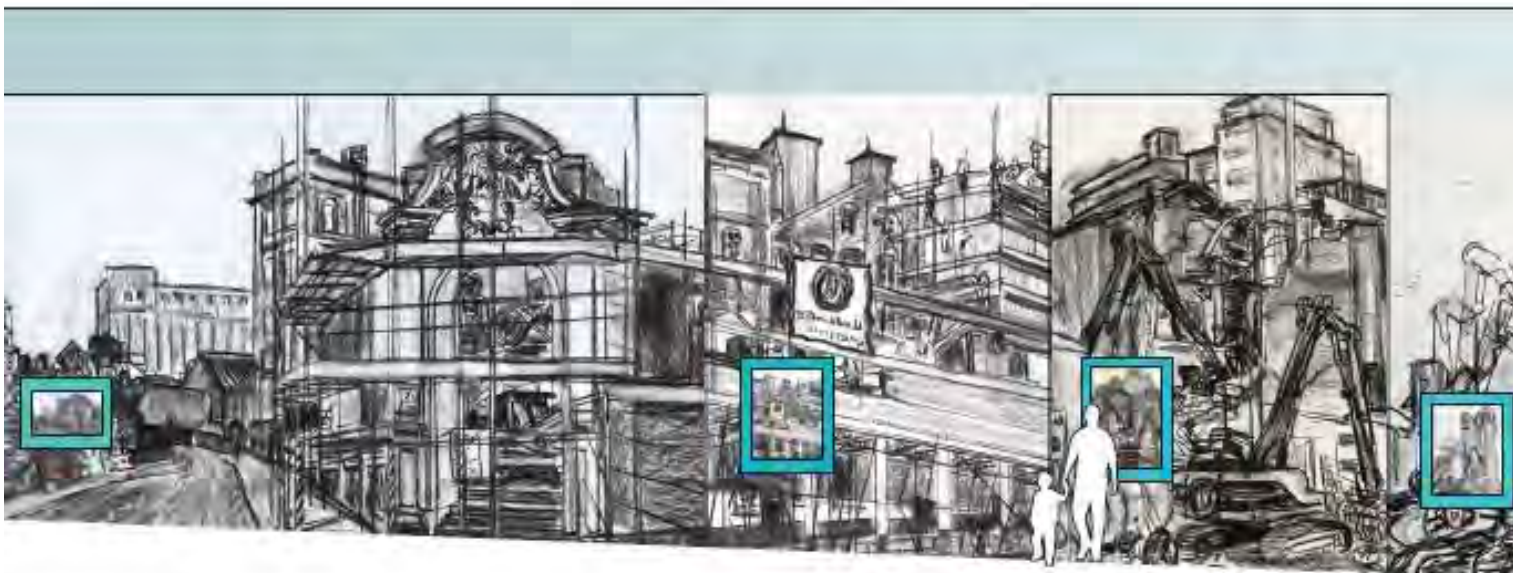
Detail of "supergraphic" visitors' book.

As visitors add to the collection of everyday, they can add their name, item and notes. And they can pinpoint on the map where their donation is from.



APPENDIX II

LIGHTING CONCEPT



The Hold Ipswich

Lighting Concept Proposal

Prepared by DHA Designs
Prepared for GuM

September 2017



Lighting Approach

This presentation looks at a number of different techniques that DHA propose to use to deliver the lighting for 'The Hold'.

The scheme will consist of a mix of lighting strategies with careful consideration of longevity for the future.

EXHIBITION THEMES

THEME LOCATIONS

Exhibitions are located throughout the public spaces in response to the architecture and nature of the display material.

Exchange

The generous public welcome area creates long vista towards the 'Exchange' display wall. This wall has a dialogue with the Search Room above and the Temporary Exhibition space to the side.

News

The display is positioned on a node between the entrance, cafe and shop, providing orientation information to visitors from the Waterfront.

Mapping

The glazed facade of the café exhibits a colourful display to entice the visitor and promote the cafe as part of an all encompassing cultural experience.

Sensory Courtyard

An oasis between city and archive, engaging all of the senses. A wooden model offers site-wide orientation.

Port

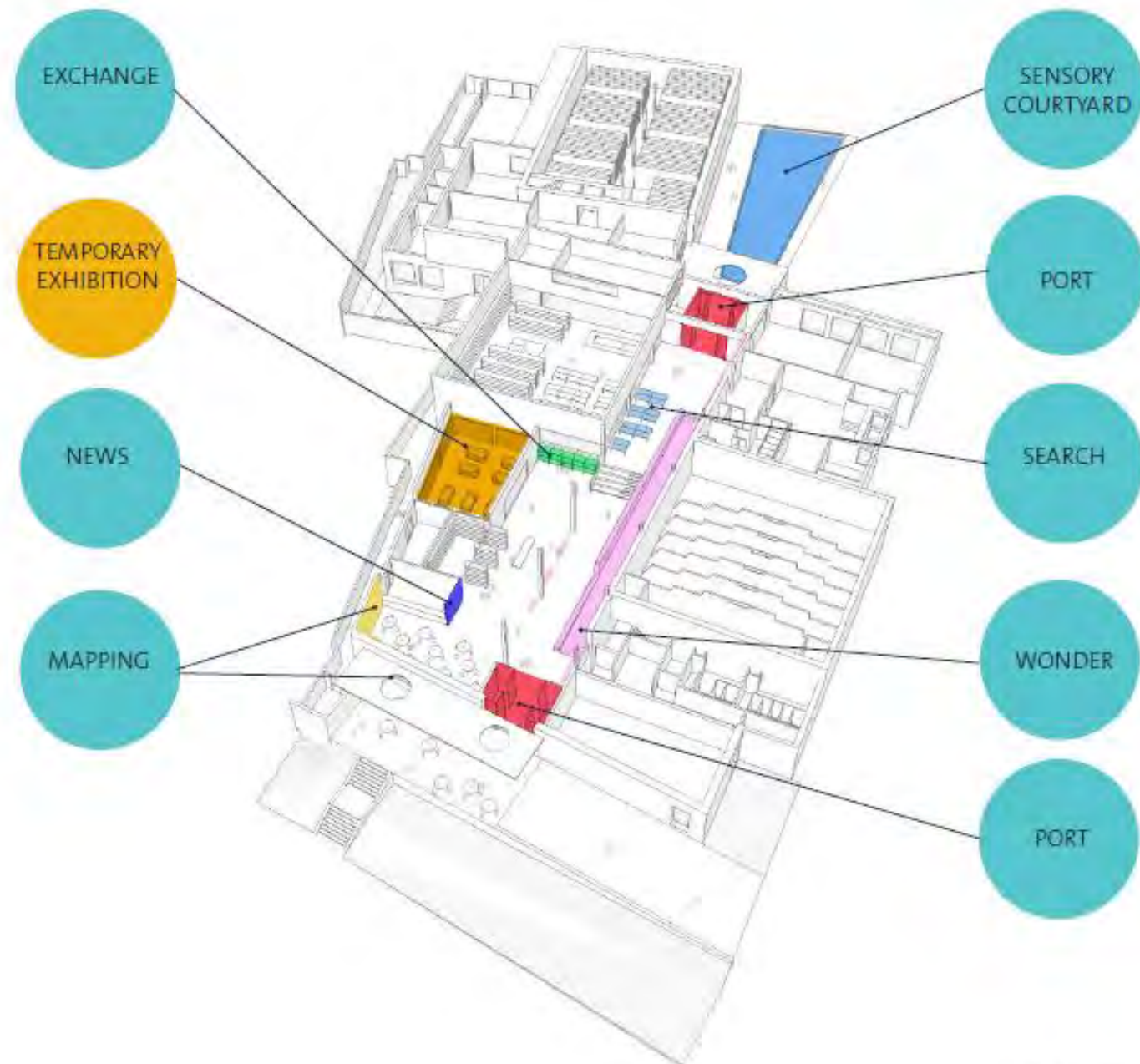
The glazed 'pavilions' that announce the building entrances become immersive transition spaces, preparing the visitor for their experience.

Search

Provides a direct link and low key alternative to the Search Room, with potential to reference themes from Wonder.

Wonder

The graduated route through the building presents a natural opportunity for a striking linear 31m display, to be viewed close-up or from afar.



Left: Proposed layout of exhibition spaces within the archive building.



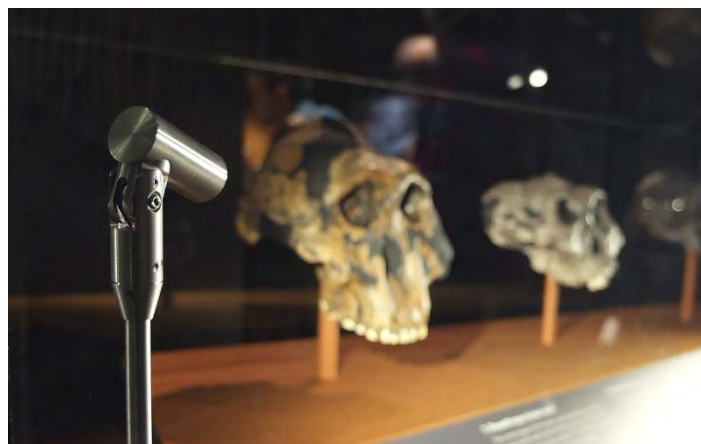
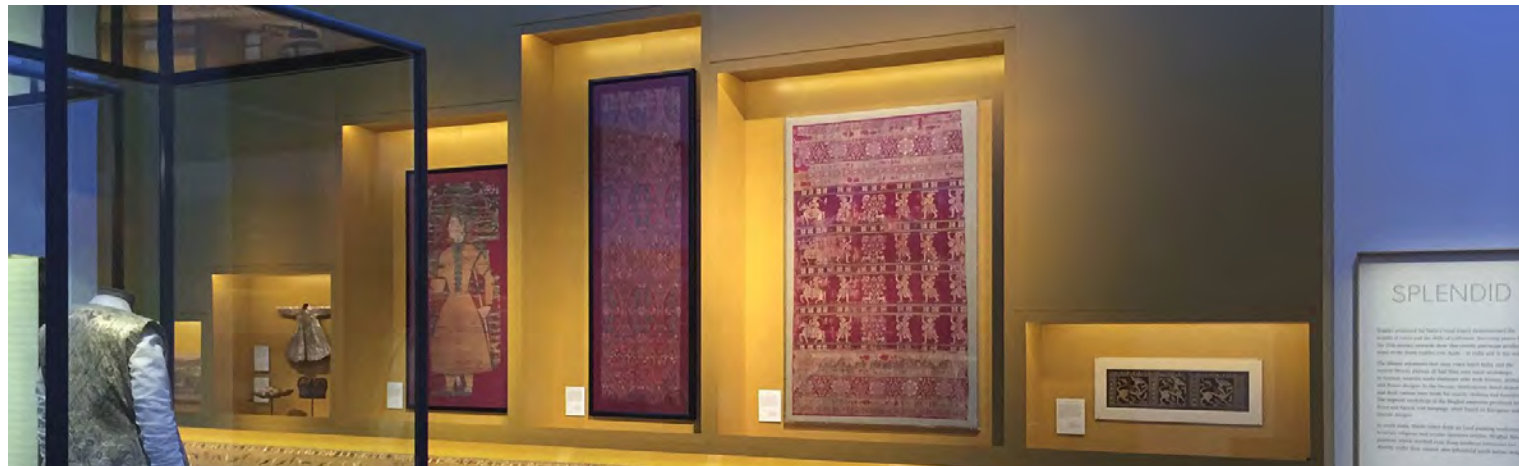
Lighting to 'Exchange'

As the visitor enters the welcome area there is a long vista towards this wall so it should be eye catching. At the same time it should be in keeping with the Temporary Exhibition space next to it, and the Search Room above.

As the Wonder Wall is to feature linear lighting, including it in this area would provide a consistent approach to interpretation displays whilst outlining the display from a distance making it eye-catching.

Ceiling recessed track here would provide lighting to displays on the wall, and give an element of future flexibility.

Localised case lighting would highlight objects, as well as providing more control when setting levels to sensitive objects. This could be miniature spot lights or a linear source but this can be determined at a later date.



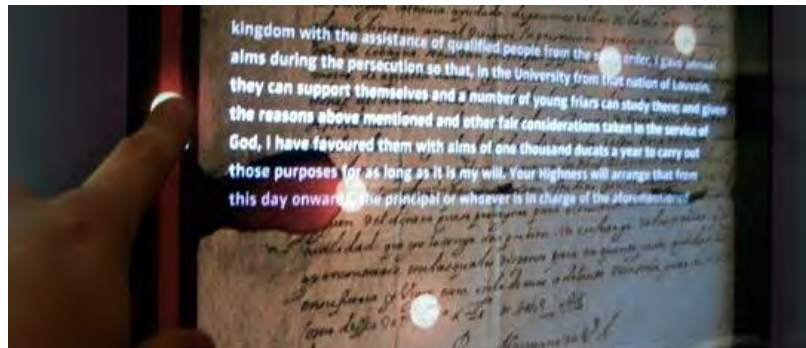


Lighting to 'News'

This will display significant news stories on a large scale with a changing projection, with some elements updated on a daily basis.

Consideration should be taken when determining locations of lighting to work in conjunction with projections.

We suggest track lighting here as it will enable us to light the entire wall sufficiently whilst being able to highlight different areas, if required. It also provides flexibility for the future.



Having a lighting source in addition to the track lighting, such as shelf lighting, will highlight objects as well as providing more control when setting levels to objects.



A lightbox allows a large surface area to be back lit evenly whilst being relatively cost effective which may be suitable for permanent graphics.



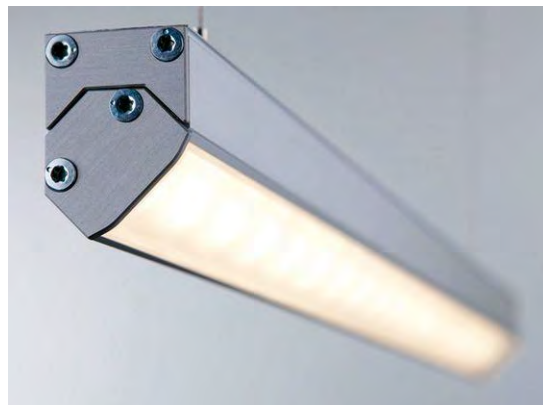
Lighting to 'Mapping'

The walls and glazed façade of the café exhibit should entice the visitor in from the waterfront so it should be striking. This could be done by applying a graphic film to the glazing which would also reduce light levels within the building, creating a better impact when entering.

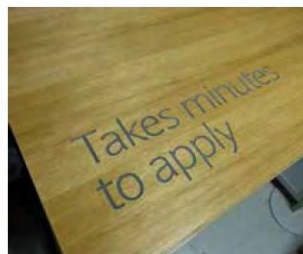
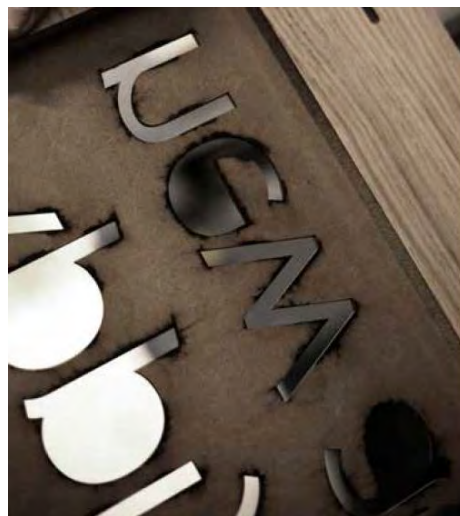


These graphics could be backlit using a ceiling mounted linear source to give them a glowing effect from the exterior. Using a linear source to do this is preferable as there will be less glare compared to spot lights.

Track and spot lights should be used to light the display wall of the café and the objects on display.



The three key elements of this area are the Visitor Book. Digital Screen and Interactive Billboard.



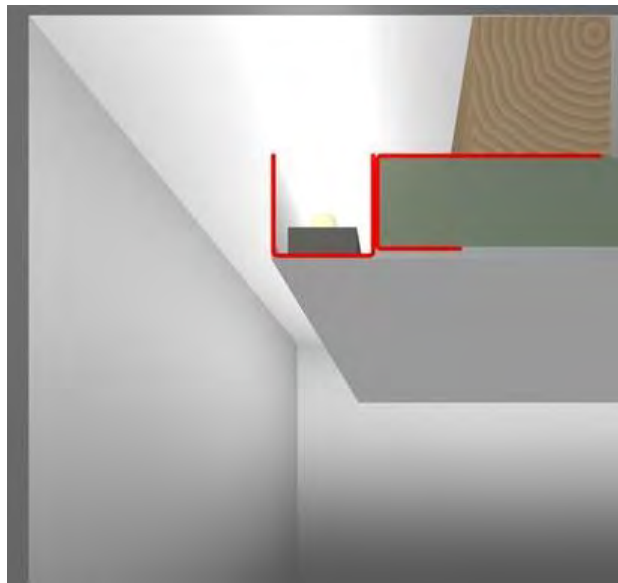
Lighting to 'Illuminate' – Temporary Exhibition Theme

Areas displaying original manuscripts are to be dark and immersive.

Manuscripts mounted within cases could be lit with miniature spots located inside the case. This would give the control need when lighting such sensitive objects, with almost no glare from the fitting or shadows created across the object - as could be the case with track lighting.

The illuminated Psalter could be done using a lightbox behind a perforated material to make the writing glow. The light box could then be linked to devices such as PIR sensors which will allow the lightbox to dim down or turn off if no one is in the space. This would then create the immersive space required.

Positioning stained glass windows so they can be lit by natural light would be preferable, as this is how they were intended to be viewed at the time of creation. However they could be backlit to enhance the effect on an overcast day, or at night for events.



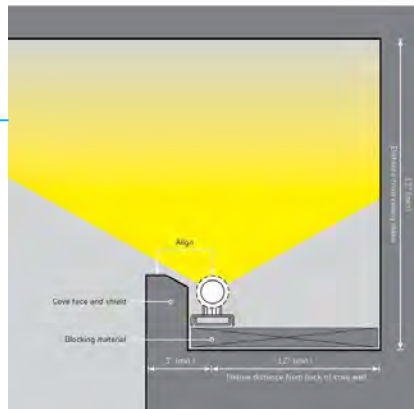
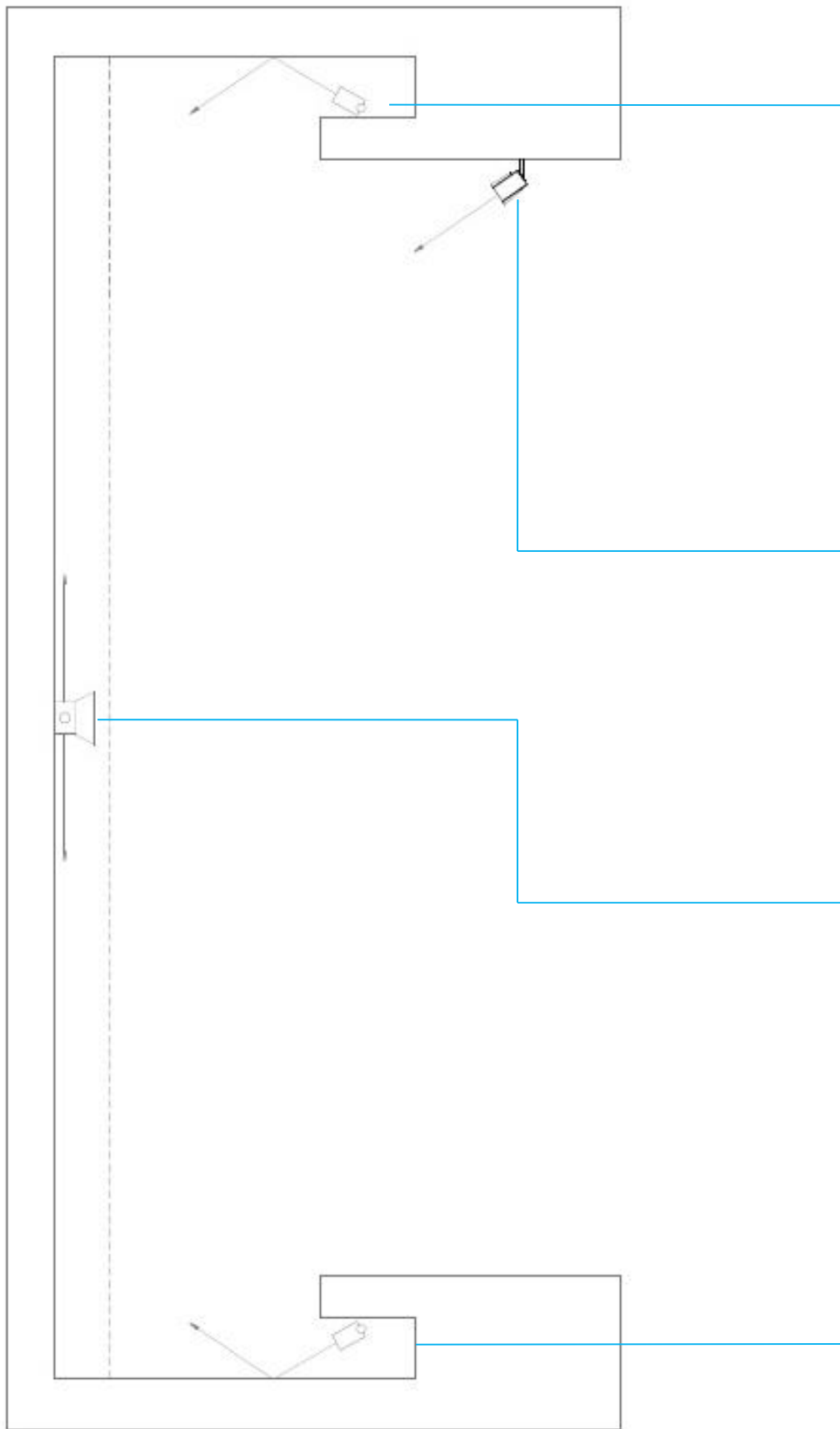
Lighting to 'Wonder Wall'

The Wonder Wall is important as it runs through the centre, stitching together two parts of the building. Continuous linear lighting would create an impressive vista through the building upon arrival.

Incorporating cove lighting into this space by mounting a linear source into a ledge or recess will provide a form of indirect light to wash down the wall. Using tuneable white LEDs would allow the colour temperature to be customised from cool white to warm white which could be set to one temperature during day light hours and another at night.

Localised case lighting to display cases would highlight objects within the different 'boxes', as well as providing more control when setting levels to sensitive objects. This could be miniature spot lights or a linear source but this can be determined at a later date. Lightbox behind 1:1 prints.

We also suggest track lighting here as it will enable us to light the entire wall sufficiently and also provides flexibility for the future.



Wonder Wall – Case Study

This is a similar style feature wall for a project that DHA previously worked on in Ballymena, Northern Ireland.

It was decided to use a linear source in a trough above and in a skirting below the wall.

This is because it can run the full length required homogeneously.

To supplement the lighting to the top and bottom of the wall, an additional central source which distributed light upwards and downwards was used.

For the best possible effect using multiple sources is preferable.



Lighting to Temporary Exhibition Space

Single or 3 circuit ceiling mounted track systems are extremely versatile lighting solutions for exhibitions that can be fixed to ceiling grids or wall displays and the spotlights can be positioned and adjusted to illuminate from all angles.

Rectangular or square arrangements of track make for greater flexibility than an arrangement in just one direction.

Track compatible rotatable spot lights provide a flexible solution to exhibition lighting, particularly fittings with adjustable beam angles that offer interchangeable lenses.

Power feeds at low level should be considered at this stage as display cases may have integrated lighting which will require power. These could be as simple as wall sockets or floor boxes.





Lighting to Exterior

The exterior forecourt space at the entrance of the building creates opportunities for sculpture displays.

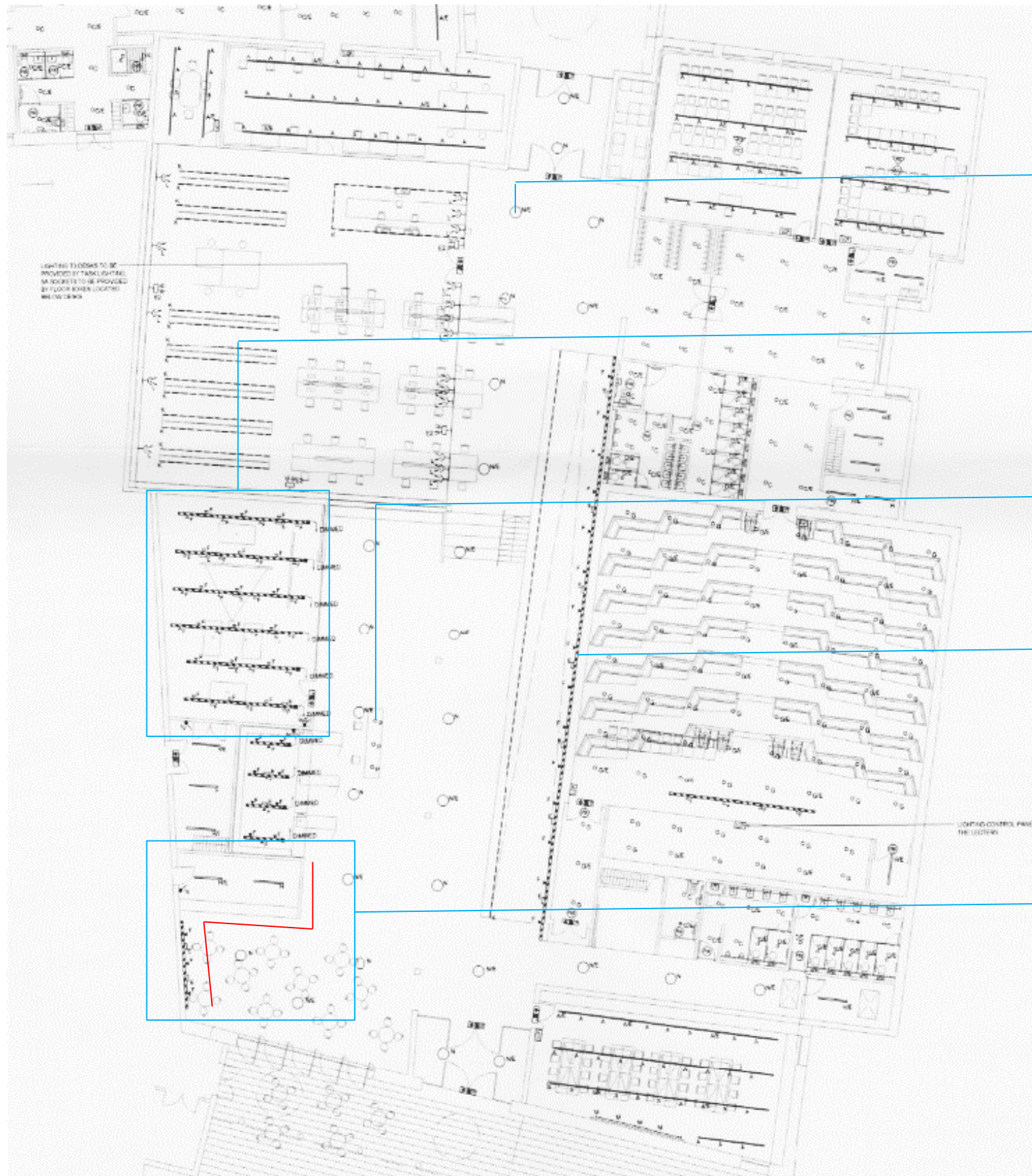
These displays should have lighting to them however this could be determined once it is known what is on display.

Lighting to interpretation panels should be considered. This could be done using inground fittings set into the landscape to uplight them.

Alternatively surface mounted fittings could be fixed to the plinth or structure supporting the panels.

We also suggest the use of in-ground up lights to illuminate trees and greenery around the exterior space. This will improve the buildings visual appeal, particularly at night.





Basebuild Comments

The 'high bay' fitting could be a more decorative pendant as there is no need for such bright fittings here as they will wash out the exhibition lighting.

Track layout good. No dimming to track as fittings will have on-board dimmers.

It would be better if the small LED pendants in the café are the same as the pendants above the desk.

The track here should be offset from the wall (roughly 1m) so we can light back onto it.

The track should be offset from the wall (roughly 1m) so we can light back onto it.

As this is a key display area, one of the first displays visitors see upon arrival, the track should continue around the wall.



Next Steps

DHA look forward to receiving feedback and working through these lighting philosophies area-by-area.

This will then allow us to produce a schedule and a set of drawings.

DHA look forward to working on this exciting project.

DHA DESIGNS

Studio 4
6-8 Cole Street
London SE1 4YH



www.dhadesigns.com

APPENDIX III

CONSERVATION PLAN TABLE OF SIGNIFICANCE

UCL style analysis of use, significance and importance for SRO notable collections

Note on frequency of use: SRO keeps statistics of the numbers of items used in the searchrooms but not of the types of material used as there is no electronic ordering system to allow us to do this.

Reference, Collection or group of collections and Collection type	Frequency of use (daily, weekly, monthly, several times a year, less than yearly)	Current use	Potential use	Significance level (Negligible Moderate Considerable Highest)	Importance grading (Local Regional National International)	Links to the Activity Plan	Exhibition themes displaying material from notable collections	Notes
HA93 De Saumarez (naval papers) Estate, Family & Personal	several times a year	National and international researchers Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Highest	International	1.3, 1.4, 1.6, 2.11, 2.12, 3.2	<ul style="list-style-type: none"> • Exchange • Catch (Blockbuster) • Wonder • Search 	Links with objects at the National Maritime Museum Requires work to get the catalogue online (links to documentation plan)
HA93 De Saumarez (North Carolina papers)	several times a year	National and international researchers Academics	Research Teaching Public Activities Partnership working	Highest	International		<ul style="list-style-type: none"> • Exchange • Catch (Blockbuster) • Wonder • Search 	Requires work to get the catalogue online (links to documentation plan)
HA93 De Saumarez family archive (estate management, maps, manorial and deeds)	monthly	Family and local researchers Interest groups Display Public activities	Display Research Teaching Public Activities	Moderate	Local	1.1, 1.2, 1.3, 1.4, 1.6	<ul style="list-style-type: none"> • Exchange • Catch (Blockbuster) • Wonder • Search 	Requires work to get the catalogue online (links to documentation plan)
HA93 De Saumarez family archive (Repton Red Books and Charles Barry Garden drawings)	several times a year	National and international researchers Local researchers Interest groups Academics Display	Display Research Teaching Public Activities Partnership working	Highest	International	1.3, 1.4, 1.6, 1.7	<ul style="list-style-type: none"> • Exchange • Catch (Blockbuster) • Wonder • Search 	Requires work to get the catalogue online (links to documentation plan)

		Public activities Learning						
HA93 De Saumarez family archive (family correspondence and papers)	several times a year	Family and local researchers Display Public activities learning	Display Research Teaching	Moderate	Local		<ul style="list-style-type: none"> Exchange Catch (Blockbuster) Wonder Search 	Requires work to get the catalogue online (links to documentation plan)
E5/9/608.7 Bury Psalter Item within Educational collection	monthly	Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Highest	Regional	1.3, 1.4, 1.6, 1.7, 2.11, 2.12, 3.2	<ul style="list-style-type: none"> Port Illuminate (Blockbuster) Wonder 	
L401 The Oral History collection Tape recordings (digital)	monthly	Family and local researchers Interest groups Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.3, 1.7, 1.8, 1.9, 1.10, 2.1, 2.10, 2.11, 3.1, 3.2, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Port News Catch (Blockbuster) Exchange Wonder 	Difficult to gauge frequency of use as the recordings are available via the Library service
Various Map collections Across a range of collections types	daily	National researchers Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Highest	International	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 1.10, 2.11, 2.12, 2.14, 3.5	<ul style="list-style-type: none"> Wonder Search Exchange Arrivals (Blockbuster) 	Pre 1700 maps, 50" Ordnance Survey and Enclosure maps and awards to be digitised as part of Sharing Suffolk Stories
Various Manorial collections Across a range of collections types	weekly	National and international researchers Family and local researchers Interest groups Academics Display Public activities	Display Research Teaching Public Activities Partnership working	Considerable	National	1.3, 1.4, 1.6, 1.7, 3.2	<ul style="list-style-type: none"> Wonder Search 	Much better access now that the information is on the Manorial Documents Register

		Learning						
HD1538 The Iveagh Manuscripts	monthly	National researchers Family and local researchers Academics Display Public activities	Display Research Teaching Public Activities	Moderate	Regional	1.3, 1.4, 1.6, 2.11	<ul style="list-style-type: none"> • Search • Arrivals (Blockbuster) • Illuminate (Blockbuster) 	Requires work to get the catalogue online (links to documentation plan)
GB554 Suffolk Regiment Archives Charities	weekly	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	International	1.3, 1.4, 1.6, 1.7, 2.11, 2.12, 2.14	<ul style="list-style-type: none"> • Search • News 	Links to Suffolk Regiment Museum
HA436 Elizabeth Garrett Anderson letters and papers Estate, Family & Personal	several times a year	National and international researchers Family and local researchers Interest groups Academics Display Public activities	Display Research Teaching Public Activities Partnership working	Considerable	International	1.3, 1.4, 1.6, 2.6, 2.11, 2.12, 2.14, 3.1, 3.3	<ul style="list-style-type: none"> • Search • Exchange 	Requires cataloguing work (links to documentation plan)
HC30 Garrett's of Leiston Businesses	monthly	National and international researchers Family and local researchers Interest groups Display Public activities	Display Research Teaching Public Activities Partnership working	Considerable	International	1.3, 1.4, 1.6, 1.7, 2.15, 3.2	<ul style="list-style-type: none"> • Search • Food (Blockbuster) 	Links to Leiston Long Shop Museum
ID407 St Audry's Hospital Hospitals	monthly	Family and local researchers Interest groups Academics Display Public activities	Display Research Teaching Public Activities Partnership working	Considerable	National	1.3, 1.4, 1.6, 1.7, 2.10, 2.13, 3.1, 3.4	<ul style="list-style-type: none"> • Search • Exchange 	Complementary displays at Museum of East Anglian Life and Felixstowe Museum

		Learning						
C Ipswich Borough Archives Borough	several times a year	Family and local researchers Academics Display Public activities	Display Research Teaching Public Activities Partnership working	Moderate	National	1.1, 1.2, 1.3, 1.4, 1.6, 2.10, 2.11, 2.13, 3.2	<ul style="list-style-type: none"> Wonder Search Arrivals (Blockbuster) Illuminate (Blockbuster) 	Links with collections of Ipswich and Colchester Museum service
HD3096 Basil Brown Archive Artificial & Miscellaneous	several times a year	Local researchers Interest groups Display Public activities	Display Research Teaching Public Activities Partnership working	Considerable	National	1.3, 1.4, 1.6, 3.5	<ul style="list-style-type: none"> Exchange Search Arrivals (Blockbuster) 	Links with Suffolk County Archaeological Archive and National Trust at Sutton Hoo
941, HA507 and HA558 The Ickworth collections Estate, Family & Personal	monthly	Family and local researchers Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Moderate	National	1.1, 1.2, 1.3, 1.4, 1.6	<ul style="list-style-type: none"> Search Food (Blockbuster) 	Links with National Trust at Ickworth Requires cataloguing work (links to documentation plan)
HD825 and HD3012 The Stopher collections of WW1 letters and papers Artificial & Miscellaneous	monthly	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Highest	National	1.3, 1.4, 1.6, 2.10, 2.13, 2.14, 3.1	<ul style="list-style-type: none"> Exchange News Search Food (Blockbuster) 	Links with material at the Suffolk Regiment Museum
K681 Suffolk Photographic Survey Photographs and Illustrations	daily	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.3, 1.4, 1.5, 1.6, 2.10, 2.12, 2.14, 2.15, 3.2, 3.5	<ul style="list-style-type: none"> Mapping Search Catch (Blockbuster) Illuminate (Blockbuster) Arrivals (Blockbuster) Food (Blockbuster) 	Outsize photographs need cataloguing (links to documentation plan)

Various The Local Studies collection Local places Library collection	daily	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 2.10, 2.11, 2.12, 2.13, 2.14, 3.1, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Wonder Search News Arrivals (Blockbuster) Catch (Blockbuster) Food (Blockbuster) Illuminate (Blockbuster) 	
Various The Local Studies collection Local newspapers	daily	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 2.10, 2.11, 2.12, 2.13, 2.14, 3.1, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Wonder Search News Arrivals (Blockbuster) Food (Blockbuster) Catch (Blockbuster) Illuminate (Blockbuster) 	
Various The Local Studies collection Illustrations	weekly	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Local	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 2.10, 2.11, 2.12, 2.13, 2.14, 3.1, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Wonder Search News Arrivals (Blockbuster) Food (Blockbuster) Catch (Blockbuster) Illuminate (Blockbuster) 	
Various The Local Studies collection Local authors	weekly	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 2.10, 2.11, 2.12, 2.13, 2.14, 3.1, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Wonder Search News Arrivals (Blockbuster) Food (Blockbuster) Catch (Blockbuster) Illuminate (Blockbuster) 	

						3.5		
Various The Local Studies collection periodicals	weekly	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Moderate	Regional	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 2.10, 2.11, 2.12, 2.13, 2.14, 3.1, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Wonder Search News Arrivals (Blockbuster) Food (Blockbuster) Catch (Blockbuster) Illuminate (Blockbuster) 	
Various The Local Studies collection Local people	daily	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 2.10, 2.11, 2.12, 2.13, 2.14, 3.1, 3.3, 3.4, 3.5	<ul style="list-style-type: none"> Wonder Search News Arrivals (Blockbuster) Food (Blockbuster) Catch (Blockbuster) Illuminate (Blockbuster) 	
552 Port of Lowestoft Research Society Societies and organisations	Weekly	Family and local researchers Interest groups Academics Display Public activities	Display Research Teaching Public Activities Partnership working	Moderate	National	1.3, 1.4, 1.6, 2.14	<ul style="list-style-type: none"> Search Catch (Blockbuster) 	Requires work to get the catalogue online (links to documentation plan)
GC684 Ipswich Caribbean Experience Societies and organisations	several times a year	Family and local researchers Interest groups Display Public activities Learning	Display Research Teaching Public Activities	Considerable	National	1.3, 1.4, 1.6, 2.11, 2.12, 3.4, 3.5	<ul style="list-style-type: none"> Mapping Search Arrivals (Blockbuster) Food (Blockbuster) 	Requires cataloguing work and work on making digital material accessible (links to documentation plan)
GC843 Bangladeshi Centre, Ipswich - Curry and Culture Societies and	several times a year	Family and local researchers Interest groups Display Public activities	Display Research Teaching Public Activities	Considerable	National	1.3, 1.4, 1.6, 2.11, 2.12, 3.4, 3.5	<ul style="list-style-type: none"> Mapping Search Arrivals (Blockbuster) Food (Blockbuster) 	Requires work on making digital material accessible (links to documentation)

organisations		Learning						plan)
194/F1/1 The Farce of Sodom Item within solicitor's collection	less than yearly	National and international researchers Interest groups Academics	Research Teaching Public Activities Partnership working	Highest	International	3.1	<ul style="list-style-type: none"> Exchange Search Illuminate (Blockbuster) 	Not widespread or local significance but is a key item for academic research
GF419 Ipswich Freehold Land Society Friendly Societies	monthly	Family and local researchers Interest groups Academics Display Public activities Learning	Display Research Teaching Public Activities Partnership working	Considerable	Regional	1.3, 1.4, 1.6, 1.7, 1.8, 2.11, 2.12, 2.14, 3.2	<ul style="list-style-type: none"> Exchange Wonder Search Food (Blockbuster) 	Links with Ipswich Building Society
HG3 Tayler and Green architects Architects	several times a year	Family and local researchers Interest groups Academics Display Public activities	Display Research Teaching Public Activities	Considerable	National	1.3, 1.4, 1.6, 2.15, 3.2	<ul style="list-style-type: none"> Exchange Wonder Search 	Requires cataloguing work (links to documentation plan). Could be the subject of an external funding grant
HA11 Rous family archives Estate, Family & Personal	monthly	Family and local researchers Academics Display Public activities	Display Research Teaching Public Activities	Moderate	Regional	1.1, 1.2, 1.3, 1.4, 1.6	<ul style="list-style-type: none"> Search News Food (Blockbuster) 	Requires cataloguing work (links to documentation plan)
HA513 The Grafton family archives Estate, Family & Personal	monthly	National and international researchers Family and local researchers Display Public activities	Display Research Teaching Public Activities	Considerable	National	1.1, 1.2, 1.3, 1.4, 1.6	<ul style="list-style-type: none"> Search Illuminate (Blockbuster) Food (Blockbuster) 	Requires cataloguing work (links to documentation plan)
E2 The Cullum Family archives	monthly	Family and local researchers Display Public activities	Display Research Teaching Public Activities	Moderate	National	1.1, 1.2, 1.3, 1.4, 1.6	<ul style="list-style-type: none"> Search Food (Blockbuster) 	Requires cataloguing work (links to documentation)

Estate, Family & Personal								plan)
ADA, 611 (BRO) 34 and 36 (LRO) 16 Old Poor Law collections Transferred records	weekly	Family and local researchers Display Public activities Learning	Display Research Teaching Public Activities	Moderate	Regional	1.3, 1.4, 1.6, 1.7, 3.4	• Search	Requires work to get the catalogue online (links to documentation plan)
CUL The Cullum Library Library collection	monthly	Family and local researchers Display Public activities Learning	Display Research Teaching Public Activities	Considerable	National	1.3, 1.4, 1.6, 2.15, 3.2	• Search	Requires work to get the catalogue online (links to documentation plan)

APPENDIX IV

TOURING EXHIBITION PILOT

TOURING EXHIBITION

RED BARN: KEY CONCEPT

The temporary exhibit is entitled –
Moles, Cherries and Murder.

This pilot exhibition, is a chance to explore themes drawn from the Archives in Suffolk to reveal stories of both the Red Barn Murder and aspects of Suffolk life.

Significant Collections

- Local Studies Collection
(printed books, prints, newspapers)
- Suffolk Photographic Survey
- Cullum Library and Family Archive
- Map Collection

Key Features

The exhibit should be easy to transport from venue to venue, with clear, accessible graphics and interactive elements.

The temporary exhibition will take the concept of unpacking the archives, to reveal the plethora of interconnected stories within.

By being interactive, asking visitors to open a box and take out stories, we hope to encourage each person to visit the archives to pursue their own research.

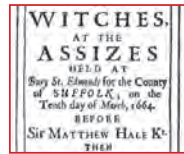


TOURING EXHIBITION

RED BARN: INTERPRETATIVE STRATEGY

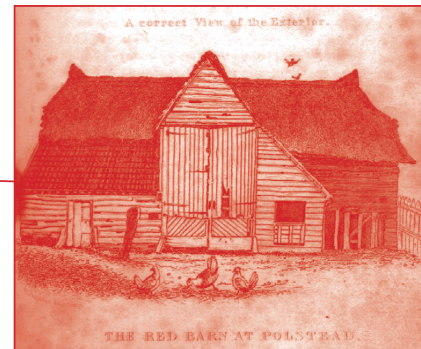
Thomas Marten, Father

Molecatcher
Travelled from farm to farm
Customers provided food & lodging
Fee for each mole caught
Mole skins and traps



Stepmother

Dreamt about murder
Located body through dreams
Superstition – witches



Maria Marten

Local daughter
Affairs
Childbirth



William Corder

One of 4 sons
Prodigal son
Character



Execution

11 August 1828
7-20,000 people attended
5000 people queued to see body
Tanned skin binds book
Death mask



Persecution by Press

Catnach's Broadside –
over a million copies sold

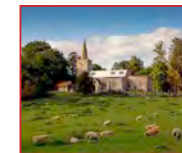


Constable Country

Polstead is in the Debham Vale

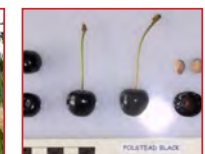
The Cock Inn – Country Inn

17th C Freehouse Country Inn
Scene of Red Barn Murder Inquest
Serves Suffolk Cask Ales

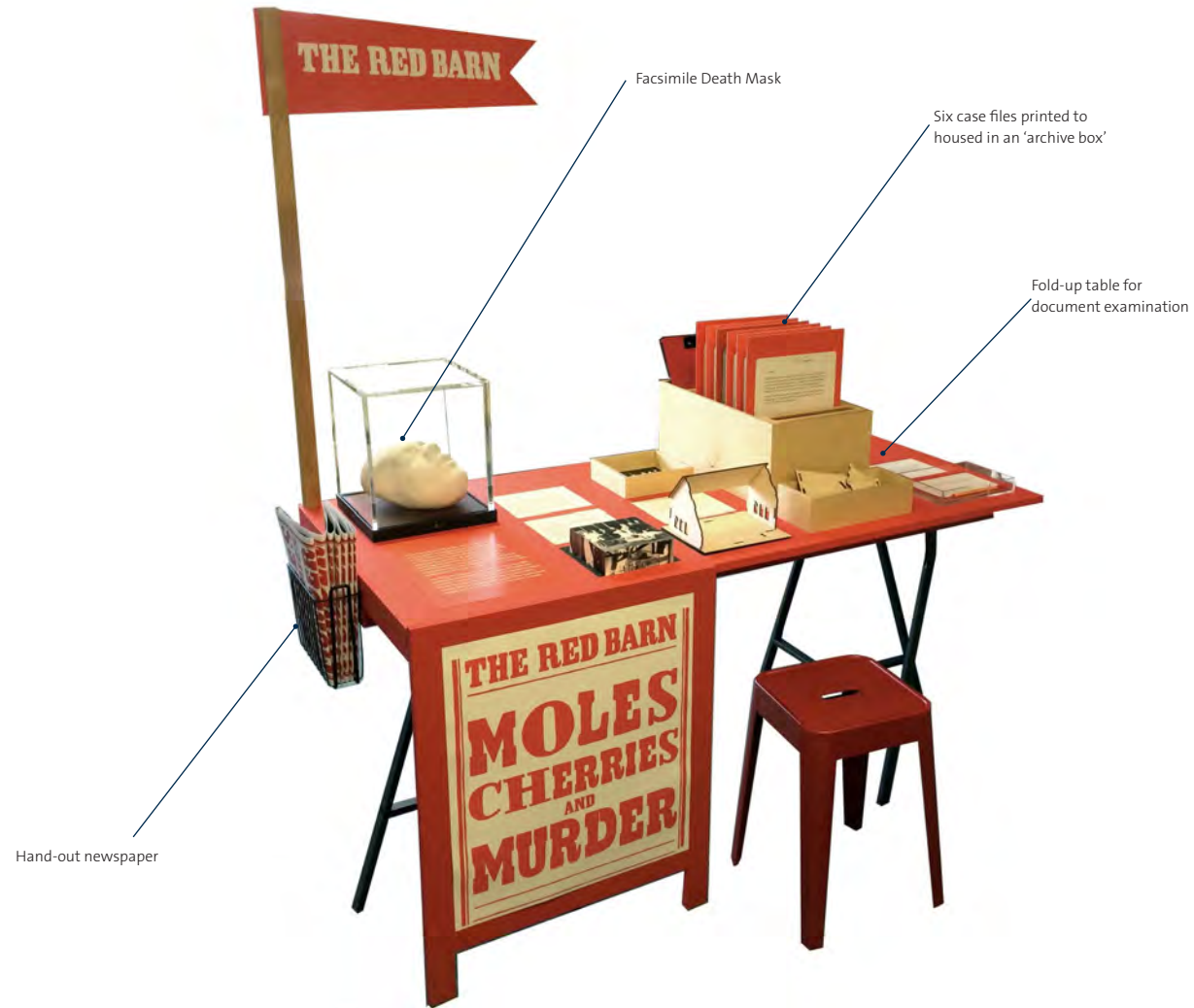


Polstead Village – the rural idyll

"Place by the pool"
2 ponds
12thC Church (early bricks / spire)
Polstice (summer music festival)
The Polstead Black Cherry Tree



TOURING EXHIBITION
RED BARN: ON TOUR



APPENDIX V

OBJECT LIST EXAMPLE - EXCHANGE

Theme	Item name	Reference Number	Image Thumbnail	L	W	H	Brief description/notes	Case/Display Type
-------	-----------	------------------	-----------------	---	---	---	-------------------------	-------------------

Joan Corder - newscutting
information on her
background

newscuttings in two parts on
her background

ISSIDUOUS COLLECTOR.

The Collector

When Joan Corder died in her 84th year in April 2005 Suffolk lost the finest herald and genealogist the county ever had. For over 50 years she had worked on the history of Suffolk from 1300 to the present day using two powerful tools: heraldry and family history.

Thanks to her, Suffolk is better served for heraldic reference works than any other county in England, and those preparing the great national *Dictionary of Arms* wrote in their preface 'we envisaged a work on the lines of Joan Corder's *Dictionary of Suffolk Arms*'. This accolade meant much to her, modest though she was.

Her grandfather Richard Corder owned Mockbeggar's Hall at Claydon, but it was long before his time that the house gained its unkind name. Apparently the lights of the hall were a lure to passing vagrants who had to make a lengthy detour from the Norwich Road to reach the front door which was never opened to them.

Service as a plotter in the WAAF in the Second World War suited Joan's quick mind and lively, sociable nature. Later, looking after her widowed mother in Felixstowe was something of an anti-climax, but somehow she made time to teach herself the skills she needed for future research.

After her mother died Joan moved to Ipswich, relishing the extra time she now had for touring the county with a camera in her immaculate Ford Anglia and for research and writing.

The walls of one whole room and

From Page One

all the corridors in her Framlingham Court flat were shelved with bookcases, loaded with works of reference and manuscripts acquired before the transatlantic market overheated.

A few pounds in the 1950s would purchase the rarest treasures, each worth thousands today.

After collecting manuscript material for a biography of her favourite author, Jane Austen, which she called *Akin to Jane* she began to tackle the three publications which made her name.

The first was the *Dictionary of Suffolk Arms* and when it was launched in September 1965, Sir Anthony Wagner, Garter Principal King of Arms gave the book the highest praise and pressed its author to proceed immediately to her next task, editing the record of William Hervy's 1561 Visitation of Suffolk for the Harleian Society.

On the strength of her Dictionary alone Joan was elected a Fellow of the Society of Antiquaries of London in 1967.

Accepting Anthony Wagner's challenge, Joan Corder set to work editing the earliest visitation of the county and sending it in to the Harleian Society editor in 1973.

Nothing was heard from him for almost eight years.

Then out of the blue came a sheaf of proofs for urgent attention and pages of queries. Joan meanwhile had been improving her first drafts and was understandably furious.

Nevertheless she set to work, proof reading and correcting, and the two volumes appeared in 1981 and 1984.

Finally she worked on a *Dictionary of Suffolk Crests* for the Suffolk Records Society which was launched in 1998 at Boxford House, the home of Sir Conrad Swan, former Garter King of Arms.

The Collection

It consists of Visitation records on paper and Pedigree rolls and Grants of arms, mostly on vellum.

There are also photographic collections and notebooks which Joan gathered to extra-illustrate her own works.

Although she referred to her collection constantly, there is still a great deal to discover in her manuscripts and it is now up to others to enjoy, study and write about them.

Research is about making connections. Were she alive today, she would be delighted to learn of recent discoveries made from just two of her prize possessions as described here.

Image of Joan Corder

Joan Corder aged c10

K807/9



studying images.....

Image of Joan in later life

Taken from a newspaper cutting



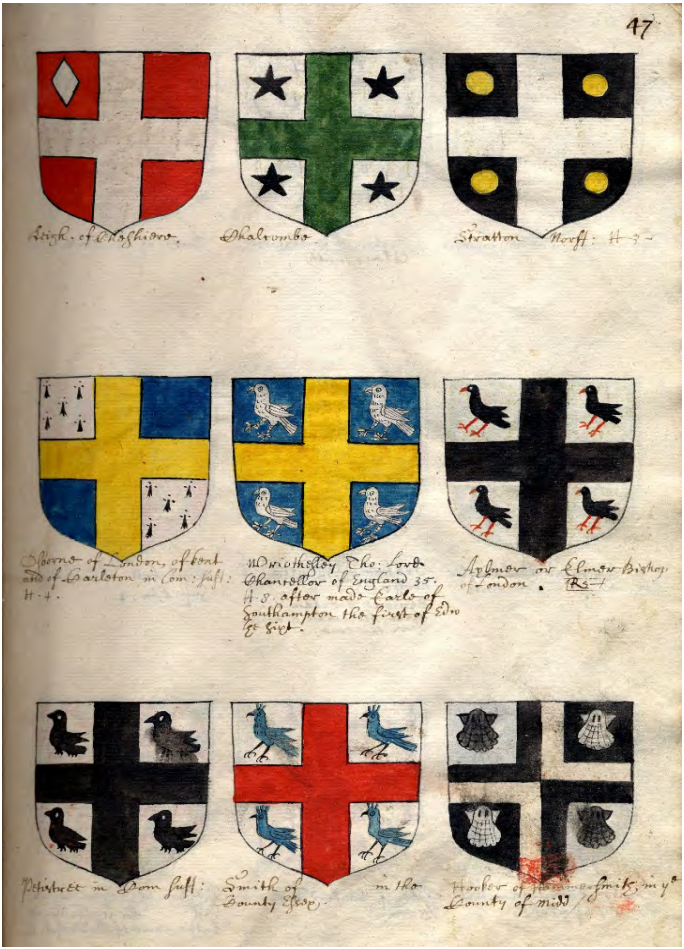
FINEST HERALD: Joan Cornish at work in her study with some items from her magnificent collection

hope fully we can locate a copy of this image in our collections?

Examples from her collection

Page from an Ordinary of Arms

HD2418/23



An Ordinary lists the arms in order of the type of symbлизм used, arranged alphabetically - the catalogue description for this one is - Ordinary of Arms, by Richard Golty (c1594-1678) of Framlingham, Fos 3 to 266 of emblazoned arms, nine to a page, some 2376 in all, with index nominum on fos 268-301. The arms have a strong East Suffolk bias

Examples from her collection

A grant of Arms

HD2418/80



Grants of new coats of arms are official productions of the College of Arms and bear seals and signatures of the heralds involved - this one shows the coats of arms on a grant made in 1562.

Examples from her collection

Detail from grant of arms

HD2418/80 detail



Detail from above



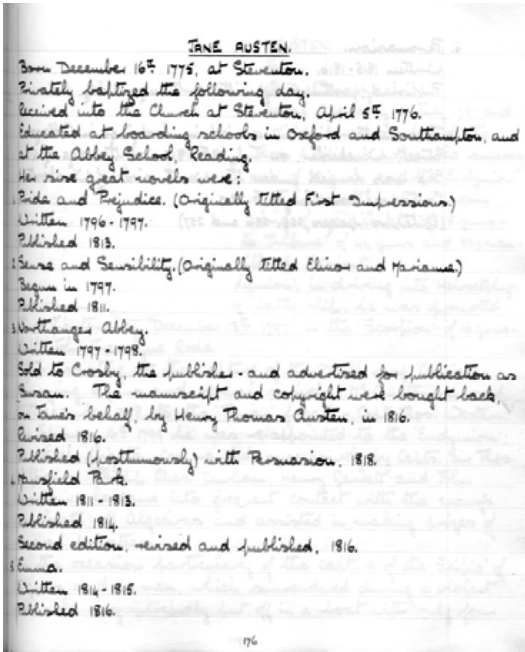
Catalogue description - Wingfield Pedigree Roll,

Examples from her collection	Detail from Pedigree	HD2418/86
------------------------------	----------------------	-----------



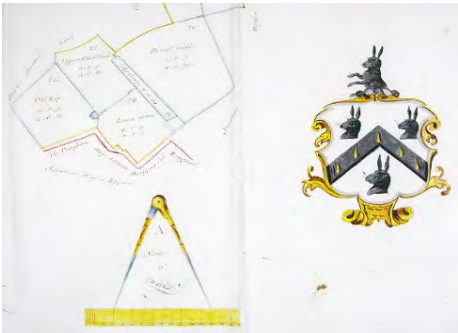
The Genealogy of Sir Robert Wingfield of Letheringham Knight: & Dame Cicely Wentworth his Wyfe: Temp John to 1567. Sixty nine coats and shield with quarterings

Other interests - manuscripts held elsewhere	Akin to Jane	page from website - https://janeaustensworld.wordpress.com/2012/07/30/akin-to-jane-austen-fabulous-information-about-the-austen-family-tree/
--	--------------	---



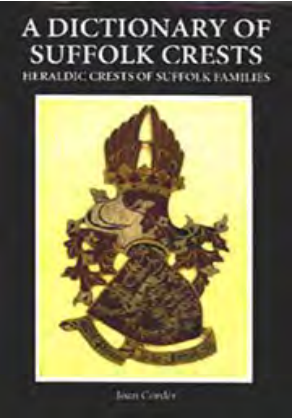
Joan Corder wrote a manuscript in 1953 listing as many descendants of George and Cassandra Austen as she could find. This manuscript is described in other sources as an unpublished 'thesis' on Jane Austen? Only a couple of manuscript copies exist, one held at the Jane Austen House Museum at Chawnston Other one held at the College of Arms? - maybe we could link up with them to get an image of this work?

Example of map from her collection	Estate map of Reginald Rabbett (yes that is his name) of Battisford, 1771	HD2418/94
------------------------------------	---	-----------



A map of where she lived did not seem relevant? A better scan would be required for actual display - the map covers a lot larger area. This image is just to show the compass and shield images

Example of her first published work	Dictionary of Suffolk Crests by Joan Corder	
-------------------------------------	---	--



published by the Suffolk Records Society- a copy could be used as a static display item? Her first volume is bound in plain green covers - not very exciting imagery. A pile of her books could be used for display purposes...

APPENDIX VI

BUDGET ESTIMATE SUMMARY

The Hold Exhibition

Initial Budget Estimate - No.4

Summary

Area

Port	£	20,000
Mapping	£	30,652
News	£	23,100
Exchange	£	63,040
Search	£	29,200
Wonder	£	86,200
Courtyard Experience	£	49,500
Temporary Gallery Initial Fit Out	£	67,000
Sub-Total	£	368,692
Preliminaries	Say	15% £ 55,000
Sub-Total	£	423,692
Contingency	Say	10% £ 42,000
Total (Initial Project)	£	465,692

Additional Items

Shows (Budget only)

Block Buster	£	50,000
Other shows	£	14,000
	£	64,000

Breakdown	Activity Plan		Revenue
	Y1	£33,000	£31,000
HLF Period	Y2	£33,000	£31,000
	Y3	£33,000	£31,000
Post HLF		£32,900	£31,000

APPENDIX VII

LETTERS OF SUPPORT FROM POTENTIAL LOAN PARTNERS



UNIVERSITY OF
CAMBRIDGE

Cambridge University Library

[Redacted]

4 December 2017

Ipswich Record Office
Gatacre Road
Ipswich
Suffolk
IP1 2LQ

Dear [Redacted]

Collaboration between Cambridge University Library Special Collections Departments and Suffolk Record Office - The Hold

Thank you very much for sending the Exhibition and Interpretation Plan for The Hold - A Suffolk Archives Service for the 21st Century.

Cambridge University Library is very interested to learn more about the partnership between Suffolk Record Office and the University of Suffolk to create a new flagship heritage facility that safeguards and showcases the county's heritage. Your ambitions for The Hold – interpreting heritage for a broader audience by providing an enhanced offer and new learning opportunities that would allow local people, visitors, students and academics to interact with the collections, including through the application of digital technologies – chime with many of our own initiatives to engage with diverse audiences within and beyond the University in the study and enjoyment of our collections. We would like to express our support for the plans being proposed by Suffolk Record Office and our willingness to remain in dialogue about the possibilities it represents for fruitful collaboration in the future.

The Library is committed to enabling and enhancing world-class research, teaching, and learning through our curatorial expertise, collections, and facilities. We host a burgeoning programme of seminars that draw on our manuscripts, archives and rare books, for undergraduate and postgraduate students at the University of Cambridge and other higher education institutions (including, most recently, Anglia Ruskin University, the Universities of York and Kent, and the School of Advanced Study in London) as well as groups from adult education organisations such as the University of the Third Age. There is clearly potential to extend these initiatives jointly: for example, to include students from the University of Suffolk and other local audiences in-group visits co-ordinated with University Library curators.

Cambridge University Library is also heavily engaged in developing digital services to make our collections accessible to the widest possible audience in new and innovative ways. The Cambridge Digital Library provides a visually appealing and accessible platform for hosting high-resolution digital images of our collections, produced by our in-house team of expert photographers, the Digital Content Unit. Collection items are accompanied by detailed scholarly descriptions (often compiled by world experts in the field) as well as more accessible introductions that set the material in its historical context and explain its significance, to encourage engagement with our collections by both

Cambridge University Library
West Road
Cambridge CB3 9DR

[Redacted]

www.lib.cam.ac.uk

researchers and the general public. The Digital Library hosts material not only from within the University Library, but from a number of partner institutions in Cambridge and around the country. In particular, our virtual exhibitions website provides the space both for digital displays that complement our physical exhibitions and extend their life beyond the exhibition period as well as for standalone virtual exhibitions, such as *Remembering the Reformation*, the recent AHRC-funded interdisciplinary project between Cambridge, and the libraries of York Minster and Lambeth Palace. We are keen to build new collaborations that bring collections, researchers and audiences together, and are open to sharing our experiences and expertise in support of the initiatives that are planned for The Hold.

At the same time, the Library recognises the enduring importance of the physical collections, and the need to preserve them for future generations, and welcomes the proposals that The Hold should include facilities for the storage, study and showcasing of its collections. We have developed an ambitious exhibition programme of our own that communicates cutting-edge research and explains the importance of our special collections in accessible and visually stimulating ways. We borrow items from other institutions for these displays and – so long as the storage, security and environmental conditions are to our satisfaction – make loans from our own collection for exhibitions at libraries and museums around the world. There are clear connections between the historic collections and recent acquisitions at Cambridge University Library and the holdings of Suffolk Record Office. We hold a 1291 Rental Roll for the Christchurch Ecclesiastical Estate, Ipswich, as well as several medieval manuscripts formerly in the possession of religious houses in Suffolk: from the Abbey of Bury St Edmunds and the nearby Franciscan friary of Babwell, and from the Augustinian nunneries at Campsey and Flixton. We are supportive of your interpretive strategy; like the most stimulating displays, it seeks to encourage visitors to discover connections across the collection, in the manuscript and printed books, in the archives, and in other material artefacts. This approach closely resembles the research process and is a strong way to reveal the richness of a collection and the surprises that it holds. Our own exhibitions are each accompanied by a varied events programme, publicised online and through social media, that has attracted new audiences to the Library. We would be willing to share information about the ideas and strategies that have proven successful in the past, in support of your development of similar initiatives at The Hold.

Cambridge University Library receives many requests for loans from our collections, or for engagement in collaborative projects, from institutions in the region, in the U.K. and across the world. We assess every proposal on its merits, and consider its potential to benefit both the partner institution and meet our own strategic priorities, in order to determine how best to direct our resources and curatorial expertise. We are open to early discussions about how we might promote the connections between our collections, particularly in relation to your plans for the temporary exhibition, *Illuminate*. A successful application to the Heritage Lottery Fund could certainly facilitate joint initiatives. Our combined resources could cultivate and inspire new audiences for both of our collections and stimulate new lines of research: through not only physical displays but also digitisation and virtual exhibitions, by bringing historic objects together once more for all to see.

Please keep us informed about the progress of your bid. We wish you the very best of luck.

Yours sincerely,

[Redacted signature]

[Redacted name]
[Redacted title]

Cambridge University Library
West Road
Cambridge CB3 9DR

[Redacted contact information]
[Redacted contact information]
[Redacted contact information]
www.lib.cam.ac.uk

[REDACTED]
Date: 27 November 2017[REDACTED]
Ipswich Record Office
Gatacre Road
IPSWICH
Suffolk
IP1 2LQ

Dear [REDACTED]

Collaboration between the Caird Library and Archive at the National Maritime Museum and Suffolk Record Office - The Hold

It was great to hear more about your new building and thank you for sending the latest version of the Exhibition and Interpretation Plan *for The Hold - A Suffolk Archives Service for the 21st Century*. The exhibition ideas outlined in the plan are very interesting and we look forward to further discussions with you about potential collaborations during the project Delivery Phase (if your Round 2 bid for funding from the Heritage Lottery Fund is successful).

Through our loans programme we are committed to making our collections accessible to the widest possible audience. This programme enables us to make items not on display in Greenwich available to other organisations, so they are seen by a wider audience across Britain and around the world. There are some interesting connections to be made between our collections and those of the Suffolk Record Office particularly bearing in mind Suffolk's rich maritime heritage.

There are a variety of ways in which we could collaborate and bring together items from our collections including:

- physically in the proposed temporary exhibition space in The Hold, and/or at Greenwich,
- virtually in an online exhibition, or using touch tables, screens etc in The Hold and/or at Greenwich,
- a mixture of the above,

This would encourage the sharing of information, learning and ideas and stimulate discussion and research by archive and library users, casual visitors, community interest groups, students, and academics. We believe that our collection of maritime objects and art might enhance your archive collections and help reveal new and hidden histories in the archive collections.

Although Suffolk's, de Saumarez Family Archive contains many international and national naval gems we would also be interested in exploring the potential for collaboration involving other collections, such as the Port of Lowestoft Research Society, and the archives of the Felixstowe Dock and Railway Company relating to the early development of the port of Felixstowe.

We suggest you visit the Caird Library and Archive to explore the possibilities further early in your Delivery Phase as we require at least 9 months' notice for any loans. Please note also that a longer lead in time may be required depending on our other commitments especially those of our Conservation Team.

