

Our ref: FOI2715

Date: 8 August 2019

By Email

Dear Mr Stone

Freedom of Information Request dated 8 August 2019

Thank you for your correspondence dated 8 August 2019 requesting information under the Freedom of Information Act 2000 concerning an organisation chart for the estates, facilities & capital projects teams

Your request is being dealt with under the terms of the Freedom of Information Act 2000 and we will respond as quickly as we can and in any case no later than 6 September 2019. Occasionally we may require further information or time to complete the request and in this event we will write to you with more details.

If you have any queries about this request do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

Amanda Kimber
Freedom of Information Officer

