



Home Office

Performance, Assurance
and Governance
Directorate
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(switchboard)

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Mr Eugene Rinker
Via email to: [request-583328-
f5a47862@whatdotheyknow.com](mailto:request-583328-f5a47862@whatdotheyknow.com)

10 July 2019

Dear Mr Rinker

Freedom of Information Act 2000 Request (Our Reference 54150)

Thank you for your email of 15 June 2019, in which you ask whether the Home Office keeps a copy of Subject Access Request (SAR) disclosure bundles and if so, what the current retention period for holding them is. A full copy of your request can be found in the attached Annex. Your request has been handled as a request for information under the Freedom of Information Act 2000.

I am able to advise that the Home Office keeps responses to SAR requests. The departmental policy is to retain this information for 5 years, and then destroy it.

However, it should be noted that currently the Home Office has put in place a moratorium on the destruction of information throughout the department. The moratorium was established in 2015 in order ensure that information of relevance to the Independent Inquiry into Child Sexual Abuse, and the Undercover Policing Inquiry is not destroyed.

If you are dissatisfied with this response you may request an independent internal review of our handling of your request by submitting a complaint within two months to foirequests@homeoffice.gov.uk, quoting reference **54150**. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

As part of any internal review the Department's handling of your information request would be reassessed by staff who were not involved in providing you with this response. If you were to remain dissatisfied after an internal review, you would have a right of complaint to the Information Commissioner as established by section 50 of the FOIA.

Yours sincerely

S Mason
Information Rights Team
Switchboard 020 7035 4848

Email foirequests@homeoffice.gov.uk

Annex – FOI request

Dear Home Office,

Does Home Office keep copies of Disclosure Bundles sent under Subject Access Requests, (e. g. a copy of disclosure bundle containing a copy of full Home Office file) and if so what is the current retention period considering the effect of any recent data protection policies?

Yours faithfully,

Eugene Rinker