

Derby City Council – Freedom of Information Response
Number 14499
Date 03/09/2020

1. How many SARs have been made to the council in the last 12 months?	Up to 6 <sup>th</sup> August 2020 from 7 <sup>th</sup> August 2019 - 150
2. Please provide a breakdown of the specific departments that these SARs relate to?	<p>Early Help and Children's Social Care – 79</p> <p>Digital and Customer Services – 4</p> <p>Planning and Transportation – 2</p> <p>Integrated Commissioning- 2</p> <p>Adult Social Care – 26</p> <p>Finance – 12</p> <p>Human Resources &amp; Organisational Development – 7</p> <p>Public Protection and Street pride – 7</p> <p>Learning and Skills- 9</p> <p>Leisure, Culture and Tourism – 1</p> <p>Legal, Procurement &amp; Democratic - 1</p>
3. Is there a central response to SARs or is it devolved to the departments involved?	Information Governance coordinates obtaining information for redaction and responding.
4. How many staff deal with responses?	Information not held
5. On average how many hours are spent dealing with a SAR?	Information not held
6. Do you have any software to assist with SAR production?	Adobe

**Please note, the following applies, if the response includes council officers (or other officers) names.**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided for direct marketing, you need to be registered

with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference. You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

