

## Primary Carers Bursary 2018/19

### Overview

The bursary is intended to assist full-time undergraduate students who have responsibility as primary carer for a dependant adult that will continue whilst they are studying.

For students entering the University in 2018/19 the amount payable will be assessed based on individual circumstances, up to a maximum award of £1,500. Assessment of eligibility will be revisited in each year of your course that you wish to be considered for the bursary.

### Eligibility Criteria

You may be entitled to the Primary Carers Bursary, provided that you meet four essential criteria:

1. You must provide evidence\* that you have responsibility as primary carer for a dependant adult; and
2. You provide a copy of your Student Finance Entitlement Summary Letter from Student Finance England for your first year of study in 2018/19, demonstrating an assessed household income less than £25,000 per annum; and
3. You must remain fully enrolled on your course up to the payment of each instalment of the bursary in each academic year that you are assessed as eligible for the bursary; and
4. You provide us with details of your sort code, account number and name of your bank so that we can pay the bursary directly to you via BACS.

### Application Process

There is no formal application process for this bursary. We will use the data provided to us when you complete your online enrolment. If you have indicated that you have responsibility as primary carer for a dependent adult, our Bursary & Scholarship Officer will contact you to advise of possible eligibility for the bursary.

You will need to complete an online form which is available via [MyHub](#)

If you did not tick the relevant box during online enrolment then you should contact the Bursary & Scholarship Officer, including the information detailed above, and they will ensure you are considered for the bursary.

### \*Evidence

In order to qualify for the Primary Carers Bursary, you are required to provide supporting documentary evidence to confirm your status as a recognised primary carer. Ideally this will be a copy of your most recent Department for Work and Pensions (DWP) Carer's Allowance statement/letter, however, if you don't have this, you must provide evidence detailing your role in providing care. This will need to be on headed paper from one of the following sources:

- Carer's Support Group
- Social Services / Local Authority
- NHS or Private Support Worker for the person receiving care
- A letter from your GP

Further details about the evidence that will be considered will be provided by the Bursary & Scholarship Officer on request.

### Payment



Payment of any assessed bursary award will be made in two equal instalments directly in to your nominated bank account. Payment is made in late November and late March, on the basis that you remain enrolled on your course. It is your responsibility to advise us of any change to your bank details at least a fortnight ahead of any award payment date.

## **General**

If you are in receipt of a Primary Carers Bursary you may be eligible to receive other scholarships, bursaries or discounts offered by the University.

The University retains the right to vary these terms and conditions as it deems appropriate.

If you have any queries please contact the Bursary & Scholarship Officer via email on [bursaryandscholarship@leedsbeckett.ac.uk](mailto:bursaryandscholarship@leedsbeckett.ac.uk), or telephone 0113 812 5859.