Data Protection

We use this information to assess your suitability to be accepted onto the course you have applied for, we may also use this data for consideration of an alternative course.

We share this data with other departments within the University to ensure fair assessment of your application and to provide relevant support services. On successful acceptance to the University your information will be converted to create a student record. In addition your data may be used for statistical analysis. It will not be used for any other purpose.

We may contact you to request any additional information that we require to enable us to consider your application in full or to invite you to interview where applicable. We will contact you to inform you of the progression of your application and to provide additional information to support you through to enrolment and attendance on your programme of study.

If you do not complete the application process within 90 days you will receive a reminder, if you take no action your data will be securely deleted after a further 10 days. Where you do not progress to study your data will be retained for a period of 2 years; after that time it is deleted securely.

Please note that your data is required to be processed as detailed above in order to progress your application, if you do not agree to your data being used for the stipulated purposes please contact us at gdpr@derby.ac.uk and do not submit your application.

As a data subject you can withdraw that consent at any time by contacting gdpr@derby.ac.uk

Our Data Protection Officer (DPO) is James Eaglesfield on (01332) 591762. Our Deputy DPO is Helen Rishworth on (01332) 591954. Alternatively you can email gdpr@derby.ac.uk

Further information on how we handle your information can be found here on our website - https://www.derby.ac.uk/its/datagov/privnotice/

Declaration

"I declare that, to the best of my knowledge, the information I have given is correct and give my consent to the processing of my data as detailed above"