

23 October 2019

Mr Kona Herkanaidu

Our reference: CAS428582-JPTOLJ

Sent via email to: request-607061-  
f2f636f3@whatdotheyknow.com

Dear Mr Herkanaidu

### **Your request for information**

Thank you for your email of 25 September 2019 in which you requested the following information:

- *Please confirm whether you use recruitment agencies to support in the recruitment of temporary and permanent staff?*
- *If yes to the above question, please can you confirm the agency spend on recruitment for the last 12 months? Please could this be split out between temporary and permanent recruitment.*
- *Please can you confirm the title/model of any recruitment contracts you have in place? (e.g. PSL, MSP, RPO,).*
- *Please confirm if you use any frameworks for recruitment? (e.g. Crown Commercial Service)*
- *If any frameworks have been used, please provide details of any agreements/direct awards made in the past 12 months?*
- *If applicable, please confirm the end date of your current contract for temporary recruitment, if a specific end date is not available please provide the start date. Please also confirm the name(s) of the relevant temporary recruitment suppliers.*
- *If applicable, please confirm the end date of your current contract for permanent recruitment, if a specific end date is not available please provide the start date. Please also confirm the name(s) of the relevant permanent recruitment suppliers.*
- *Please confirm the categories of staff you recruit for? If possible please could you confirm the split of number of staff across each category?*

We have dealt with your request in accordance with the Freedom of Information (FOI) Act 2000.

The first requirement of the Act is that we should confirm whether we hold information of the description set out in your request. I can confirm that we hold the information you have requested and have set this out below:

*Please confirm whether you use recruitment agencies to support in the recruitment of temporary and permanent staff?*

We only use recruitment agencies for recruiting temporary staff.

*If yes to the above question, please can you confirm the agency spend on recruitment for the last 12 months? Please could this be split out between temporary and permanent recruitment.*

Our agency spend for temporary staff totals £1.9m in the last 12 months.

*Please can you confirm the title/model of any recruitment contracts you have in place? (e.g. PSL, MSP, RPO,).*

Various direct contracts with Agencies accessed via Public Sector frameworks

*Please confirm if you use any frameworks for recruitment? (e.g. Crown Commercial Service)*

Yes we use the following frameworks for temporary staff:

- CCS Public Sector Resourcing
- CCS Non-medical temp staff (NMTS)
- London University purchasing consortium

*If any frameworks have been used, please provide details of any agreements/direct awards made in the past 12 months?*

<b><i>Supplier</i></b>	<b><i>Contract Title</i></b>	<b><i>Start date</i></b>	<b><i>End date</i></b>
Badenoch and Clark	Agile Delivery Manager - NMTS	28/08/2019	31/10/2019
Michael Page International	Facilities Operations Coordinator- NMTS	21/01/2019	16/08/2019
Michael Page International	Workspace Adviser - Facilities- NMTS	01/02/2019	17/12/2019

Pertemps Recruitment Partnership Ltd	Admin support- NMTS	03/12/2018	05/04/2019
Val Wade Recruitment	PA and Diary Manager - London University	07/02/2019	29/03/2019
Val Wade Recruitment	PA to Deputy Director - London University	24/06/2019	31/03/2020
al Wade Recruitment	PA - London University	07/08/2019	31/12/2019
Val Wade Recruitment	PA - London University	22/07/2019	31/03/2020
Val Wade Recruitment	PA - London University	22/07/2019	31/03/2020
Val Wade Recruitment	PA - London University	22/07/2019	31/03/2020

*If applicable, please confirm the end date of your current contract for temporary recruitment, if a specific end date is not available please provide the start date. Please also confirm the name(s) of the relevant temporary recruitment suppliers.*

The bulk of temporary administrative and clerical support staff is supplied through CCS and the Public Sector Recruitment agreement with Alexander Mann. The contract commenced in September 2018 and is due to end September 2021. Other suppliers are detailed in the table above.

*If applicable, please confirm the end date of your current contract for permanent recruitment, if a specific end date is not available please provide the start date. Please also confirm the name(s) of the relevant permanent recruitment suppliers.*

Not applicable.

*Please confirm the categories of staff you recruit for? If possible please could you confirm the split of number of staff across each category?*

The categories of staff we recruit for are Administrative and Clerical with a few minor exceptions as shown in the table above.

I trust that this letter provides you with the information you require. If you have any queries about our response, please contact Ilona Lomas at 0300 013 1293 and she will do her best to address them.

If you are dissatisfied with our response or the handling of your request, you may request a formal internal review. Details of how to do this are set out in Annex A at the end of this letter.

Yours sincerely,

Pauline Leigh  
Head of Commercial

## **Annex A - Next steps**

If you are dissatisfied with our response or the handling of your request, you may request a formal internal review. To do this, please write to the following address, setting out the area(s) of the response you are unhappy with:

Email: Richard McGowan at [informationrequest@ofsted.gov.uk](mailto:informationrequest@ofsted.gov.uk) or write to:

Head of Information Rights and Correspondence  
Ofsted  
2 Rivergate  
Temple Quay  
Bristol  
BS1 6EH

If you are not content with the outcome of the internal review, you have the right to apply to the Information Commissioner for a decision as to whether we have complied with our obligations under the FOI Act with respect to your request. The Information Commissioner can be contacted at:

<https://ico.org.uk/concerns/getting/>

or:

Customer Contact  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF