



Ministry  
of Defence

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Ref: FOI2021/00260

E-mail: JFD-Secretariat@mod.gov.uk

Holger Loeher  
request-716936-671e71ee@whatdotheyknow.com

05 February 2021

Dear Mr Loeher,

Thank you for your email of 08 January 2021 in which you request the following information:

*"I'm requesting the „staff officers' handbook“ from 1968 if available. PDF would be great."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

I am writing to confirm that the MOD holds information on the subject you have requested. Owing to the size of the individual files, the PDF copies of the individual chapters of the 1968 edition of the Staff Officer Handbook will be sent as attachments to a series of emails.

If you have any queries regarding the content of this letter, please contact this office in the first instance. Following this, if you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.gov.uk](mailto:CIO-FOI-IR@mod.gov.uk)). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

JFD Secretariat