

East Lothian Council

EIR Ref: 2022/ELF3789

Fees Notice

The Environmental Information (Scotland) Regulations 2004 allow public authorities to impose charges for responding to information requests. The authority may determine its own charging schedule which must be reasonable. There is no ceiling beyond which the authority does not have to comply with a request.

For your convenience, we have provided a link to the relevant pages of the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info/YourRights/WhatMightItCost.aspx>

With effect from 2019, it is East Lothian Council's (ELC) policy to recover full staff costs for every information request received which falls under the Environmental Information Regulations 2004 (EIRs). A [schedule of fees](#) is published on our website.

The following figures have been calculated based on information provided by ELC's Transport & Waste service.

2 hours @ £28.40 per hour (Grade 9)	£56.80
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Total = £56.80

The Council is not obliged to proceed with this request until the fee has been received.

The above amount of £56.80 can be paid via ELC's website, a link to the online payment service is provided for your convenience: www.eastlothian.gov.uk/payforit

Environmental Information Requests are listed as "Other".

Please be aware that your case reference is 2022/ELF3789.

We are currently unable to accept payment by cheque for EIR fees due to Coronavirus restrictions. To progress your request please use the above online payment method.

The fee must be paid within three months of the date of this fees notice i.e.: by 18 November 2022. If it is not, ELC is no longer under any obligation to provide the information.

Alternatively, if you are able to narrow the scope of your request in any way, the Council will be happy to deal with it as a new information request.