

# Corporate Directorate



Please ask for: Karen Smith  
Direct line: 01473 825753  
Fax number:  
Your reference:  
Our reference: KAS/ BF1067-1415  
E-mail: [dataprotection@babergh.gov.uk](mailto:dataprotection@babergh.gov.uk)  
Please reply to: The Babergh Office

16<sup>th</sup> January 2015

Dear Mr Wu

## **YOUR REQUEST FOR INFORMATION**

Thank you for your request for information received on 15<sup>th</sup> January 2015. You ask about matters relating to our Information Technology service.

At the present time Babergh and Mid Suffolk District Councils are working towards a single workforce covering the two authorities. This has meant officers changing roles and the introduction of new operating software and applications. Fundamental to creating one team is the IT infrastructure which is under review. The IT team is currently undergoing change itself with the ending of an outsourcing contract and a new partnership with another local authority. I am sure that you will appreciate that the team, therefore, are extremely busy and the service is evolving and changing. Rather than provide information that will quickly be out of date, I am suggesting that requestors asking about IT matters resubmit their requests in, say, four months time when the picture will be much clearer.

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Please contact me at the above address if you wish to re-use the information for commercial purposes so that the appropriate licence can be issued, in some instances a fee will be payable.

Information you receive continues to be protected by the copyright of the person, or organisation, from which the information originated. You must ensure that you gain their permission before reproducing any third party ( non Babergh copyright ) information.

---

**Babergh District Council**  
Council Offices, Corks Lane, Hadleigh, Ipswich, IP7 6SJ  
Telephone (01473) 822801  
Facsimile (01473) 825742  
Minicom (01473) 825878  
DX 85055 Babergh  
[www.babergh.gov.uk](http://www.babergh.gov.uk)

---

**Mid Suffolk District Council**  
Council Offices, High Street, Needham Market, Ipswich, IP6 8DL  
Telephone (01449) 724500  
Facsimile (01449) 724627  
SMS Text Mobile (07827) 842833  
[www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)

**Strategic Director (Corporate):** Andrew Hunkin  
**Head of Corporate Organisation:** Peter Quirk, **Head of Corporate Resources:** Katherine Steel  
**Chief Finance Officers (S151):** Katherine Steel (Mid Suffolk), Barry Hunter (Babergh), **Monitoring Officer:** Kathryn Saward

If you have any queries about this letter please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me in the first instance.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Authority. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Karen Smith  
Information Management Specialist (Legal)  
Babergh and Mid Suffolk District Councils