

ANTON MUSCATELLI, PRINCIPAL AND VICE-CHANCELLOR (took up office in October 2009)

Travel costs incurred through Departmental Budget in Financial Year 2009/10 (01 August 2009 to 31 July 2010)

Date	Business purpose	Amount
15/10/2009	UUK Executive Committee Strategy Day - air travel - UK	£228.10
22/10/2009	Russell Group Business Meeting with MPs - air travel - UK	£95.20
23/10/2009	alumni Event & various meetings with HE Partners & Ministry- Oman (£1000 reimbursed) - air travel - UK	£130.40
27/10/2009	Russell Group Meeting with MPs - air travel - UK	£52.20
28/10/2009	Russell Group Meeting with MPs - air travel - UK	£46.40
13/11/2009	Cancelled - £47.40 flight minus refund of £8.40 - air travel - UK	£39.00
06/11/2009	UUK Board Meeting - air travel - UK	£80.20
06/11/2009	UUK Board Meeting - air travel - UK	£244.40
18/11/2009	UUK Executive Committee Strategy Day - air travel UK	£324.10
12/01/2010	Roundtable & UKIERI Reception - air travel - UK	£257.00
13/01/2010	Roundtable & UKIERI Reception (amendment) - air travel - UK	£69.00
14/01/2010	Roundtable & UKIERI Reception - air travel - UK	£138.10
27/01/2010	Meetings at MRC - air travel - UK	£133.20
30/01/2010	Russell Group & UUK Board Meeting - air travel - UK	£136.40
09/02/2010	UK HE Finance Steering Group, Institute for Fiscal Studies - air travel - UK	£187.30
25/02/2010	UUK Spring Members' Meeting - Conference Fee	£330.00
04/03/2010	Russell Group Residential Conference - air travel - UK	£38.49
05/03/2010	Russell Group Residential Conference - air travel - UK	£69.49
12/03/2010	Universitas 21 Meeting - India - deposit accommodation	£128.26
23/03/2010	Indian Visa for Principal	£114.05
23/04/2010 - 01/05/2010	Alumni Event & various meetings with HE Partners & Ministry- Oman (£1000 reimbursed) - air travel - non EC	£2,913.30
06-10/05/2010	Cairo Alumni & Recruitment Events & Meeting with Donors (£394 reimbursed - DAO) - air travel - non EC	£443.00
13/05/2010	Dinner & Meeting UKTI (Buckingham Palace) - air travel - UK	£83.50
10/06/2010	Burgess Group and UUK Executive Committee - air travel - UK	£156.60
10/06/2010	Burgess Group and UUK Executive Committee - deposit - accommodation	£5.00
10/06/2010	Burgess Group and UUK Executive Committee - final amount - accommodation	£137.73
17/06/2010	GU Women's Club, London, Invited Speaker - air travel - UK	£123.60
13/07/2010	Russell Group Meeting - cancelled - deposit - accommodation	£5.53
19/07/2010	Taiwan Delegation Dinner	£5.53

Development and Alumni Office

Date	Business purpose	Amount
18/02/10-22/02/10	USA Alumni Event and meetings - flights	£1,421.20
24/03/10-31-03/10	China Alumni Event and meetings - flight from UK	£2,575.80
24/03/10-31-03/10	China Alumni Event and meetings - flight Beijing - Shanghai	£102.00
24/03/10-31-03/10	China Alumni Event and meetings - flight Shanghai - Hong Kong	£234.40

Expenses incurred and paid by Principal Muscatelli personally then re-imbursed by submitting a Staff Expense Claim to Payroll in Financial Year 2009/1 (01 August 2009 to 31 July 2010)

Principal's Office

Date	Business purpose	Amount
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - meal	£6.61
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - train	£32.00
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - taxi	£11.00
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - taxi	£10.00
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - tube	£4.00
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - taxi	£12.00
27/10/2009	Universities UK Executive Committee Meeting, London 16/10/09 - accommodation	£198.85
27/10/2009	Russell Group 22/10/09 - train	£32.00
27/10/2009	Russell Group 22/10/09 - tube	£5.60
27/10/2009	Russell Group 22/10/09 - taxi	£10.00
27/10/2009	Russell Group 22/10/09 - accommodation	£233.35
10/11/2009	Universities UK Board 06/11/09 - taxi	£11.00
10/11/2009	Universities UK Board 06/11/09 - train	£4.00
10/11/2009	Universities UK Board 06/11/09 - train	£18.00
10/11/2009	Russell Group Meeting with MPs 27/10/09 - coffees	£4.60
10/11/2009	Russell Group Meeting with MPs 27/10/09 - tube	£4.00
10/11/2009	Russell Group Meeting with MPs 27/10/09 - taxi	£17.60
10/11/2009	Russell Group Meeting with MPs 27/10/09 - train	£32.00
10/11/2009	Russell Group Meeting with MPs 27/10/09 - accommodation	£165.60
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - train	£23.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - train	£18.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - meal	£28.29
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - taxi	£15.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - taxi	£13.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - taxi	£8.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - taxi	£18.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - taxi	£12.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - taxi	£12.00
27/11/2009	Universities UK Executive Committee Strategy day 18/11/09 - accommodation	£198.50
12/01/2010	Roundtable & UK India Education and Research Initiative Reception & Meeting - train	£32.00
12/01/2010	Roundtable & UK India Education and Research Initiative Reception & Meeting - train	£7.20
12/01/2010	Roundtable & UK India Education and Research Initiative Reception & Meeting - taxi	£15.00
12/01/2010	Roundtable & UK India Education and Research Initiative Reception & Meeting - taxi	£16.50
12/01/2010	Roundtable & UK India Education and Research Initiative Reception & Meeting - taxi	£20.00
27/01/1900	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - accommodation	£722.96
27/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - train	£8.60
28/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - tube	£5.60
29/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - tube	£7.20
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - train	£18.00
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - taxi	£11.00
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - taxi	£14.00
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - taxi	£11.50
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - taxi	£16.00
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - taxi	£10.00
30/01/2010	London Mtgs (Donors, MRC, Wellcome Trust, Alumni, UUK) 27-29 Jan incl - taxi	£22.00
08/02/2010	Meeting with University Donor - hospitality	£37.95
08/02/2010	Meeting with University Donor - hospitality	£10.95
09/02/2010	UK Higher Education Finance Group, Institute for Fiscal Studies - train	£32.00
09/02/2010	UK Higher Education Finance Group, Institute for Fiscal Studies - tube	£4.00
09/02/2010	UK Higher Education Finance Group, Institute for Fiscal Studies - taxi	£11.00
09/02/2010	UK Higher Education Finance Group, Institute for Fiscal Studies - coffee	£3.05
09/02/2010	UK Higher Education Finance Group, Institute for Fiscal Studies - coffee	£5.60
24/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - train	£18.00
24/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - tube	£5.60
24/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - taxi	£14.00
24/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - accommodation	£189.50
25/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - tube	£5.60
26/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - tube	£5.60
26/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - taxi	£15.00
26/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - food/drink	£9.20
26/02/2010	Universities UK Residential Meeting & Meeting with Wohl Trust - accommodation	£130.00
27/02/2010	SNELL Dinner, Balliol College Oxford - train	£18.00
27/02/2010	SNELL Dinner, Balliol College Oxford - taxi	£17.00
27/02/2010	SNELL Dinner, Balliol College Oxford - taxi	£90.00
27/02/2010	SNELL Dinner, Balliol College Oxford - food/drink	£3.74
27/02/2010	SNELL Dinner, Balliol College Oxford - food/drink	£6.08
28/02/2010	SNELL Dinner, Balliol College Oxford - car hire	£85.00
28/02/2010	SNELL Dinner, Balliol College Oxford - taxi	£22.00
22/03/2010	Dinner to discuss future University links - meal (50% claim)	£53.10
26/04/2010	Delhi (Alumni Meetings & U21 Meetings) - taxi	£6.17
26/04/2010	Delhi (Alumni Meetings & U21 Meetings) - hotel charges	£103.78

27/04/2010	Delhi (Alumni Meetings & U21 Meetings) - taxis	£42.14
27/04/2010	Delhi (Alumni Meetings & U21 Meetings) - accommodation	£522.73
28/04/2010	Delhi (Alumni Meetings & U21 Meetings) - meal (1/3 of bill)	£30.34
01/05/2010	Delhi (Alumni Meetings & U21 Meetings) - taxi	£21.50
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - tube	£5.60
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - tube	£4.50
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - taxi	£15.50
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - taxi	£9.00
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - taxi	£9.00
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - taxi (missed last train)	£53.00
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - bus	£4.00
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - bus	£4.00
10/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - accommodation	£116.33
11/05/2010	Fiscal Devolution in Scotland Meeting & Dinner - bus	£4.00
13/05/2010	Dinner & Meeting UK Trade & Investment (Buckingham Palace) - taxi	£14.00
13/05/2010	Dinner & Meeting UK Trade & Investment (Buckingham Palace) - taxi	£13.00
13/05/2010	Dinner & Meeting UK Trade & Investment (Buckingham Palace) - taxi	£11.80
13/05/2010	Dinner & Meeting UK Trade & Investment (Buckingham Palace) - tube	£6.30
13/05/2010	Dinner & Meeting UK Trade & Investment (Buckingham Palace) - accommodation	£126.00
13/05/2010	Dinner & Meeting UK Trade & Investment (Buckingham Palace) - tube	£6.30
20/05/2010	Meal for colleagues following DAO alumni reception - meal	£355.22
10/06/2010	Burgess Group & Universities UK Executive Committee Meeting - tube	£5.60
10/06/2010	Burgess Group & Universities UK Executive Committee Meeting - train	£32.00
11/06/2010	Burgess Group & Universities UK Executive Committee Meeting - taxi	£31.40
11/06/2010	Burgess Group & Universities UK Executive Committee Meeting - meal	£14.00
17/06/2010	GU Women's Club Lunch, Invited Speaker - travelcard	£7.50
05/07/2010	Lunch with Strathclyde University - lunch	£25.35
19/07/2010	Taiwan Delegation Meeting - taxi	£7.00
19/07/2010	Taiwan Delegation Meeting - tube	£5.60
19/07/2010	Taiwan Delegation Meeting - accommodation	£240.14

Development and Alumni Office

Date	Business purpose	Amount
17/12/2009	LONDON ALUMNI EVENT 08/12/2009 - taxi	£14.00
17/12/2009	LONDON ALUMNI EVENT 08/12/2009 - taxi	£5.00
17/12/2009	LONDON ALUMNI EVENT 08/12/2009 - taxi	£11.00
17/12/2009	LONDON ALUMNI EVENT 08/12/2009 - dinner	£46.41
17/12/2009	LONDON ALUMNI EVENT 08/12/2009 - taxi	£13.50
06/02/2010	London Alumni Event - PRINCIPALS EXPENSES 060210 LON - accommodation and taxi	£114.30
09/02/2010	LONDON ALUMNI EVENT 08/12/2009 - rail and taxi	£37.10
05/03/2010	BOSTON ALUMNI EVENT - hotel	£140.27
05/03/2010	BOSTON ALUMNI EVENT - taxi	£31.71
05/03/2010	NEW YORK MEETINGS WITH ALUMNI AND DONORS - hotel	£168.36
05/03/2010	NEW YORK MEETINGS WITH ALUMNI AND DONORS - hotel	£260.01
05/03/2010	NEW YORK MEETINGS WITH ALUMNI AND DONORS - taxi	£49.70
05/03/2010	NEW YORK MEETINGS WITH ALUMNI AND DONORS - subsistence	£56.99
05/03/2010	NEW YORK MEETINGS WITH ALUMNI AND DONORS - dinner	£364.22
05/03/2010	NEW YORK MEETINGS WITH ALUMNI AND DONORS - airport transfer	£86.17
12/04/2010	CHINA MEETINGS - ALUMNI AND PARTNERSHIP UNIVERSITIES - hotel	£191.06
12/04/2010	CHINA MEETINGS - ALUMNI AND PARTNERSHIP UNIVERSITIES - hotel	£188.48
12/04/2010	CHINA MEETINGS - ALUMNI AND PARTNERSHIP UNIVERSITIES - hotel	£318.30
12/04/2010	CHINA MEETINGS - ALUMNI AND PARTNERSHIP UNIVERSITIES - dinner	£41.00
12/04/2010	CHINA MEETINGS - ALUMNI AND PARTNERSHIP UNIVERSITIES - transport	£18.90
12/04/2010	HONG KONG ALUMNI EVENT - transport	£24.58
12/04/2010	HONG KONG ALUMNI EVENT - dinner	£105.30
12/04/2010	HONG KONG ALUMNI EVENT - dinner	£57.66
12/04/2010	HONG KONG ALUMNI EVENT - dinner	£18.05
12/04/2010	HONG KONG ALUMNI EVENT - hotel	£530.32
20/04/2010	Expenses 150410 Donor Dinner Ivy - 5 rail tickets	£537.00
20/04/2010	Expenses 160410 Cairo Cancellation - taxi	£22.50
20/04/2010	Expenses 160410 Cairo Cancellation - taxi	£10.00
20/04/2010	Expenses 160410 Cairo Cancellation - rail ticket	£214.80
21/05/2010	EXPENSES 23/04/2010 OMAN ALUMNI EVENT - visa	£21.98
21/05/2010	EXPENSES 23/04/2010 OMAN ALUMNI EVENT - accommodation	£173.91
21/05/2010	Expenses 16/04/10 Hotel Breakfast - subsistence	£34.00
21/05/2010	Expenses 060510 Hon Degree Cairo - subsistence	£29.15
21/05/2010	Expenses 060510 Hon Degree Cairo - taxi	£10.00
21/05/2010	Expenses 060510 Hon Degree Cairo - hospitality	£30.79
21/05/2010	Expenses 060510 Hon Degree Cairo - visa	£20.00
21/05/2010	Expenses 060510 Hon Degree Cairo - taxi	£7.35
24/05/2010	Expenses 200510 DAO Event - taxi	£20.00
24/05/2010	Expenses 200510 DAO Event - taxi	£9.00
24/05/2010	Expenses 200510 DAO Event - taxi	£16.00
24/05/2010	Expenses 200510 DAO Event - taxi	£17.00
24/05/2010	Expenses 200510 DAO Event - accommodation	£151.00
24/05/2010	Expenses 200510 DAO Event - subsistence	£26.00
24/05/2010	Expenses 200510 DAO Event - taxi	£5.00
28/05/2010	EXPENSES 260410 DELHI ALUMNI EVENT - subsistence	£20.01
28/05/2010	EXPENSES 260410 DELHI ALUMNI EVENT - hospitality	£173.62