

Mr Alex Shipp

Email us at: foi@dvla.gsi.gov.uk
Website: www.gov.uk/browse/driving

Your Ref:
Our Ref: FOIR4335
Date: 9 January 2015

Dear Mr Shipp

Freedom of Information Request

Thank you for your email dated 17 December requesting information under the terms of the Freedom of Information Act 2000 (FOIA).

You asked for:

FOIR4288 released a document 'Accredited trade associations (13/9/06) which documented the following should be specified;

'A minimum space: sign ratio'

Please provide the following;

1) The space to sign ratio specified by the British Parking Association

This information is not held.

2) The space to sign ratio specified by the Independent Parking Committee

This information is not held.

3) Any other signage guideline documents held by the DVLA which have been provided to them by the BPA or IPC.

This information is not held. Information in relation to signage is included within the Code of Practice for each ATA and can be found at:

<http://www.britishparking.co.uk/Code-of-Practice-and-compliance-monitoring>
<http://www.theipc.info/#!accredited-operator-scheme/c1yws>

4) If (1) or (2) are not known please specify if this is no longer a requirement for ATA's, and if so please provide

a) the updated requirements

The document you have referred to which contains reference to a space:sign ratio was issued in 2006, and was for guidance only. Its primary purpose was to assist DVLA staff to consider applications for ATA status. This was succeeded by a further document, its purpose again being primarily to assist DVLA staff, but which has been issued to IPC and others who have expressed an interest in applying for ATA status. A copy of this is attached.

b) meetings, notes and emails where the updated requirements were decided.

This information is not held. The updated guidance was drafted separately.

The information which follows concerns the procedures for making any complaint you might have about the reply. Please quote the reference number of this letter in any future communications about it.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Robert Toft', with a large loop and a long horizontal stroke extending to the right.

ppRobert Toft
Head of Data Sharing Policy & Freedom of Information Team

Your right to complain to DVLA and the Information Commissioner

If you are not happy with the reply to your request, you can ask DVLA to re-consider the response you received by writing (within two calendar months of receiving this response) to either foi@dvla.gsi.gov.uk or DVLA Freedom of Information Team, DSPG/FOI, D16, DVLA, Swansea SA6 7JL.

DVLA will acknowledge and consider your request, re-visiting the response provided. This is known as an Internal Review and will be considered by a staff member not involved with the original reply.

If you disagree with the outcome of the Internal Review, you can complain to the Information Commissioner's Office. Further information can be found via: www.ico.org.uk/concerns/getting Alternatively you may wish to write to: Customer Contact, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow SK9 5AF.