


**Emergency Depart Unscheduled Care Liaison,
Date: Tuesday 1st August 2017 @ 3.00pm
Venue: Large Seminar Room, Dykebar Hospital.**

Attendees:	Chair: [REDACTED] (CB)	Apologies: [REDACTED]
	Note Taker: [REDACTED] (AO)	
	[REDACTED] (LMcK)	Apologies not given: [REDACTED]
	[REDACTED] (GR)	[REDACTED]
	[REDACTED] (JB)	[REDACTED]
	[REDACTED] (JC)	[REDACTED]
	[REDACTED] (AC)	[REDACTED]
	[REDACTED] k (MH)	[REDACTED]
	[REDACTED] (C M)	[REDACTED]
	[REDACTED] (F McM)	[REDACTED]
	[REDACTED] (GR)	
	[REDACTED] (MR)	
	[REDACTED] (ES)	
	[REDACTED] s (PS)	
	[REDACTED] (MS)	

Agenda Item	Action
Apologies	
Noted above	

Previous Notes	
This is the first initial meeting and no previous minutes.	

Introductions and welcomes	
[REDACTED] welcomed everyone to the meeting and introductions given round the table.	
Background Information (Presentation)	
[REDACTED] tabled the NHS GG&C Mental Health Unscheduled Care Review presentation to the group. The group discussed the presentation and some of the differences and considerations highlighted in first phase scoping exercise. Action: [REDACTED] to send out presentation with minutes.	 UCR Presentat Liaison.OOH.ED
Terms of reference	
(CB) discussed the purpose of these meeting and thanked the attendees for being present. TOR discussed and agreed. This group will focus on the links with all Emergency Departments in NHS&GGC, links with NHS 24, GPS for out of hours services. The group agreed on these terms: <ul style="list-style-type: none"> • Develop proposals relating to Liaison function, operating hours and interface with Emergency Departments (and assess potential for tests of change) • Consider existing and future clinical/patient pathways between services • Develop proposals relating to Out of Hours function and interface with Emergency Departments, NHS 24, GP OOH, Breathing Space and Mental Health Adult Acute Admission Sites (and assess potential for tests of change) • Consider the required management/clinical leadership arrangements to support service functioning. • Consider interface of MHO and OOH MH services • Develop work/transformation plans to implement proposals (or 	

<p>concluded tests of change) this will include the identification of financial and workforce implications</p> <ul style="list-style-type: none"> • Review the function of the Out of Hours and Liaison services in relation to inpatient services in line with work of the In-patient/crisis development sub group • Explore options & develop proposals around responding to distress, alternative pathways to secondary care mental health services with Distress Collaborative Programme lead • In conjunction with Business Intelligence and the Data for Improvement sub Group; Develop Data Measurement Framework to support transformation plans and to ensure robust performance management systems are developed to capture, analyse and report on performance and influence service planning / redesign as an ongoing component of the work. <p>Discussions on the membership to ensure we have the correct people at the future meetings. Also agreed to feedback to [REDACTED]'s Main Group regarding representation between sub and steering groups. [REDACTED] also mentioned work being done on national Patient Pathways for MH and how this may link in to the work of this group. She noted that Breathing Space would be represented at this group by her in NHS 24 and should be removed from the TOR and it may be more relevant for Breathing space to be involved with the Distress collaborative work. It was also discussed about Scottish Ambulance service and this would be clarified where they might be involved.</p> <p>Further discussion about involving people as required from different service areas such as alcohol and drug recovery services etc</p> <p>The meetings will be held monthly 2 hours duration and minute taken by administration staff.</p>	
<p>Work Plan</p>	
<p>[REDACTED] tabled the work plan. Reporting infrastructure and sub group established to support work of Steering group and Unscheduled Care Review and Draft MH_5 years Forward Plan/Strategy. Caroline advised that this is in place through sub group structure.</p> <p>[REDACTED] advised Transformational Bridging Finance - Develop work/transformation plans to implement proposals to extend Liaison Service in Greater Glasgow as Phase One (this will include the identification of financial and workforce implications).</p> <p>[REDACTED] also highlighted that work on Care Pathways was being looked at by NHS 24. [REDACTED] stated she is the lead on this and National Lead. [REDACTED] mentioned that NHS 24 had requested a data collection that would involve OOH and this would need to be passed to [REDACTED] and ultimately [REDACTED] as chair of group.</p> <p>PS asked that NHS 24 be removed from the work plan as it should be GPOOH instead.</p> <p>JB asked PS and [REDACTED] to give wording around the audit for the plan.</p> <p>[REDACTED] tabled a diagram not for circulation relating to test of change, and the transformational funding. Discussions were taken relating to gaps in out of hours and response times.</p> <p>[REDACTED] advised he is meeting with [REDACTED] to discuss the OOH</p>	<p>PS/CMc D</p>

implication/resource. [REDACTED] also advised the group that is only a 2-year funding position.

AOCB

JB asked PS to give her some information relating to national drivers to circulate to group but the SG TOR had indicated the need to take account of national work/strategy.

PS

[REDACTED] thanked everyone for there attendance as it is very important that we ensure regular attendance and input from key stakeholders

Next meeting due to take place on :

Tuesday 5th September 2017 @ 2.30pm

Venue Room Large Seminar Room Dykebar Hospital.

Future dates:

3rd October 2017@ 2.30pm Venue Room Large Seminar Room Dykebar Hospital

5th December 2017@ 2.30pm Venue Room Large Seminar Room Dykebar Hospital