

Our Ref: Q3 18 11

7 November 2018

PRIVATE AND CONFIDENTIAL

Ms Anne Chaplin
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Dear Ms Chaplin

Thank you for your request for information under the Freedom of Information Act 2000.

Further to my acknowledgement letter of 10 October 2018, I note your request and I can confirm that the Trust holds all of the information you have requested and I am able to release it as follows:

- *Please can you share your serious incident reporting criteria and process?*

Somerset Partnership NHS Foundation Trust's Serious Incident Requiring Investigation (SIRI) Policy and Procedure clearly sets out the Trust's reporting criteria and process.

All of Somerset Partnership NHS Foundation Trust's policies can be found on the Trust's public website via the following link:

<http://www.sompar.nhs.uk/media/4451/siri-policy-v8feb-2017.pdf>

I am therefore applying an exemption under Section 21 (information already reasonably accessible) of the Freedom of Information Act 2000.

- *Are all patients that are admitted to a caseload who die unexpectedly reported as a serious incident for the organisation?*

Somerset Partnership NHS Foundation Trust does not report all unexpected deaths as serious incidents.

- *If not – what criteria do you use?*

All unexpected deaths are reported as a serious incident with the exception of those where it has been established that the death is as a result from natural causes.

If you require further assistance or clarification to any part of this reply please quote the reference number and contact the Corporate Governance Directorate on 01278 432000 or contact Dawn Godfrey, FOI Officer, directly on 01278 432084 or via e-mail at FOI@sompar.nhs.uk

I hope this reply is helpful and thank you for your request.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P Brice'.

PHIL BRICE

Director of Governance and Corporate Development

If you are unsatisfied with this response, you can write to the Chief Executive at the address supplied at the top of the letter; please quote the reference number. If you remain dissatisfied with the response you receive from the Trust you retain the right to progress any complaint under section 50 of the Freedom of Information Act 2000 by writing to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.