

Anne Chaplin

By email: request-523409-
dd093f3a@whatdotheyknow.com

Trust Headquarters
Orchard House
St Ann's Hospital
St Ann's Road
London
N15 3TH

Email: beh-tr.foi@nhs.net

www.beh-mht.nhs.uk

Our Ref: FOI-FC-1576-02.10.18

Dear Anne Chaplin

29 October 2018

Re: your application under the Freedom of Information Act for information regarding serious incident reporting criteria and process

I am writing in respect of your recent enquiry for information held by Barnet, Enfield and Haringey Mental Health Trust under the provisions of the Freedom of Information Act 2000 received on 2 October 2018.

You requested the following information:

- Please can you share your serious incident reporting criteria and process
- Are all patients that are admitted to a caseload who die unexpectedly reported as a serious incident for the organisation? No
- If not – what criteria do you use?

We have dealt with your request under section 1(1) of the Freedom of Information Act which entitles you to be provided with any information held by a public authority, unless an appropriate exemption applies.

Please find below our response:

- Please can you share your serious incident reporting criteria and process. **Management of Incidents Policy attached.**
- Are all patients that are admitted to a caseload who die unexpectedly reported as a serious incident for the organisation? **No**
- If not – what criteria do you use? **Please see section 3.6.1 of policy.**

Conditions of use

Any information supplied to you is free to use for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for

example commercial publication and subscription charge, would require the permission of the Trust.

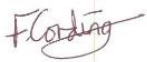
Our copyright and database right material is licensed for use and re-use under the Open Government Licence (OGL).

You can [view the licence online](#), or write to: Information Policy Team, The National Archives, Kew, Richmond, Surrey TW9 4DU

The Trust provides a complaints procedure for the Freedom of Information Act and if you are not satisfied with the response, you should write to the Chief Executive at the address shown at the top of this letter or by email to: beh-tr.ceomail@nhs.net. It would be helpful if you could say why you are dissatisfied with the response.

If you are dissatisfied with the outcome of the complaints procedure, you can appeal to the Information Commissioner, who will consider whether the Trust has complied with its obligations under the Act, and can require the Trust to remedy any problems. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's website at: www.ico.org.uk. Complaints to the Information Commissioner should be sent to: First Contact Team, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'F Cording', with a stylized flourish at the end.

F Cording

Assistant Trust Board Secretary