

Southend-on-Sea Borough Council

Department for People

Sharon Houlden – Head of Adult Services

Our ref:

Telephone 01702 215007 ext 5920

Your ref:

Fax:

Date: 27th July 2015

E-mail: elainematson@southend.gov.uk

Contact Elaine Matson

DX 2812 Southend



Ms Bernandes

By email: [request-281490-](mailto:request-281490-f0a098aa@whatdotheyknow.com)

f0a098aa@whatdotheyknow.com

Dear Ms Bernandes

Freedom of Information Request – FOI 03752

I am writing regarding your request for information, which was received on 21st July 2015.

In that request you asked us the following questions and I can confirm that the search for the information you requested has been completed and our responses are given below:

1. The number of full time equivalent members of staff employed centrally by the council with responsibility for Special Educational Needs (SEN/SEND) during each of the years: 2010, 2011, 2012, 2013, 2014, 2015 in the following:

a. working with more than one LA school and based in a Local Authority office

2010	2011	2012	2013	2014	2015
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14.5	14.5	13.5	13.5	12.5	12.5
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This is fte for staff working directly with children (e.g. Portage, Area SENCOs, Educational Psychologists) and does not include SEN officers, managers, advisers, admin, transport officers or PPS/IASS.

b. working with more than one LA school and based elsewhere

1.5 (Hearing Impairment Service)

c. working in one LA school for that school

none

2. The numbers of full time equivalent members of staff who are dyslexia and literacy specialists employed by the council in each of the following years: 2010, 2011, 2012, 2013, 2014, 2015 in the following:

a. working with more than one LA school and based in a Local Authority office

b. working with more than one LA school and based elsewhere

c. working in one LA school for that school

None are employed by the council. The LA funded a number of places prior to 2010 for school staff to train as dyslexia specialists and they are able to offer school to school support but this is not brokered by the LA.

3. The amount of hours contracted to external specialists (for example but not limited to consultants/educational psychologists etc) employed by the council in each of the following years: 2010, 2011, 2012, 2013, 2014, 2015

None are employed by the council. A number of services are commissioned from special schools and units by the council via service level agreements, including VI, ASD, Speech and Language, Behaviour

4. The job specification for the person responsible for:

a. Managing SEN/D provision for the LA

b. Compiling the Local Offer for the LA

Please see attached Group Manager SEN job description.

5. The qualifications held by the person responsible for the following role in each of the following years: 2010, 2011, 2012, 2013, 2014, 2015:

a. Managing SEN/D provision for the LA

b. Compiling the Local Offer for the LA

This information is withheld under S40(2) (personal data). The attached job description details the essential and desirable qualifications appropriate to the post and we consider that this is sufficient to meet the public interest

If you wish to discuss any of the above, please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to request a review of our response, you should write to the Group Manager – Policy, Engagement and Communication, Corporate Services Department, PO Box 6, Civic Centre, Victoria Avenue, Southend-on-Sea, Essex, SS2 6ER.

If you are not content with the outcome of your review, you can make a complaint under the Council's complaints process by writing to Corporate Complaints Officer, Corporate Services Department, PO Box 6, Civic Centre, Victoria Avenue, Southend-on-Sea, Essex, SS2 6ER.

You can also apply directly to the Information Commissioner (ICO) for a decision although generally the ICO cannot make a decision unless you have exhausted the Council's complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely,



 Elaine Matson
Business Support Administration Manager