

SEND Steering Group  
28.09.2016

1. Introductions

- a. Present at the meeting: Vikki Monk-Meyer, Victor Roman, Emma Cummergen, Jeannette Brand, Laura Gordon, Fay Ergun, Sue Leveson, Sami Howard, Emily Boland, Janeta Guarnieri, Heulwen Rees, Marta DelGato, Janet Miller, Renata Moriconi, Fred Guobadia.

2. Minutes from the last meeting

3. Inspection Comparison

- a. Brighton and Hove: Interesting how inspectors relied on data capturing. Also, their organisational leaders had a lot of information about SEND reforms
  - i. ACTION: Put the School data by Key Stages on the Local Offer webpage
- b. Hertfordshire: Information for processes like the EHC assessment process not on the LO. Parents felt that they don't know about the Local Offer. Feelings that parents were misunderstood by the leaders of the organisation. Discharge from Hospital not clear as a process. 9 Delivering Special Provision Localities who are inconsistent on commissioning. Parents were very critical as they felt they can't influence, and the leaders of the organisation were not fully aware of parents dissatisfaction.
- c. Enfield: They has a SEF in place, thus the LA should know their strengths and weaknesses. Focused on Children Exclusions.
- d. Nottinghamshire – Not enough information from parents or children. Strengths in a lot of areas, but lacking with Preparing for adulthood and identification of needs in schools.

4. Independent Advice and Support Services

- a. Need EHC Assessment and Timelines being made aware to parents
- b. Conversions are not as good quality compared to the new EHC Plans
- c. Parents are unsure what roles they have when receiving a Draft
- d. SENCOs feel there is a lot of duplication in the documentation they need to feel in for annual reviews.

(As part of the digitisation of the EHC process, the forms are being looked at)

- e. Need to provide information on escalation and disagreements procedures and put it on the Local Offer. This is currently on the Local Offer, but maybe it needs more visibility.

5. Local Offer

- a. Need information on GPs, Discharge from hospital, Portage, information about counselling (long-term disability and death)
- b. Providers to explain what they provide by links or more explanation on what the SEN information offer is on the setting websites (Early Years, Children Centres, Leisure)

- c. Specialist doctor to do Health Checks not just GP

Action: Establish a Facebook Page for advertising the LO, news and events -

- 6. Focus for next time:
  - a. Autism Diagnostic Pathway
  - b. Update the SEF and simplify it
- 7. Next Meeting on the 9<sup>th</sup> of November 2016 from 12-2pm at the PDC.